

2812 S. Bus. Hwy 281  
 Edinburg, Texas 78539  
 Phone: (956) 318-2626  
 Fax: (956) 318-2629  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

May 24, 2022

Coldwell Banker Commercial RGV  
 508 E. Dove  
 McAllen, Texas 78504

Delivered via email: [rdavidguerra@outlook.com](mailto:rdavidguerra@outlook.com)  
[Sally.guerra@coldwellbanker.com](mailto:Sally.guerra@coldwellbanker.com)  
 Term: June 02, 2022 – June 01, 2023

**Re: Project No 22-0175-ABV – Professional Services of a Real Estate Agent/Broker for Commercial Extension 2 of 2 for Contract C-20-279-06-30**

Dear Ms. Sally Frausto Guerra,

This letter is to notify you that Hidalgo County has chosen to exercise its option to extend the aforementioned contract for the second and final **one (1) year extension**, under the same rates, terms, and conditions with **Coldwell Banker Commercial RGV** for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us) no later than **3pm on Wednesday, May 25, 2022**:

1. Form 1295 – filed with the [Texas Ethics Commission](#) with the Unsworn Declaration (bottom portion of the form) fully executed
  - a. On box 3, please reference **22-0175-ABV**.
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners’ Court approval on Tuesday, May 31, 2022. Failure to submit all items requested in a timely manner, may result in delay of award.

Sally Frausto Guerra  
Sally Frausto Guerra (May 27, 2022 17:23 CDT)


Sally Frausto Guerra

May 27, 2022

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|                                |           |      |
|--------------------------------|-----------|------|
| Authorized Representative Name | Signature | Date |
|--------------------------------|-----------|------|

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Alexandra Vela, Contract Specialist II at (956) 318-2626, extension 4865.

Sincerely,  
  
 Eduardo Belmáñez, MBA, CPM  
 Hidalgo County Purchasing Director






# .Coldwell Banker Commercial RGV- Sally Frausto Guerra-01

Final Audit Report

2022-05-27

|                 |                                                  |
|-----------------|--------------------------------------------------|
| Created:        | 2022-05-27                                       |
| By:             | Alexandra Vela (alexandra.vela@co.hidalgo.tx.us) |
| Status:         | Signed                                           |
| Transaction ID: | CBJCHBCAABAAAnDB5MtPidVot584ovT8CCS6Ae_pUUiz     |

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-  Document created by Alexandra Vela (alexandra.vela@co.hidalgo.tx.us)  
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-  Email viewed by Sally Frausto Guerra (rdavidguerra@outlook.com)  
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-  Document e-signed by Sally Frausto Guerra (rdavidguerra@outlook.com)  
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