



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

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SEP 13 2022

DEPARTMENT OF
HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 09/12/2022 Current Slot No.: 0398,0114
 Department Name: SHERIFF'S OFFICE Current Position Title: SERGEANT
 Department No.: 280 -001 Requested Position Title: SERGEANT

ALLOWANCE REQUEST: Type of Allowance

Position
 Interpreter
 Clothing
 Supplemental
 Auto

<u>280-001-0114</u>	\$ 500.00	\$ 0.00	-\$ 500.00
ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
<u>280-001-0398</u>	\$ 0.00	\$ 500.00	\$ 500.00
ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 0.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Salary Adjustment
 Other Deleting/Adding Clothing Allowances

POSITION TYPE:
 Full Time Regular Object Code 113
 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121
 Part Time Temporary Object Code 122

CIVIL SERVICE:
 Exempt
FLSA: Exempt
 Non-Exempt
 Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Deleting Clothing allowances to Slot # assigned to Patrol and Adding Clothing Allowances to Sergeant assigned to Criminal Investigations Division.

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Department Head [Signature]
 Department of Human Resources

Date 09/12/2022
 Date 9/13/22



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MULTIPLE PERSONNEL ACTION FORM (Attachment A)

NOTE: Complete this form in addition to your par form if department is requesting more than (3) personnel actions.

Department Name: SHERIFF'S OFFICE

Department No.: 280-001

Position Information:

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
0114	SERGEANT	SERGEANT	\$500.00	\$0.00
0398	SERGEANT	SERGEANT	\$0.00	\$500.00
				\$0.00