



Yolanda Velasquez <yolanda.velasquez@co.hidalgo.tx.us>

Re: Project 22-0462-YZV- Asset Systems Subscription

1 message

Amanda Austin <amanda.austin@da.co.hidalgo.tx.us> Fri, Aug 5, 2022 at 11:17 AM
To: Yolanda Velasquez <yolanda.velasquez@co.hidalgo.tx.us>
Cc: "ramirez, josephine" <josephine.ramirez@da.co.hidalgo.tx.us>, "garza, victor" <victor.garza@da.co.hidalgo.tx.us>, Eduardo Belmarez <eduardo.belmarez@co.hidalgo.tx.us>, "vina, robert" <robert.vina@da.co.hidalgo.tx.us>, Amanda Austin <amanda.austin@da.co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>, "trevino, dina" <dina.trevino@co.hidalgo.tx.us>

Ms. Yolanda Velasquez:

Our office has reviewed the following:

- 1. UPDATED QUOTE,
- 2. Sole Source Declaration, and
- 3. Proposed language for AI-86856.

Our office approves the UPDATED QUOTE and Proposed language for AI-86856 as to the form.

As a friendly reminder, our office recommends the following:

- (1) utilize a County Purchase Order;
- (2) provide the vendor with a certification of tax-exempt status;
- (3) if not already done, provide a Form 1295 - Certificate of Interested Parties; and
- (4) include the Sole Source Declaration in the AI-86856 "BACKGROUND".

Respectfully,

Amanda D. Austin
 Assistant District Attorney
 Pronouns: she, her, hers
 Office of the Criminal District Attorney, Civil Litigation Division
 Hidalgo County, Texas
 100 E. Cano
 Edinburg, Texas 78539
 (o) 956.292.7609
 amanda.austin@da.co.hidalgo.tx.us

THE INFORMATION CONTAINED IN THIS EMAIL MAY BE SUBJECT TO 1. ATTORNEY-CLIENT PRIVILEGE; 2. ATTORNEY WORK PRODUCT; AND/OR 3. CONFIDENTIAL. IT IS INTENDED ONLY FOR THE INDIVIDUAL OR ENTITY DESIGNATED ABOVE. ANY DISTRIBUTION, COPYING, OR USE OF OR RELIANCE UPON THE INFORMATION CONTAINED IN THIS EMAIL BY OR TO ANYONE OTHER THAN THE RECIPIENT DESIGNATED ABOVE BY THE SENDER IS UNAUTHORIZED AND STRICTLY PROHIBITED.
IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY EMAIL TO AMANDA.AUSTIN@DA.CO.HIDALGO.TX.US AND DELETE THE COMMUNICATION.
 The statements contained herein are not intended to and do not constitute an opinion as to any legal or other matter. They are not intended to be used and relied on by any recipient to avoid penalties that may be imposed under any law.

On Fri, Aug 5, 2022 at 11:03 AM Yolanda Velasquez <yolanda.velasquez@co.hidalgo.tx.us> wrote:
Good morning Ms. Austin,

We have complied with all recommendations.

Yoli

On Fri, Aug 5, 2022 at 8:01 AM Amanda Austin <amanda.austin@da.co.hidalgo.tx.us> wrote:
Ms. Yolanda Velasquez:

Our office has reviewed the following:

- 1. UPDATED QUOTE,
- 2. Sole Source Declaration, and
- 3. Proposed language for AI-86856.

Our office approves the UPDATED QUOTE and Proposed language for AI-86856 as to the form, subject to the following:

- (1) **add the following language in the Quote:**
"County may terminate this agreement without cause upon thirty (30) days written notice.";
- (2) **include the following language in the Quote:**
"Subject to Commissioners Court review, the Annual Subscription automatically renews each year upon the anniversary at the then current subscription renewal fee. The User Reduction Credit applies during each renewal period";
- (3) utilize a County Purchase Order;
- (4) provide the vendor with a certification of tax-exempt status;
- (5) if not already done, provide a Form 1295 - Certificate of Interested Parties; and
- (6) include the Sole Source Declaration in the AI-86856 "BACKGROUND".

Respectfully,

Amanda D. Austin
 Assistant District Attorney
 Pronouns: she, her, hers
 Office of the Criminal District Attorney, Civil Litigation Division
 Hidalgo County, Texas
 100 E. Cano
 Edinburg, Texas 78539
 (o) 956.292.7609
 amanda.austin@da.co.hidalgo.tx.us

THE INFORMATION CONTAINED IN THIS EMAIL MAY BE SUBJECT TO 1. ATTORNEY-CLIENT PRIVILEGE; 2. ATTORNEY WORK PRODUCT; AND/OR 3. CONFIDENTIAL. IT IS INTENDED ONLY FOR THE INDIVIDUAL OR ENTITY DESIGNATED ABOVE. ANY DISTRIBUTION, COPYING, OR USE OF OR RELIANCE UPON THE INFORMATION CONTAINED IN THIS EMAIL BY OR TO ANYONE OTHER THAN THE RECIPIENT DESIGNATED ABOVE BY THE SENDER IS UNAUTHORIZED AND STRICTLY PROHIBITED.

IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY EMAIL TO AMANDA.AUSTIN@DA.CO.HIDALGO.TX.US AND DELETE THE COMMUNICATION.

The statements contained herein are not intended to and do not constitute an opinion as to any legal or other matter. They are not intended to be used and relied on by any recipient to avoid penalties that may be imposed under any law.

On Thu, Aug 4, 2022 at 3:31 PM Yolanda Velasquez <yolanda.velasquez@co.hidalgo.tx.us> wrote:
Ms. Austin,

Below are the answers to your questions.

1. Asset & Inventory management solution for audit, compliance, reporting, and analysis of Hidalgo County assets.

2. A module in Alio with limited capabilities.

Please let me know if anything else is needed.

Yolanda

On Thu, Aug 4, 2022 at 2:21 PM Amanda Austin <amanda.austin@da.co.hidalgo.tx.us> wrote:
Ms. Yolanda Velasquez,

Please provide the following:

- 1. Describe the product or service the department proposes to purchase; and
- 2. What vendor was previously utilized to fulfill this product or service, if any?

Respectfully,

Amanda D. Austin
 Assistant District Attorney
 Pronouns: she, her, hers
 Office of the Criminal District Attorney, Civil Litigation Division
 Hidalgo County, Texas
 100 E. Cano
 Edinburg, Texas 78539
 (o) 956.292.7609
amanda.austin@da.co.hidalgo.tx.us

THE INFORMATION CONTAINED IN THIS EMAIL MAY BE SUBJECT TO 1. ATTORNEY-CLIENT PRIVILEGE; 2. ATTORNEY WORK PRODUCT; AND/OR 3. CONFIDENTIAL. IT IS INTENDED ONLY FOR THE INDIVIDUAL OR ENTITY DESIGNATED ABOVE. ANY DISTRIBUTION, COPYING, OR USE OF OR RELIANCE UPON THE INFORMATION CONTAINED IN THIS EMAIL BY OR TO ANYONE OTHER THAN THE RECIPIENT DESIGNATED ABOVE BY THE SENDER IS UNAUTHORIZED AND STRICTLY PROHIBITED.

IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY EMAIL TO AMANDA.AUSTIN@DA.CO.HIDALGO.TX.US AND DELETE THE COMMUNICATION.

The statements contained herein are not intended to and do not constitute an opinion as to any legal or other matter. They are not intended to be used and relied on by any recipient to avoid penalties that may be imposed under any law.

On Thu, Aug 4, 2022 at 11:25 AM Amanda Austin <amanda.austin@da.co.hidalgo.tx.us> wrote:
Thank you for your email. Our office will review and respond accordingly.

Respectfully,

Amanda D. Austin
 Assistant District Attorney
 Pronouns: she, her, hers
 Office of the Criminal District Attorney, Civil Litigation Division
 Hidalgo County, Texas
 100 E. Cano
 Edinburg, Texas 78539
 (o) 956.292.7609
amanda.austin@da.co.hidalgo.tx.us

THE INFORMATION CONTAINED IN THIS EMAIL MAY BE SUBJECT TO 1. ATTORNEY-CLIENT PRIVILEGE; 2. ATTORNEY WORK PRODUCT; AND/OR 3. CONFIDENTIAL. IT IS INTENDED ONLY FOR THE INDIVIDUAL OR ENTITY DESIGNATED ABOVE. ANY DISTRIBUTION, COPYING, OR USE OF OR RELIANCE UPON THE INFORMATION CONTAINED IN THIS EMAIL BY OR TO ANYONE OTHER THAN THE RECIPIENT DESIGNATED ABOVE BY THE SENDER IS UNAUTHORIZED AND STRICTLY PROHIBITED.

IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY EMAIL TO AMANDA.AUSTIN@DA.CO.HIDALGO.TX.US AND DELETE THE COMMUNICATION.

The statements contained herein are not intended to and do not constitute an opinion as to any legal or other matter. They are not intended to be used and relied on by any recipient to avoid penalties that may be imposed under any law.

On Thu, Aug 4, 2022 at 11:13 AM Yolanda Velasquez <yolanda.velasquez@co.hidalgo.tx.us> wrote:

Good morning everyone,

Please review as to form to proceed with AI-86856 for "Sole Source" purchase for the Purchasing Fixed Asset Division

--
 Yolanda Z. Velasquez
 Tel: 956-318-2626 Ext. 4881
 EM: yolanda.velasquez@co.hidalgo.tx.us

--
 Yolanda Z. Velasquez
 Tel: 956-318-2626 Ext. 4881
 EM: yolanda.velasquez@co.hidalgo.tx.us

—
Yolanda Z. Velasquez
Tel: 956-318-2626 Ext. 4881
EM: yolanda.velasquez@co.hidalgo.tx.us