



2812 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

September 2, 2022

The Honorable Sergio Coronado
Attn: Mary Alvarez
704 Ramon Ayala Dr.
Hidalgo Texas 78557
956-843-2286

Email: malvarez@cityofhidalgo.net
Term: **November 18, 2022- November 17, 2023**

Re: Project No.: 22-0533
Hidalgo County – “Lease of Office Space (City Owned Building)”
Last extension Contract C-19-303-11-17

Dear Ms. Mary Alvarez

This letter is to notify you that Hidalgo County has chosen the option to exercise the last extension One (1) Year Extension under the same rates, terms, and conditions with you for the “Lease of Office Space (City Owned Building)”.

To proceed, please return the following to Hidalgo County Purchasing Department via email to elena.gomez@co.hidalgo.tx.us no later than 3 pm on Wednesday September 14, 2022:

1. Form 1295 – filed with the Texas Ethics Commission and the Unsworn Declaration filled out
 - a. On box 3, **please reference 22-0533** – “Lease of Office Space (City Owned Building)”
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners’ Court approval on Tuesday, September 20, 2022. Failure to submit all items requested in a timely manner, may result in delay of award.

Julian J. Gonzalez

Authorized Representative Name

A handwritten signature in black ink, appearing to read "Julian J. Gonzalez", written over a horizontal line.

Signature

September 20, 2022

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Elena Gomez, Contract Specialist II at (956) 318-2626, extension 4858.

Sincerely,

A handwritten signature in black ink, appearing to read "Eduardo Belmarez", written over a horizontal line.

Eduardo Belmarez
Hidalgo County Purchasing Director