

 An official website of the United States government

U.S. General Services Administration

Eligibility Determinations

[I. List of eligible entities](#) | [II. How to request an eligibility determination](#) | [III\(a\). Eligibility by source](#) | [III\(b\). Eligibility by entity type](#) | [IV. Limitations](#) | [V. Exclusions](#) | [VI. Contacts](#)

Based on various authorities, GSA is able to support the procurement needs of eligible state, local, territorial, and tribal governments, including instrumentalities as well as other eligible non-Federal entities. This webpage provides an overview of these authorities, the GSA sources available, and the process supporting such use.

The GSA Office of Acquisition Policy (OAP) has been delegated the authority in [GSA Order ADM 5450.39D, Chapter 6](#) to make determinations of eligibility for entities to use GSA sources in accordance with [GSA Order OGP 4800.2I \[PDF - 179 KB\]](#).

- See Section I for a list of entities that have already been determined to be eligible.
- See Section II for information on how to request an eligibility determination.
- See Sections III(a) and III(b) for charts that identify the different types of entities and corresponding GSA sources/programs available to the entity type.
- See Section IV for information on some of the limitations/conditions surrounding eligibility and use of GSA sources.
- See Section V for what is not covered by the eligibility process performed by GSA OAP.

Please note:

- Non-profit status alone is not sufficient to grant eligibility. Generally, commercial non-profit organizations are not eligible.
- Federal grantees are generally not eligible to use GSA sources.

I. List of eligible entities

The searchable table below identifies entities that have been determined eligible by GSA's OAP. You can search/filter the table by entity name, entity type, and/or the state where the entity is located (if applicable). When reviewing the data, please note the following:

- The listing of eligible entities in the table below is updated regularly, but is not a fully exhaustive listing.
- For ease of use and simplicity purposes, the table identifies the primary entity and not each and every component that comprises the primary entity. For example, the table identifies the name of cities in lieu of identifying each and every office/department that comprises a city's government, such as the mayor's office and accounting department.
- The table must be read with the understanding that though an entity may be listed, an entity still must meet/comply with any and all applicable limitations/conditions surrounding eligibility as well as the use of GSA source (see [Section IV](#)).
- For purposes of distinguishing between entities with the same or similar name, additional text may have been added to an entity's name (e.g., the name of a local educational agency may have "(located in [name of State])" added to reflect the state the entity is located in).

Name of entity

Hidalgo County

Entity type

- Select -

State

- Select -

Name of entity	Entity type	State/Location
Hidalgo County Emergency Services District #2 (located in Texas)	State or Local Instrumentality	TX
Hidalgo County Emergency Services District #4 (located in Texas)	State or Local Instrumentality	TX
Hidalgo County, New Mexico	State or Local Government	NM
Hidalgo County, Texas	State or Local Government	TX
Valley View Independent School District (Hidalgo County) (located in Texas)	Local Educational Agency	TX

You can also [download the entire dataset \[XLSX - 16 MB\]](#) as an excel file. Please note that the excel file contains four separate tabs, each containing a listing of eligible entities for a distinct entity type: State and Local, Educational, Tribal, and Other.

If you are not able to locate an entity you are looking for, please review Section II below for information on how to request an eligibility determination.

II. How to request an eligibility determination

Entities are encouraged to review the list of existing eligible entities provided in Section I above before submitting a request. Entities requesting eligibility determinations must submit the following information to gsaeligibilitydetermination@gsa.gov.

1. Identify the entity type that best describes your organization from the chart in Section III(a) or Section III(b) below (e.g., state or local instrumentality, tribal organization under ISDEAA).
2. Identify the specific authority(ies) that best supports your organization's eligibility (e.g., state or local statute/code creating the entity). Include any specific citations or attachments to streamline the review (e.g., section, paragraph or articles of incorporations). Please note that tax certificates do **not** satisfy this requirement.
3. Identify the specific GSA source(s), reference the chart in Section III(a) or Section III(b) below.
4. Discuss any additional information that supports the request.
5. Submit copies of or hyperlinks to any supporting documentation (e.g., Articles of Incorporation or most recent Audited Financial Statements), including referenced authorities.
6. Provide a point of contact, including their address and contact information.

III(a). What types of entities are eligible (by source/program)

Note 1: [GSA Order OGP 4800.2I \[PDF - 179 KB\]](#)

Note 2: The term does not include private/charter schools.

III(b). What Types of Entities are Eligible (By Entity Type)

IV. What are the limitations/conditions surrounding eligibility and use of GSA sources?

Limitations/conditions include the following, but are not limited to:

- Eligibility does not guarantee product or service availability.
- Eligibility cannot be transferred to a third party, such as a subcontractor.
- Eligibility does not include purchases for resale unless specifically authorized.
- A GSA source may have additional requirements that must also be met.
- Use of GSA sources generally does not mandate participation by a GSA vendor, as sales to non-federal entities are, unless otherwise stated, voluntary.
- All users of GSA sources must comply with the applicable ordering guidance.
- The underlying authority providing use of a GSA source may establish a restriction, limitation, or condition that must be met for purposes of being eligible to use or using the GSA source. For example, 25 U.S.C § 5324(k) requires that for a tribal organization to be eligible they must have an active ISDEAA compact, contract, grant, or cooperative agreement and that the use of the GSA source is used for the purposes of carrying out the ISDEAA compact, contract, grant, or cooperative agreement. If the tribal organization does not meet either of these conditions they cannot use the GSA source under this authority. However, this does not preclude the tribal organization from seeking to use another authority that may be available.

V. What is not covered by the OAP eligibility process?

- The use of government sources by contractors as prescribed by [FAR part 51](#).
- The ability to obtain [Federal surplus property](#).
- Fixed-price contractors (and subcontractors) ability to purchase security equipment under 41 CFR 101-26.507.
- The purchase of items available under the Wildland Fire Protection program. For information about this program contact Defense Logistics Agency at DLAWFPP@dla.mil or 1-877-DLA-CALL (352-2255).
- The purchase of items available under the U.S. Department of Defense [1122 program](#).
- Administrative support services from GSA for certain programs (e.g., GSA Advantage!, GSA SmartPay) that may be provided to entities deemed eligible. Accessibility of such services is determined by the specific program.

VI. Who can I contact?

- For eligibility requests or questions — GSA OAP, gsaeligibilitydetermination@gsa.gov
- For GSA SmartPay questions/information — Varuna Singh, varuna.singh@gsa.gov and smartpay.gsa.gov
- For GSA Fleet questions/information — Jason Keller, jason.keller@gsa.gov and [GSA Fleet website](#)
- For GSA Advantage! information, including registration — [GSA Advantage! website](#)
- For GSA MAS ordering/information — [GSA MAS website for state, local, territorial, and tribal governments](#)
- For a directory of GSA Customer Service Directors, see [GSA Office of Customer and Stakeholder Engagement](#). Once there, look for the designated representative for your organization.