

**EVALUATION CRITERIA-EXHIBIT “B”
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2021-0786-02-23-HGO**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licensed to practice in the State of Texas (i.e. certifications/registrations & other pertinent information that demonstrates their qualifications to perform the contract)	10	
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	
➤ Team members identified in the organizational chart	5	
Comments/Rationale For Points:		TOTAL
2. Experience of Project Team & Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	
➤ Identifying the project composition, project leadership, reporting responsibilities	10	
➤ Experience of engineering staff to completely and efficiently perform the work	10	
Comments/Rationale For Points:		TOTAL
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm’s approach to the methodology and management to the scope of services for the project(s).	5	
➤ Must be a Professional Eng. registered in the State of Texas and must be included in Appendix.	5	
➤ Project Manager must have experience in five (5) types of projects and must have had 85-100 % involvement with the technical development of the project.	10	
Comments/Rationale For Points:		TOTAL
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate an understanding of the scope of services.	5	
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	
➤ Identify information to be gathered or obtained, proposed approach to complete the scope.	5	
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	
➤ Reference Information including contact persons and telephone numbers.	5	
Comments/Rationale For Points:		TOTAL
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed firm, knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards, and policies.	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Firm/Participant’s Name: _____

Project Name: _____ Department: _____

Evaluator: _____ Date: _____