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MEMORANDUM

To: Mr. Ricardo Rodriguez, Jr.

From: Maria Gaytan

Date: 04/26/2022

Subject: Project No. 22-0235-MGN Interlocal Cooperation Agreement for Autopsy Services Between Hidalgo County & Willacy County.

CC: John E. Peña MPA

Contract C-12-183-07-03 Interlocal Cooperation Agreement for Autopsy Services between Hidalgo County and Willacy County will expired on 05/01/2022. We have the option to renew this contract for extension one (1) year of subsequent automatic one (1) year renewals.

For your review and consideration, the current contract is enclosed. Please advise what action District Attorney would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)
- Allow the contract to expire and utilize other sources

Renew contract with new terms.

Please sign and return this notice as acknowledgement of receipt by **April 28, 2022**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract.

Name

Signature

Date

Rosalinda Cantu Rosalinda Cantu 04/27/2022

Should you have any questions or need additional information, I may be reached at extension 4879.

MGN

Enclosures: Contract C-12-183-07-03