



September 4, 2020

Hector Sandoval
Accountant III
Hidalgo County W.I.C.
3105 W. University Drive
Edinburg, Texas 78539

RE: Equipment Disposition Instructions

Dear Mr. Sandoval:

This letter is in response to your agency's August 26, 2020, request to dispose of the following equipment items:

- AMEDA ELITE BREASTPUMP MULTI SERVER 65347; Serial # AL14053317
- AMEDA ELITE BREASTPUMP MULTI SERVER 65354; Serial # AL14053295
- AMEDA ELITE BREASTPUMP MULTI SERVER 65355; Serial # AL14053312
- AMEDA ELITE BREASTPUMP MULTI SERVER 65363; Serial # AL14073060
- AMEDA ELITE BREASTPUMP MULTI SERVER 65369; Serial # AL14073046

According to the Contractor's Property Inventory Report (Form GC-11), these items were purchased in August 2015 at a cost of \$800 per unit. Although the items have not yet met their ten-year estimated useful life according to the American Hospital Association's (AHA's) Estimated Useful Lives of Depreciable Hospital Assets, your disposition request notes that the breast pumps are no longer functional and no longer under warranty.

In view of these circumstances, and in accordance with DSHS guidelines, your agency is authorized to dispose of these equipment items in the appropriate manner acknowledging environmental guidelines. Hidalgo County W.I.C. must indicate on the next submission of the GC-11 that these items were disposed. If the items are sold, proceeds from the sale should be treated as a credit against expenses under the current DSHS contract and reported on the voucher and Financial Status Report as program income. Disposition records must be maintained on file that include: DSHS disposition authorization when required; the

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reason for disposing of the property; the condition of the property; manner and date of disposal; and the sale price if the property was sold. Costs incurred in the disposal of the breast pumps may be charged against proceeds from any sales or may be reported as an expense under the current Lactation Support Center Services - Strategic Expansion Program (LSCS-SEP) contract.

If you have any questions, please contact Kevin Ruiz, Contract Manager, via email at Kevin.Ruiz@dshs.texas.gov.

Sincerely,



Jonah Wilczynski, CTCM
Unit Director, RLHO/Consumer Protection & Monitoring Unit
Contract Management Section

Enclosure: Contractor's Property Inventory Report

cc: Julie Stagg, Healthy Texas Mothers and Babies Manager, DSHS
Susana Garcia, Unit Director, Admin./CHI/LIDS Unit, CMS, DSHS
Kevin Ruiz, CTCD, CTCM, Contract Manager, CMS, DSHS
Norma Six, CTCD, CTCM, Manager, Monitoring Branch, CMS, DSHS