



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEP COUNTY-WIDE DEPARTMENTS

Date: 03/02/2022

Request for Discretionary Step 2

Employee No.: 253006

Department Name: Facilities Management

Position Title: Asst Director for Facilities Management

Slot No.: 0146

Dept./Prg.#: 220 -001

Effective Date: March 14, 2022

(Next full pay period)

POSITION REQUIREMENTS:

Education: High School/GED Associates Bachelor's Masters Other: _____

Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.
 7 yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: High School/GED Associates Bachelor's Masters Other: _____

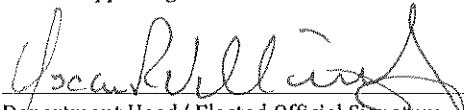
Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.
 7 yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: APPA Institute

JUSTIFICATION:

Extensive experience as an administrator in facilities management. Employee also has training by the Association of Physical Plant Administrators (APPA Institute) which establishes the principles in Facilities and Utilities Management, Contracting and staffing disciplines.

Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.


 Department Head/ Elected Official Signature

03/02/2022
 Date