



2812 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

NOTICE

September 9, 2022

Deer Oaks EAP Services LLC
128 E Main Ste. 8
San Antonio, TX 78205

Delivered via email: abarrera@deeroaks.com
Term: January 01, 2023-December 31, 2023

Re: Project No. 22-0405
Extension 1 of 1 for Contract #: C-19-225B-12-03
"Deer Oaks EAP Services Agreement"

Dear Ms. Barrera

This letter is to notify you that Hidalgo County has chosen the option to exercise the first of (1) one (1) one year extension under the same rates, terms, and conditions for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than **3 pm on Wednesday, 14th of September 2022:**

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](#)
 - a. On box 3, please reference – **C-19-225B-12-03**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on **Tuesday, September 27th, 2022**. Failure to submit all items requested in a timely manner, may result in delay of award.

<u>Alicia Barrera</u>	<u><i>Alicia Barrera</i></u>	<u>9/12/2022</u>
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Alexandra Vela, Contract Specialist II, at (956) 318-2626, extension 4865

Sincerely,

Eduardo Belmarez, MBA, CPM
Hidalgo County Purchasing Director