



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

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/ AUG 18 2022

DEPARTMENT OF HUMAN RESOURCES

### PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

**NOTE:** Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 03/04/2022 Current Slot No.: 0180,0117  
 Department Name: SHERIFF'S OFFICE Current Position Title: Please see attached  
 Department No.: 280-001 Requested Position Title: Please see attached.

**ALLOWANCE REQUEST: Type of Allowance**

<input type="checkbox"/> Position	<input type="checkbox"/> Interpreter	<input checked="" type="checkbox"/> Clothing	<input type="checkbox"/> Supplemental	<input type="checkbox"/> Auto
<u>280-001-0117</u> ALLOWANCE AMOUNT:	\$ 500.00	\$ 0.00	-\$ 500.00	
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change	
<u>280-001-0180</u> ALLOWANCE AMOUNT:	\$ 0.00	\$ 500.00	\$ 500.00	
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change	

**TOTAL BUDGETARY IMPACT:** \$ 0.00

**POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:**

- Current Department Budget
- Salary Adjustment
- Annual Budget Cycle
- Will Require Additional Funds
- Other Clothing Allowances

- POSITION TYPE:**
- Full Time Regular Object Code 113
  - Full Time Temporary Object Code 121
  - Part Time Regular Object Code 114
  - Part Time Temporary Object Code 122

- CIVIL SERVICE:**  Exempt  Non-Exempt
- FLSA:**  Exempt  Non-Exempt

**JUSTIFICATION / PRIORITY:** (Explain why this allowance request is essential)

Delete clothing allowances to Deputy Sheriff re-assigned to Patrol  
Add clothing allowances to Deputy Sheriff assigned to CID

**COMMENTS:** (Any comments you wish to make regarding this request, attach additional pages if needed)

Please see attached.

\_\_\_\_\_  
 Department Head

\_\_\_\_\_  
 Department of Human Resources

8/17/22  
 Date

8/29/22  
 Date



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### MULTIPLE PERSONNEL ACTION FORM (Attachment A)

**NOTE:** Complete this form in addition to your par form if department is requesting more than (3) personnel actions.

Department Name: SHERIFF'S OFFICE

Department No.: 280-001

**Position Information:**

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
0180	Senior Deputy Sheriff	Senior Deputy Sheriff	\$0.00	\$500.00
0117	Deputy Sheriff	Deputy Sheriff	\$500.00	\$0.00