



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
www.co.hidalgo.tx.us/purchasing

MEMORANDUM OF RECOMMENDATION

To: Jaime R. Longoria, Executive Director
Community Service Agency
Attn: Amador Celedon
Maria Gallegos
From: Yolanda Velasquez, *yzv* Contract Specialist II
Hidalgo County Purchasing Department
Date: February 24, 2022
Subject: Recommendation to award for: "Lease of Office Space-Edinburg Area"
Bid No.: 22-0019-YZV

We have received a **sole responses** to the above mentioned project. Refer to the enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioners' Court Meeting; therefore, we need your response no later than Friday, **February 25 @ 1:00 p.m. or if possible earlier**. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via email to: yolanda.velasquez@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

Recommendation (Indicate Vendor(s) and reason):

Should you have any questions or require further information please do not hesitate to call me at 318-2626 - ext. 4881. Thank you for your attention and cooperation to this matter.

Please include the account number(s) for the above reference project.

Account No.: _____

Jaime Longoria <small>PRINTED NAME</small>	 <small>AUTHORIZED SIGNATURE</small>	CSA <small>DEPARTMENT</small>	2/28/22 <small>DATE</small>
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