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 Edinburg, Texas 78539
 Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

May 24, 2022

Marylou Henry Real Estate Company
 1520 W. Dove Ste G Building 2.
 McAllen, Texas 78504

Delivered via email: marylouhenry17@gmail.com
Henry_marylou@yahoo.com
 Term: June 02, 2022 – June 01, 2023

Re: Project No 22-0175-ABV – Professional Services of a Real Estate Agent/Broker for Commercial Extension 2 of 2 for Contract C-20-279A-07-14

Dear Ms. Marylou Henry,

This letter is to notify you that Hidalgo County has chosen to exercise its option to extend the aforementioned contract for the second and final **one (1) year extension**, under the same rates, terms, and conditions with **Marylou Henry Real Estate Company** for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than **3pm on Wednesday, May 25, 2022**:

1. Form 1295 – filed with the Texas Ethics Commission with the Unsworn Declaration (bottom portion of the form) fully executed
 - a. On box 3, please reference **22-0175-ABV**.
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on Tuesday, May 31, 2022. Failure to submit all items requested in a timely manner, may result in delay of award.

MARYLOU HENRY		5/24/2022
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Alexandra Vela, Contract Specialist II at (956) 318-2626, extension 4865.

Sincerely,

 Eduardo Belmarez, MBA, CPM
 Hidalgo County Purchasing Director