

**COUNTY OF HIDALGO, TEXAS
CASHIER'S DAILY CLOSE-OUT REPORT/DAILY REMITTANCE FORM
PRECINCT 3, SANITATION PROGRAM**

DATE OF COLLECTION: 04/12/2022

PART I: RECAP OF RECEIPTS ISSUED-TOTAL COLLECTIONS

TOTAL CASH COLLECTED (RECEIPT # 232-116528 THROUGH 232-116585) \$ 647.00

PART II: CASH ON HAND BY ACTUAL COUNT

A.) TOTAL MONEY ORDERS		\$ <u>25.00</u>	
M.O. NUMBER	AMOUNT	M.O. NUMBER	AMOUNT
a. <u>MONEY ORDER #5450903</u>	<u>25.00</u>	f. _____	_____
b. _____	_____	g. _____	_____
c. _____	_____	h. _____	_____
d. _____	_____	i. _____	_____
e. _____	_____	j. _____	_____

B.) CURRENCY	
<u>2</u> ONES	\$ <u>2.00</u>
<u>5</u> FIVES	<u>25.00</u>
<u>—</u> TENS	<u>—</u>
<u>6</u> TWENTIES	<u>120.00</u>
<u>1</u> FIFTIES	<u>50.00</u>
<u>2</u> HUNDREDS	<u>200.00</u>
SUB-TOTAL \$ <u>397</u>	

C.) COINS	
_____ PENNIES	\$ _____
_____ NICKELS	_____
_____ DIMES	_____
_____ QUARTERS	_____
_____ HALF DOLLARS	_____
_____ SILVER DOLLARS	_____
SUB-TOTAL \$ _____	

TOTAL CURRENCY & COINS \$ 397.00

D.) TOTAL CREDIT CARDS (ATTACH CC REPORT) \$ 275.00

E.) TOTAL MONEY ORDERS, CURRENCY AND COINS, AND CREDIT CARDS (A+B+C+D) \$ 697.00

F.) LESS: CHANGE FUND (IF ANY) \$ 50.00

G.) TOTAL FUNDS RECEIVED \$ 647.00

VARIANCE-OVERAGE/ (SHORTAGE) \$ 3.00

COMMENTS: Came out short today for the amount of 3.00. It may be due to a customer paying with one dollar bills, could have counted wrong. I will recount once again to avoid this in the future.

PART III: ACKNOWLEDGMENT AND APPROVAL

I have counted and acknowledge receipt of all cash collected.

COUNTED BY: Esmeralda Medina WITNESSED BY: [Signature]

Validated deposit slip/County Treasurer receipt was verified to close-out report by: _____

Any variance must be immediately reconciled and brought to the attention of the County Auditor's - Internal Audit Division. When a variance occurs, submit a properly reconciled copy of this form and copies of the correlating validated deposit slip, to the County Auditor - Internal Audit Division.

DATE APPROVED _____

APPROVED BY COMMISSIONER _____

PART IV: SUMMARY OF DEPOSITS

AMT TO BE DEPOSITED TO:		Amount	Deposit Slip No.
1. CO. TREASURER GEN. FUND			
	CREDIT GL ACCOUNT NO.		
a. General Fund-Precinct 3, Sanitation Permit Fee	<u>1100-322-70-123-000-0-000</u>	\$ <u>375.00</u>	<u> </u>
b. Credit Cards (direct deposit to General Fund)	<u>1100-322-70-123-000-0-000</u>	\$ <u>275.00</u>	
1. Treasurer Receipt No. & Date	_____		
c. Other:	_____	\$ _____	
1. Treasurer Receipt No. & Date	_____		

GRANT TOTAL REMITTED TO THE COUNTY TREASURER \$ 650.00

*ATTACH VALIDATED DEPOSIT SLIP & CREDIT CARD TRANSACTION REPORT

NOTE: This report must be submitted to the County Treasurer via Fax on a daily basis along with validated deposit slip. County Treasurer will fax a copy of the receipt issued to Precinct 3, Sanitation Program.

RECONCILIATION REPORT



COUNTY COMMISSIONER PCT.3
Solid Waste Disposal Program
HIDALGO COUNTY
EDINBURG, TEXAS

USER ID: 103
START DATE: 4/12/2022
END DATE: 4/12/2022

CASH

USERNAME	RECEIPT NO.	PAYMENT DATE	PERMIT NO.	CASH RECEIVED	TRANSACTION TYPE	PERMIT FEE
esmeralda.medina1	232-116532	4/12/2022	00052226	50.00	VEHICLE	25.00
esmeralda.medina1	232-116539	4/12/2022	00103755	25.00	VEHICLE	25.00
esmeralda.medina1	232-116543	4/12/2022	00084286	30.00	VEHICLE	25.00
esmeralda.medina1	232-116545	4/12/2022	00073881	100.00	VEHICLE	25.00
esmeralda.medina1	232-116548	4/12/2022	00068128	25.00	VEHICLE	25.00
esmeralda.medina1	232-116551	4/12/2022	00089931	40.00	VEHICLE	25.00
esmeralda.medina1	232-116552	4/12/2022	00060815	40.00	VEHICLE	25.00
esmeralda.medina1	232-116555	4/12/2022	00093823	25.00	VEHICLE	25.00
esmeralda.medina1	232-116559	4/12/2022	00080953	25.00	VEHICLE	25.00
esmeralda.medina1	232-116562	4/12/2022	00098322	25.00	VEHICLE	25.00
esmeralda.medina1	232-116566	4/12/2022	00059182	100.00	VEHICLE	25.00
esmeralda.medina1	232-116576	4/12/2022	00082403	40.00	VEHICLE	25.00
esmeralda.medina1	232-116577	4/12/2022	00101395	25.00	VEHICLE	25.00
esmeralda.medina1	232-116585	4/12/2022	00103757	50.00	VEHICLE	25.00

TOTAL CASH \$350.00

CREDIT CARD

USERNAME	RECEIPT NO.	PAYMENT DATE	PERMIT NO.	REFERENCE NO	TRANSACTION TYPE	PERMIT FEE
esmeralda.medina1	232-116528	4/12/2022	00074722	30952	VEHICLE	25.00
esmeralda.medina1	232-116534	4/12/2022	00103754	30954	VEHICLE	100.00
esmeralda.medina1	232-116536	4/12/2022	00097529	30955	VEHICLE	25.00
esmeralda.medina1	232-116557	4/12/2022	00091058	30957	VEHICLE	25.00
esmeralda.medina1	232-116561	4/12/2022	00103756	30959	VEHICLE	25.00
esmeralda.medina1	232-116565	4/12/2022	00092695	30960	VEHICLE	50.00
esmeralda.medina1	232-116578	4/12/2022	00056460	30966	VEHICLE	25.00

TOTAL CREDIT CARD \$275.00

MONEY ORDER

USERNAME	RECEIPT NO.	PAYMENT DATE	PERMIT NO.	MONEY ORDER NO	TRANSACTION TYPE	PERMIT FEE
esmeralda.medina1	232-116583	4/12/2022	00077823	5450903	VEHICLE	25.00

TOTAL MONEY ORDER \$25.00

REISSUED PERMITS

REISSUE DATE

OLD PERMIT NUMBER

NEW PERMIT NUMBER

REISSUE DATE	OLD PERMIT NUMBER	NEW PERMIT NUMBER
4/12/2022 9:21:28 AM	00066916	00103754
4/12/2022 11:36:37 AM	00053685	00103756
4/12/2022 2:39:56 PM	00092798	00103757

RECONCILIATION APPROVED BY: _____

Hidalgo County Precinct #3 - Hidalgo County Precinct #3Transaction | Report | Logout Receipt #: Go

Esmeralda Medina 04/12/2022

Cashier DetailFrom 04/12/2022 to 04/12/2022

Cashier #	Name	Card	Task	Account #	Receipt #	Date	Amount
20	Esmeralda Medina	MasterCard	Precinct #3 Sanitation Permit	00074722	30952	04/12/2022	\$25.00
20	Esmeralda Medina	MasterCard	Precinct #3 Sanitation Permit	00097529	30955	04/12/2022	\$25.00
20	Esmeralda Medina	VISA	Precinct #3 Sanitation Permit	103754	30954	04/12/2022	\$100.00
20	Esmeralda Medina	VISA	Precinct #3 Sanitation Permit	91058	30957	04/12/2022	\$25.00
20	Esmeralda Medina	VISA	Precinct #3 Sanitation Permit	103756	30959	04/12/2022	\$25.00
20	Esmeralda Medina	VISA	Precinct #3 Sanitation Permit	00092695	30960	04/12/2022	\$50.00
20	Esmeralda Medina	VISA	Precinct #3 Sanitation Permit	00056460	30966	04/12/2022	\$25.00
7 Payment(s)							Total: \$275.00
7 Payment(s)							Total: \$275.00

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