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[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

## MEMORANDUM

To: Mr. Jorge Arcaute

From: Maria Gaytan

Date: 04/29/2022

Subject: Project No. 22-158-MGN Interlocal Agreement between Hidalgo County Pct. 3 & City of Palmhurst to assist one another in Multiple Projects.

CC: Leonardo Longoria and Norma Ceballos

Contract C-19-320-05-07 between Hidalgo County Pct. 3 and City of Palmhurst for Equipment, Material, and Manpower, thrice extended, will expire on 05/06/2022. We currently have the option to renew this contract for extension two (2) additional one (1) year terms.

For your review and consideration, the current contract is enclosed. Please advise what action Pct. 3 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)
- Allow the contract to expire and utilize other sources

Please sign and return this notice as acknowledgement of receipt by **April 29, 2022**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract.

Jorge Arcaute \_\_\_\_\_ 4-29-22  
Name Signature Date

Should you have any questions or need additional information, I may be reached at extension 4879.

MGN

Enclosures: Contract C-19-320-05-07