DATE: July 28, 2022

DEPARTMENT HEAD: Eduardo Belmarez

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: 2-1100-415-18-160-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing and Binding	610	General Supplie	500.00
540	Advertising	**610**	General Supplioes	**2,000.00**
			TOTAL	**2,500.00**

REASON: purchase office supplies

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK