

March 1, 2022

Mr. Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: Professional Construction Management Services Contract
(C-20-204-06-09)
Work Authorization No. 2 ~ Pre-Design Phase Services – Bio/Safety Laboratory
Project
PO# 828387**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of February 2022 on the subject referenced project.

The following is attached:

- Invoice No. 40166

The following is a narrative of the progress for this period.

Design Phase	% Complete
Tasks 1 - Oversight of Architect & Design - Meetings & Coordination with Core Design Team. (Architect, MEP Engineer, Structural Engineer, Civil Engineer, etc.)	100%
<u>NO UPDATE:</u> <ul style="list-style-type: none">▪ This task is complete.	
Tasks 2 - Oversight of Architect & Design - Meetings & Coordination with Other Project Consultants (Geotech, Survey, FF&E, Equipment Vendors, etc.)	100%
<u>NO UPDATE:</u> <ul style="list-style-type: none">▪ This task is complete.	

Tasks 3 - Design & Bidding Schedule Adherence - Monthly Updates to Multi-Discipline Baseline Project Schedule	100%
<u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ This task is complete. 	
Tasks 4 - Budget Adherence - Monthly Updates to the Total Project Baseline Budget	100%
<u>UPDATE:</u> <p>Bids were received on 2/16/22 and came in higher than the design development budgeted amount of \$5,441,446. This overage was discussed with Urban County, and they advised that they had contingency funds to cover the overage. The decision was made to proceed and accept base bids plus all four alternates. The low bid amount with the four alternates was submitted by ECON in the amount of \$5,709,000.00. The delta between the budgeted amount and low bid amount was \$267,554 or 4.92%.</p>	
Tasks 5 - Quality Reviews & Key Stakeholder Approvals and Acceptance (Schematic, Design Development, & Construction Documents)	100%
<u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ This task is complete. 	
Tasks 6 - Development of Monthly Status Reports & Presentation to HCCC, Steering & Governing Committees	90%
<u>NO UPDATE:</u> <ul style="list-style-type: none"> ▪ A workshop was held with Urban County, Hidalgo County Purchasing and the Hidalgo County Health Department (Evaluation Committee) to present the bids, discuss the scoring criteria and methodology, and provide next steps to complete the evaluations and move forward with award of the construction contract. 	

Tasks 7- Assist the Owner with Review of Final Bid Packages.	100%
<u>UPDATED:</u> This task is complete.	
Tasks 8- Attend Pre-Bid Conference	100%
<u>UPDATED:</u> This task is complete.	
Tasks 9 - Review Bid Submissions & Coordinate with Project Architect to Make a Joint Recommendation on Contract Award.	0%
<u>UPDATED:</u> <i>This task has not begun.</i>	
Tasks 10 - Submit Plans to City of Edinburg to Initiate Permit Review Process	100%
<u>UPDATED:</u> Plans have been submitted to the City of Edinburg to initiate the plan review process.	
Tasks 11 - Coordinate Notice of Award & Required Contract Documentation w/ the selected Contractor	0%
<u>UPDATED:</u> <i>This task has not begun.</i>	

Tasks 12 - Misc. Meetings & Coordination (Design/Bidding Duration ~ 8 months)	95%
<u>UPDATED:</u> <ul style="list-style-type: none">▪ B2Z continues project coordination and meetings with ERO (Architect of Record), Urban County, HC Purchasing, and HC Health Department. The focus of this month's meetings and coordination have been coordination of proposals with an emphasis on developing and adhering to a very strict procurement schedule.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Jesse Ozuna
Project Manager
B2Z Engineering, LLC



P.O. Box 2724
McAllen, Tx. 78502
(956) 585-3773

Invoice

Date	Invoice #
3/1/2022	40166

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
P.O. Box 2724
McAllen, Tx. 78502

Bill To:
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, TX 78539

Project Info:
Bio/Safety Laboratory Project
Contract # C-20-204-06-09
Work Authorization #2

B2Z JOB: 4118
PO # 828387

Billing Period February 2022

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Design Phase					
Task 1 - Oversight of Architect & Design - Meetings & Coordination with Core Design Team. (Architect, MEP Engineer, Structural Engineer, Civil Engineer, etc.)	\$ 34,568.80	\$ 34,568.80	\$ -	\$ 34,568.80	100%
Task 2 - Oversight of Architect & Design - Meetings & Coordination with Other Project Consultants (Geotech, Survey, FF&E, Equipment Vendors, etc.)	\$ 12,099.08	\$ 12,099.08	\$ -	\$ 12,099.08	100%
Task 3 - Design & Bidding Schedule Adherence - Monthly Updates to Multi-Discipline Baseline Project Schedule	\$ 7,328.60	\$ 7,328.60	\$ -	\$ 7,328.60	100%
Task 4 - Budget Adherence - Monthly Updates to the Total Project Baseline Budget	\$ 9,195.40	\$ 8,735.63	\$ 459.77	\$ 9,195.40	100%
Task 5 - Quality Reviews & Key Stakeholder Approvals and Acceptance (Schematic, Design Development, & Construction Documents)	\$ 13,896.60	\$ 13,896.60	\$ -	\$ 13,896.60	100%
Task 6 - Development of Monthly Status Reports & Presentation to HCCC, Steering & Governing Committees	\$ 24,060.00	\$ 19,248.00	\$ 2,406.00	\$ 21,654.00	90%
Bidding Phase					
Task 7 - Assist the Owner with Review of Final Bid Packages.	\$ 3,007.50	\$ 3,007.50	\$ -	\$ 3,007.50	100%
Task 8 - Attend Pre-Bid Conference	\$ 1,728.44	\$ 1,728.44	\$ -	\$ 1,728.44	100%
Task 9 - Review Bid Submissions & Coordinate with Project Architect to Make a Joint Recommendation on Contract Award.	\$ 2,454.38	\$ -	\$ 2,454.38	\$ 2,454.38	100%
Task 10 - Submit Plans to City of Edinburg to Initiate Permit Review Process	\$ 2,419.80	\$ -	\$ 2,419.80	\$ 2,419.80	100%
Task 11 - Coordinate Notice of Award & Required Contract Documentation w/ the selected Contractor	\$ 2,558.12	\$ -	\$ -	\$ -	0%
Task 12 - Misc. Meetings & Coordination (Design/Bidding Duration ~ 8 months)	\$ 21,847.52	\$ 20,755.14	\$ -	\$ 20,755.14	95%
Total For This Billing Period					\$7,739.95

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
2	\$135,164.24	\$121,367.79	95.5%	\$6,056.50


Aisha Gonzalez - President