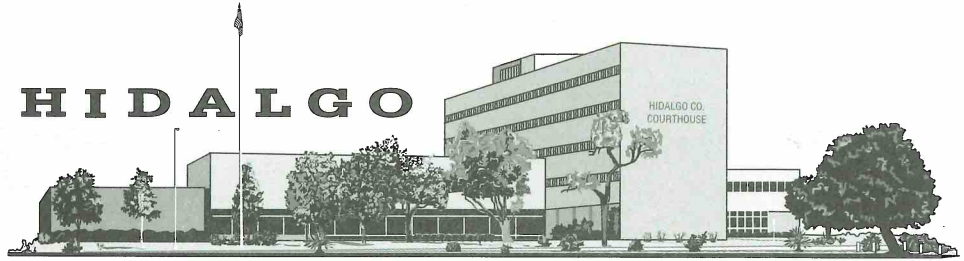


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

June 22, 2022

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the following revenue for donation received from Superior Health Plan in the amount of \$5,000.00, to create a Hygiene Closet from April 2022 – December 2022. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

2-1100-364-00-000-000-0-000 GEN FUND-CONTRIB & DONATION \$5,000.00

CERTIFIED BY:


Linda Fong, CPFO
Hidalgo County Auditor

06/22/2022
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 83RD D.C. J. R. "BOBBY" FLORES JUDGE, 138TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 388TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 448TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C.

DEPARTMENT OF BUDGET & MANAGEMENT

O: (956) 292-7025
F: (956) 292-7034

www.co.hidalgo.tx.us/budget

2818 S. Business Hwy. 281
Edinburg, Texas 78539



MEMORANDUM

To: Linda Fong, Interim County Auditor

From: Vidal Roman, Budget Officer

Date: **Tuesday**, June 21st, 2022

Subject: Certification of Revenues – Donation/Sponsorship

CC: Letty Chavez, First Assistant County Auditor
Deborah Fischer, Director of Accounting

Please let this memo serve as a request for Certification of Revenues letter from your office in reference to a donation/sponsorship received from Superior Health Plan related to an agreement with Hidalgo County Precinct No.1 in the amount of \$5,000.00 (*Refer to AI-85283*)

Monies were receipted under account (2-1100-364-00-000-000-0-000) with receipt# 269895

Appropriation is scheduled for next Commissioners Court on 06/28/2022 (*AI-86272*).

If you should have questions, please contact me at 956-292-7025 ext.5424

AI-85283

Purchasing Department 22. B. 3.

CC REGULAR AGENDA SPECIAL MTG

Prct. 1

Meeting Date: 04/05/2022

Submitted For: Eduardo Belmarez, PURCHASING DEPT.

Submitted By: Dina Trevino, PURCHASING DEPT.

Department: PURCHASING DEPT.

CAPTION

A. Approval to accept a donation from Superior Health Plan in the amount of \$5,000 for the Hidalgo County Progreso Community Resource Center to sponsor the creation of a Hygiene Closet from April 2022 through December 2022 located at 510 FM 1015, Progreso Tx to purchase hygiene items.

B. Requesting approval of the agreement between Hidalgo County and Superior Health Plan for a \$5,000 sponsorship with authority for the County Judge to execute the agreement, subject to legal review and approval.

BACKGROUND

Superior Health Plan's purpose is to transform the health of the community, one person at a time, and will continue that purpose through a community hygiene closet sponsorship with Progreso CRC.

\$5,000 sponsorship will be payable to Hidalgo County Progreso Community Resource Center.

Fiscal Impact

Attachments

agreement

legal

Form Review

Inbox	Reviewed By	Date
Purchasing - Internal	Dina Trevino	04/01/2022 03:43 PM
Budget & Management	Noelia Gonzalez	04/01/2022 03:47 PM
Final Approval	Monica Salinas	04/01/2022 05:25 PM
Form Started By: Dina Trevino		Started On: 03/30/2022 04:34 PM
Final Approval Date: 04/01/2022		



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt No: 269895

Received From: PCT 1 - SUPERIOR HEALTH PLAN/CENTENE

Date 06/07/22

1	0000057703	AGEND#85283 - PCT1 HYGIENE CLOSET SPONSR	5,000.00
		2-1100-360-00-000-000-0-000	

Total: 5,000.00

Check Total	5,000.00
Cash Total	.00
Credit Total	.00
Other Total	.00

Centene Corporation
7711 Carondelet Avenue
St. Louis, MO 63105

202205250109



Address Service Requested

SINGLE PIECE
52854 0.3820 SP 0.560
HIDALGO COUNTY 747
2808 SOUTH BUSINESS HIGHWAY 281
EDINBURG, TX 78539-6243

Supplier Name: HIDALGO COUNTY
Supplier Number: 0000079625
Check No: 0000057703
Check Date: 05/24/2022

Invoice No.
266

Invoice Date 05/24/2022 **Voucher ID** 04432413 **Gross Amount** 5000.00 **Discount Taken** 0.00 **Total Paid Amount** 5000.00

2022 MAY 31 PM 3:55 TREASURE

646586 F

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS

A BLUE BACKGROUND AND MICROPRINTING IN THE BORDER

Centene Management Company LLC
7711 Carondelet Avenue
Centene Corporation
St. Louis, MO 63105

Bank Of America 70-2328
135 S LaSalle Street STE 31 719 IL
Chicago, IL 60603

Date 05/24/2022	Check Number 0000057703
Check Amount \$*****5,000.00	

PAY Five Thousand Dollars
TO THE HIDALGO COUNTY
ORDER OF

Ch. Cb

DO NOT CASH IF SECURITY SCREEN IS NOT PRESENT ON THE REVERSE SIDE OF THIS DOCUMENT.

⑈0000057703⑈ ⑆071923284⑆ 8765433514⑈

REMIT TO:

Vendor: Hidalgo County
Address 1: 2808 S. Business Hwy 281
City: Edinburg State: TX
Zip Code: 78539
Country: USA

VENDOR NUMBER: 0000079625

INVOICE DATE:

5/11/2022

INVOICE NUMBER:

266

SOLD TO

Superior Health Plan

Your name: Maria L Cavazos
Address: 3900 N. 10th St, Suite 600
City: McAllen State: TX
Zip Code: 78501
Country: USA

SUBSIDIARY:

Superior

Sponsorship or Grant or Exhibitor Fee?

Sponsorship

Date of Event: 5/15/2022- 12/31/2022

Note: Please add "Pct # 1- Hygiene Closet" as a description on check or stub.

SUBTOTAL:

\$5,000.00

TAX:

\$0

FREIGHT:

\$0

INVOICE TOTAL:

\$5,000.00



superior
healthplan

Carolyn Thornton
E-signed 2022-04-19 12:45PM CDT
carolyn.thornton@co.hidalgo.tx.us

C-22-0241-04-05

Dear Progreso Community Resource Center

Thank you for all of the services Progreso Community Resource Center offers to the Community in Hidalgo County and the surrounding area. Superior HealthPlan's purpose is to transform the health of the community, one person at a time, and we would like to continue that purpose through a community hygiene closet sponsorship with your agency.

Sponsorship Details:

- For a \$5,000 sponsorship, payable to Hidalgo County Progreso Community Center, the following would be agreed upon between Superior HealthPlan and Hidalgo County Progreso Community Resource Center to create a Hygiene Closet from April 2022 – to December 2022. The hygiene closet will be located at the Progreso Community Resource Center located at 510 FM 1015, Progreso Tx 78596.
- Funds provided will purchase hygiene items such as shampoo, body wash, laundry detergent, cleaning supplies, feminine hygiene items, toothbrushes, combs, and other items identified as a need. Funds may also be used to purchase shelving to store these items.
- Superior HealthPlan will provide partner marketing resources. Each of these will be branded with the SHP logo and state Superior is the closet sponsor. Agency must choose at least one item for the closet but can have more than one.
 - Cabinet Topper- stand up cardboard sign that can sit on a cabinet/shelf
 - Floor Graphics – sticker for the floor leading to the closet
 - Pop Up Banner –pull up banners advertising the closet
 - Door Decal – sticker decal to put on the door of the closet

- Hanging Cube – a cardboard cube you can hang from the ceiling in the closet or outside the door.
 - Cabinets – these are for an agency that doesn't have closet space with shelves. These will be little locked cabinets to store hygiene items.
- Progreso Community Resource Center agrees to be listed as a resource on www.findhelp.org, which means the closet would not only be for your clients but anyone in need in the community. Superior HealthPlan will refer members in need to this closet.
 - Clients may utilize the closet in any of the following ways:
 - The community may come to the closet 4th Thursday of the Month to get items they need at the Superior HealthPlan Hygiene Day.
 - Superior HealthPlan will create referrals through www.findhelp.org to the hygiene closet to support our members in emergency situations.
 - Your organization may access the closet to meet the needs of a client in an emergency situation outside of the scheduled Superior HealthPlan Hygiene Day set days and times.
 - Progreso Community Resource Center is required to have every individual accessing the Superior Hygiene closet complete the attached Hygiene Closet Intake form. Partner is responsible for getting all forms back to Superior for the Community Relations rep to log in the tracking tool for outcomes.

Terms of Sponsorship:

- Superior will be listed as sole sponsor of the Hygiene Closet to include logo on all flyers, brochures, and marketing materials distributed by Progreso Community Resource Center.
- Superior's Community Relations Coordinator will attend the hygiene closet on the 4th Thursday of the month. Individuals attending the hygiene closet will be invited to visit the Superior HealthPlan table and get information on the Plan. Superior may also invite additional community partners to set up to provide participant resources.

- Superior HealthPlan will be invited to attend events, meetings, or conferences planned by Progreso Community Resource Center within the term of this sponsorship.
- There will be a required mid-term and end of agreement meeting to discuss the outcomes of the sponsorship and all fields in the evaluation document are required. See attached required documentation. This document will be due no later than January 10th, 2023, or final documentation must be provided once all funds have been exhausted.

Marketing Requirements:

- Formal press release from Progreso Community Resource Center acknowledging sponsorship and launch of the hygiene closet. Sample press release attached.
- The Recipient agrees to publishing or updating at least one piece of content about Superior HealthPlan and the grant/donation on the Recipient's website or in a digital source published (social media) by the Recipient. Recipient agrees to include Superior HealthPlan as the source of funding within this content, using "@superiorhealthplan".
- Examples of content that may be published include, but are not limited to:
 - A web page on the Recipient.
 - A blog post or news update published on the Recipient's website.
 - A digital report, such as an Impact Report or newsletter, published by the Recipient and available on the Recipient's website or elsewhere on the web.
- Representatives of Superior HealthPlan will conduct an audit of the Recipient's website and other digital properties and will coordinate with the Recipient to identify where content will be published.
- Recipient agrees to work with representatives of Superior HealthPlan to identify and publish the aforementioned content and Recipient agrees to include a link to www.superiorhealthplan.com within the content publication.

- Recipient agrees to publish aforementioned content within three (3) months of signing this agreement unless otherwise specified and agreed upon by both parties.

Once this agreement is signed, these terms must be met timely. A due date will be assigned to each term and a follow-up reminder will be sent by the Community Relations Coordinator asking for the status of each term.

Attached you will find the financial documents and intake form necessary for the execution of this agreement. Agency is required to submit all necessary documents by date April 6th, 2022.

Thank you for your time and consideration and we look forward to this partnership.

Approved by Hidalgo County Commissioners' Court on April 5, 2022 – Agenda 85283

Executive Office: 

Superior HealthPlan

Name: Mary Lou Cavazos

Date: _____

Signature: 

County of Hidalgo

Name: _____

Signature: 

Date: _____

Approved as to Form

Office of the Criminal District Attorney

Ricardo Rodriguez, Jr.


NOTARY PUBLIC, STATE OF TEXAS, LICENSE NO. 113843

By: Robert Vina, III, Asst District Attorney

Attest:



Arturo Guajardo, Jr. County Clerk



DATE: June 28, 2022

DEPARTMENT HEAD: Vidal Roman, Budget Officer

DEPARTMENT NAME: Dept. Budget & Mgmt for Pct.1 CRC

ACCOUNT NUMBER: 2-1100-466-00-121-050-0-610

Contact Person: Rolando G. Ph# x5412

2022
Appropriation

AI-86272



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1100-466-00-121-050-0-610	PCT1 CRC-GENERAL SUPPLIES	5,000.00
2-1100-364-00-000-000-0-000	GEN FUND-CONTRIBUTIONS & DONATIONS	5,000.00
	TOTAL BUDGET INCREASE (DECREASE)	5,000.00

REASON: Appropriation of funds to continue that purpose through a community hygiene closet sponsorship with Progresso CRC. Refer to AI#85283 Receipt#269895

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK