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MEMORANDUM

To: Dr. David D. Friedlein II, Ed.D., Captain-Administration

From: Keila M. Gonzalez, Contract Specialist I

Date: March 24, 2022

Subject: Project No. 22-0186-KMG

CC: Extension of Contract C-21-0415-06-25

Contract C-21-0415-06-25 between Hidalgo County and Investa Property Maintenance, LLC DBA U.S. Lawns Mcallen for lawn care services to Sheriff's Office facilities will expire on June 24, 2022. We have the option to renew this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action the Sheriff's Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **March 31, 2022**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract.

Dr. David D. Friedlein II
 Name _____ Signature _____ Date 3/30/2022

Should you have any questions or need additional information, I may be reached at extension 4874.

kmg

cc: Dr. David D. Friedlein II, Ed.D., Captain-Administration
 Enclosures: Contract C-21-0415-06-25