



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
DEPT. NAME: Auditors
LOCATION NO.: 170

Disposition Type:

- Trade-in Landfill Destruction
 Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	29770	HP 3000 MASS STORAGE SYSTEM SERIES 6000	U505003276	97586	11/21/95	5,397.74				1100
2	36883	SAGE BUDGET PREPARATION SYST	SYSTEM SOFTWARE	314421	08/29/01	10,770.11				1100
3	38009	SAGE MILLENIUM SYSTEM LICENSES			04/23/02	81,655.87				1100
4	38212	GOVT MOB EXCHANGE 2000 SER	312-0190	356588	06/25/02	618.69				1100
5	38213	GOVT MOB EXCHANGE 2000 CLI	381-01529	356588	06/25/02	3,309.56				1100
6	38603	MOL-5.0 GOVT WINDOWS SVR,TRMNL		363916	09/30/02	3,068.04				1100
7	40035	SIMPLE 1GB CPQ PROLIANT ML370		506609	04/15/03	396.04				1100
8	40875	MSOFT MBG PROJECT SRVR 2002		507370	05/13/03	1,219.89				1100
9	41706	HP AUTOSTORE 2000 LTU		524904	12/23/03	3,053.34				1100
10	41997	SAGE FIXED ASSETS MODULE SOFTWARE		524921	01/13/04	15,600.00				1100
11	42121	MS MBG WIN SRVR LIC/SA		506609	04/15/03	1,138.87				1100
12	42810	SIMPLE 1 GB DDR KIT - HP WORKSTATION		543411	01/11/05	500.00				1100
13	42811	HP 3.06 GHZ XEON		543411	01/11/05	965.00				1100
14	54474	MICROSOFT WINDOWS SERVER		664690	11/08/11	496.93				1100
15	54475	MICROSOFT WINDOWS SERVER 08 LIC		664691	11/01/11	496.93				1100
16	65311	MS GSA WIN SRV STD 2012		729214	08/18/15	604.46				1100
17	65423	MS GSA WIN SRV STD 2012		729703	09/01/15	604.46				1100

 Elected Official/Dept. Head Signature

 Date