DATE: September 16, 2022

DEPARTMENT HEAD: Eduardo Belmarez

DEPARTMENT NAME: Purchasing Department

ACCOUNT NUMBER: 2-1100-415-18-160-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
336	Computer Serv	812	Software License Renewal	490.72
430	Reapair & Maint Srv	**812**	Software License Renewal	**947.04**
442	Equip & Vehicle Rent	**812**	Software License Renewal	**923.20**
550	Printing and Binding	**812**	Software License Renewal	**351.00**
640	Reference Materials	**812**	Software License Renewal	**82.00**
810	Dues & Memenrships	**812**	Software License Renewal	**85.00**
660	Furniture & Equip	**812**	Software License Renewal	1,600.00
			TOTAL	**4,478.96**

REASON: **need to renew ADOBE Software Liscense for daily employee use**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK