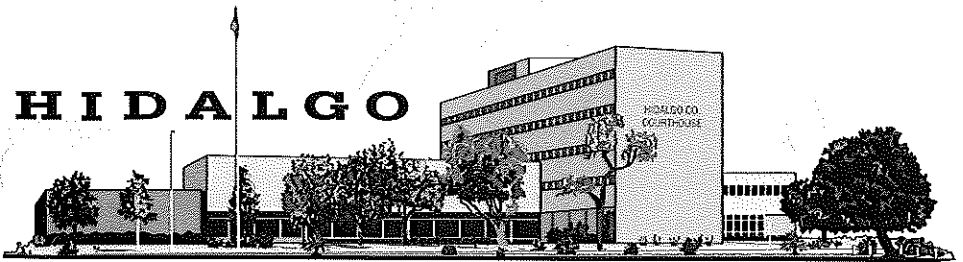


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 27, 2022

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Department of State Health Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$9,300,000.00

PURPOSE
Award No. HHS000804500001
WIC Administrative Program 001 FY23

CERTIFIED BY:

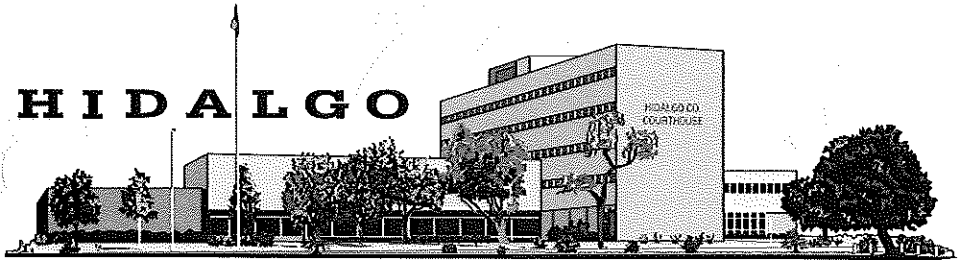

Linda Fong, CPFO

Date 09/26/2022

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETARY JUDGE, 12 th D.C.	FERNANDO MANCIAS JUDGE, 13 th D.C.	J. R. "BOBBY" FLORES JUDGE, 13 th D.C.	ROSE GUERRA REYNA JUDGE, 204 th D.C.	MARLA CUELLAR JUDGE, 215 th D.C.	MARIO E. RAMIREZ, JR. JUDGE, 312 th D.C.	NOE GONZALEZ JUDGE, 317 th D.C. OVERSEER	LETICIA LOPEZ JUDGE, 381 th D.C.	L. KENO VASQUEZ JUDGE, 391 th D.C.	ISRAEL RAMON, JR. JUDGE, 430 th D.C.	RENEE R. BETANCOURT JUDGE, 448 th D.C.	JOE RAMIREZ JUDGE, 454 th D.C.
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COUNTY of HIDALGO



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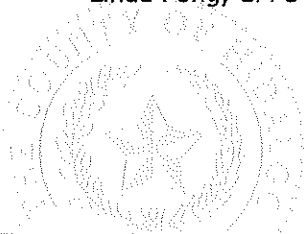
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AMOUNT	PURPOSE
\$1,030,826.00	Award No. HHS000804500001 WIC Peer Counselor Program 002 FY23

CERTIFIED BY:

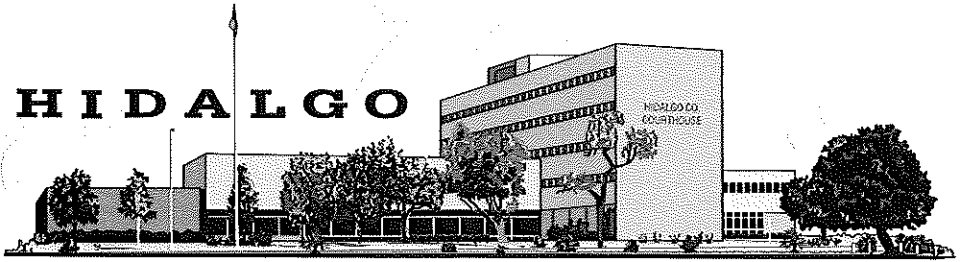
Linda Fong
 _____ Date 09/26/2022
 Linda Fong, CPFO



HIDALGO COUNTY DISTRICT JUDGES

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COUNTY of HIDALGO



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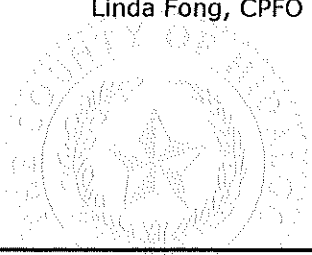
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AMOUNT
\$60,000.00

PURPOSE
Award No. HHS000804500001
WIC Registered Dietician Program 012 FY23

CERTIFIED BY:

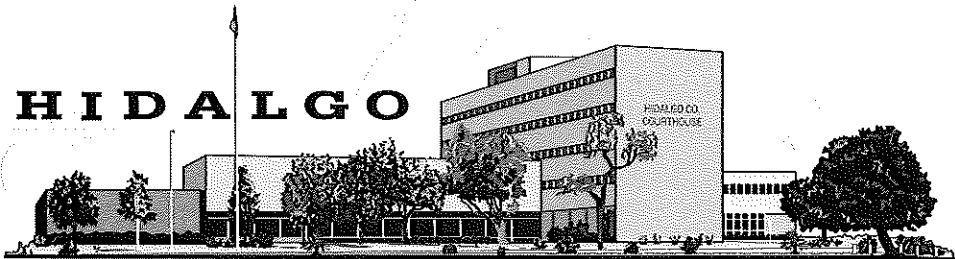
Linda Fong Date 09/26/2022
Linda Fong, CPFO



HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 83RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 204TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 372ND D.C. NOE GONZALEZ JUDGE, 376TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. XENO VASQUEZ JUDGE, 394TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 448TH D.C. JOE RAMIREZ JUDGE, 464TH D.C.

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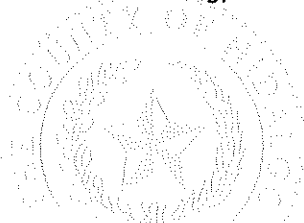
AMOUNT
\$50,000.00

PURPOSE
Award No. HHS000804500001
WIC Lactation Services Program 013 FY23

CERTIFIED BY:


Linda Fong, CPFO

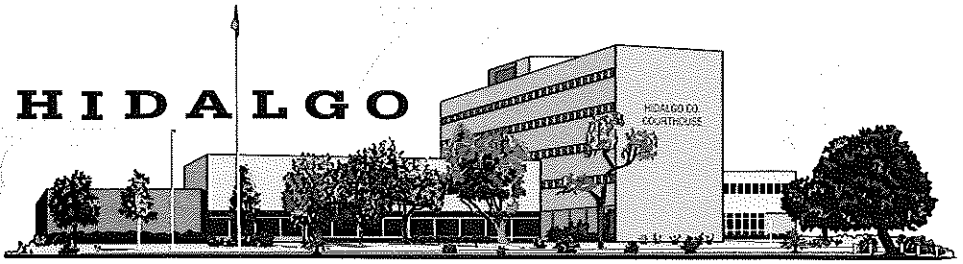
Date 09/26/2022



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September 27, 2022

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AMOUNT
\$289,000.00

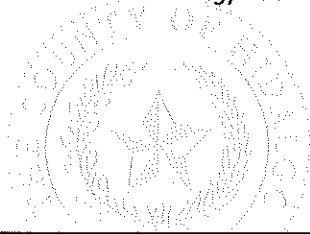
PURPOSE
Award No. HHS000804500001
WIC Lactation Support Center Program 017 FY23

CERTIFIED BY:



Linda Fong, CPFO

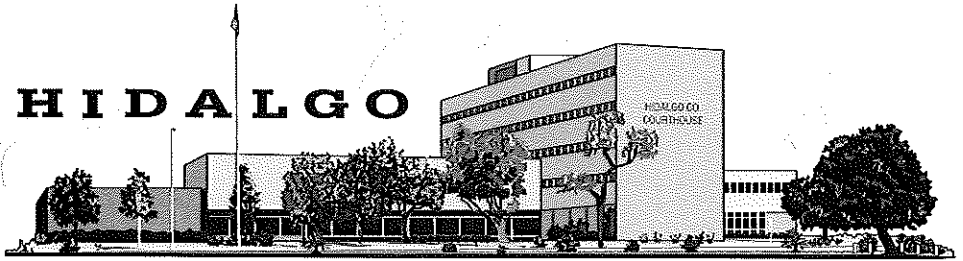
Date 09/26/2022



HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 12 th D.C.	FERNANDO MANCIAS JUDGE, 17 th D.C.	J. R. "BOBBY" FLORES JUDGE, 13 th D.C.	ROSE GUERRA REYNA JUDGE, 20 th D.C.	MARLA CUELLAR JUDGE, 27 th D.C.	MARCO E. RAMIREZ, JR. JUDGE, 32 nd D.C.	NOE GONZALEZ JUDGE, 37 th D.C. OVERSEER	LETICIA LOPEZ JUDGE, 38 th D.C.	L. KENO VASQUEZ JUDGE, 39 th D.C.	ISRAEL RAMON, JR. JUDGE, 43 rd D.C.	RENEE R. BETANCOURT JUDGE, 44 th D.C.	JOE RAMIREZ JUDGE, 44 th D.C.
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COUNTY *of* HIDALGO



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September 27, 2022

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The Honorable Ellie Torres, Commissioner, Precinct No. 4

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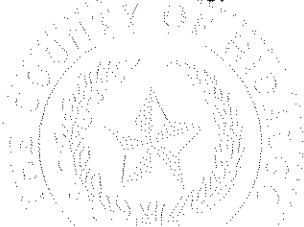
AMOUNT
\$20,000.00

PURPOSE
Award No. HHS000804500001
WIC Extra Funding-Summer Food Program 020 FY23

CERTIFIED BY:


Linda Fong, CPFO

Date 09/26/2022



HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY
JUDGE, 12th D.C.

FERNANDO MARCHAS
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

MARLA CUELLAR
JUDGE, 27th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 39th D.C.

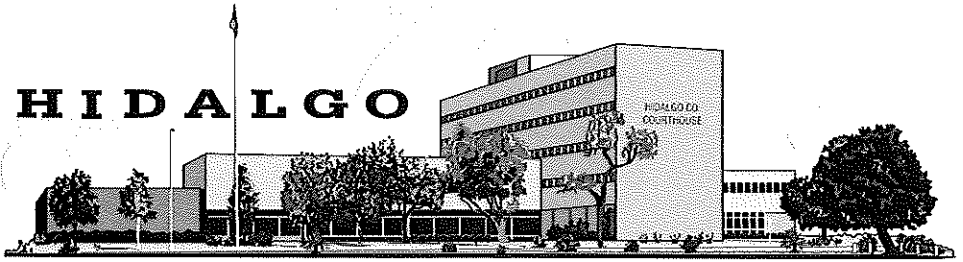
L. KENO VASQUEZ
JUDGE, 39th D.C.

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JUDGE, 43rd D.C.

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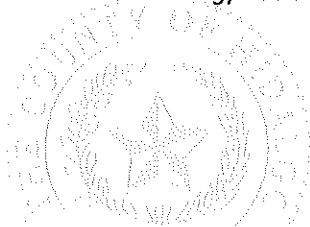
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AMOUNT
\$18,720.00

PURPOSE
Award No. HHS000804500001
WIC Extra Funding-TXIN Internet Program 022 FY23

CERTIFIED BY:

Linda Fong Date 09/26/2022
Linda Fong, CPFO



HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERARY
JUDGE, 92ND D.C.
- FERNANDO MANCIAS
JUDGE, 93RD D.C.
- J. R. "BOBBY" FLORES
JUDGE, 131ST D.C.
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JUDGE, 206TH D.C.
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JUDGE, 376TH D.C.
OVERSEER
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JUDGE, 388TH D.C.
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JUDGE, 391ST D.C.
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JUDGE, 430TH D.C.
- RENEE R. BETANCOURT
JUDGE, 448TH D.C.
- JOE RAMIREZ
JUDGE, 464TH D.C.

AI-87571

WIC 38. A.

CC REGULAR AGENDA REGULAR MTG

Meeting Date: 09/27/2022

Submitted By: Margarita Gonzalez, WIC

Department: WIC

CAPTION

1. WIC ADMIN - Program 001 - (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$9,300,000.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of the Certification of Revenue in the amount of \$9,300,000.00 as approved by the County Auditor for the WIC Admin Grant and appropriation of the same.

2. WIC Peer Counselor - Program 002 - (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$1,030,826.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenues in the amount of \$1,030,826.00 as certified by the County Auditor for the FY 23 BF Peer Counselor Program Grant and appropriation of the same.

3. WIC Registered Dietitian - Program 012 - (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$60,000.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenues in the amount of \$60,000.00 as certified by the County Auditor for the FY 23 Registered Dietitian Program Grant and appropriation of the same.

4. WIC Lactation Services - Program 013 - (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$50,000.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenues in the amount of \$50,000.00 as certified by the County Auditor for the FY 23 Lactation Services Program Grant and appropriation of the same.

5. WIC Lactation Support Center - Program 017 - (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$289,000.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenues in the amount of \$289,000.00 as certified by the County Auditor for the FY 23 WIC Lactation Service Center and appropriation of the same.

6. WIC Extra Funding Summer Food Program - Program 020 (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$20,000.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenue in the amount of \$20,000.00 as certified by the County Auditor for the FY 23 WIC Extra Summer Food Program and appropriation of the same.

8. WIC Extra Funding TXIN Internet - Program 022 (1292):

A. Requesting approval to accept the Health and Human Services Commission Contract No.HHS000804500001 in the amount \$18,720.00 for the contract period of October 1, 2022, through September 30, 2023.

B. Requesting approval of Certification of Revenue in the amount of \$18,720.00 as certified by the County Auditor for the FY 23 Extra Funding TXIN Internet and appropriation of the same.

BACKGROUND

Notice of Award FY2023:

Fiscal Impact

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.001.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.002.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.012.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.013.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.017.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.020.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

CALENDAR YEAR: 2022

ACCT. #: 2.1292.441.00.350.022.3.xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact : 100% Federally Funded

Attachments

AI-87571 Notice of Award
FY23 Special Projects
BA ADMIN FY23
BA RD FY23
BA LSC FY23
BA SUMMER FOOD FY23
BA EXTRA FUND INTERNET FY23
BA LS FY23
BA ADMIN FY23

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	09/22/2022 08:04 AM
Final Approval		
Form Started By: Margarita Gonzalez		Started On: 09/20/2022 08:57 AM



Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>

F1292 Certification of Revenue for FY23 WIC

1 message

Azael Munoz <azael.munoz@wic.co.hidalgo.tx.us>

Fri, Sep 23, 2022 at 11:10 AM

To: Deborah Fischer <deborah.fischer@auditor.co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Brianda Gomez <brianda.gomez@auditor.co.hidalgo.tx.us>, Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>
Cc: Damaris San Miguel <damaris.sanmiguel@co.hidalgo.tx.us>, Patricia Ramos <patricia.ramos@co.hidalgo.tx.us>, Esmeralda Medina <esmeralda.medina@co.hidalgo.tx.us>, Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>, Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

I want to request a Certification of Revenues for AI-87571 for the following programs with an accumulating total of \$10,768,546.00.

1. WIC ADMIN-Program 001 - (1292):

2-1292-331-12-350-001-3-XXX
\$9,300,000.00

2. WIC Peer Counselor- Program 002

2-1292-331-12-350-002-3-XXX
\$1,030,826.00

3. WIC Registered Dietitian 012 - (1292):

2-1292-331-12-350-012-3-XXX
\$60,000.00

4. WIC - Lactation Services - Program 013 - (1292):

2-1292-331-12-350-013-3-XXX
\$50,000.00

5. WIC Lactation Support Center- Program 017 - (1292):

2-1292-331-12-350-017-3-XXX
\$289,000.00

6. WIC Extra Funding Summer Food Program - Program 020 (1292):

2-1292-331-12-350-020-3-XXX
\$20,000.00

7. Extra Funding TXIN Internet - Program 022 (1292):

2-1292-331-12-350-022-3-XXX
\$18,720.00

0.00
9,300,000.00
1,030,826.00
60,000.00
50,000.00
289,000.00
20,000.00
18,720.00
10,768,546.00

Please do not hesitate to contact me if I can help you further.

Have a nice day.

Azael D. Munoz
Accountant III
Hidalgo County WIC
3105 W. University Dr.
Edinburg, TX 78539
(956) 381-4646 Ext:4045



July 1, 2022

Clarissa Ramirez, WIC Director
Hidalgo County dba Hidalgo County Health & Human Services, LA#12

Re: Notice of Award

Health and Human Services Commission (HHSC) Women, Infants and Children (WIC) Local Agency Contract #HHS000804500001.

This is a notification of your organization’s FY 2023 (October 1, 2022 to September 30, 2023) WIC Local Agency funding.

Your organization will be receiving the funding listed below:

Project	Project Contact	Project Total	Type of Allocation		
			Admin.	Nutrition Education	Breast-feeding
Estimated General Admin Funding*	Elsa Rodriguez elsa.rodriquez2@hhs.texas.gov	\$10,137,517	X	X	X
Peer Counselor	Asia Sartor asia.sartor@hhs.texas.gov	\$1,030,826			X
Registered Dietitian	Stephanie Holland stephanie.holland1@hhs.texas.gov	\$60,000	X	X	X
Lactation Services	Ngoc Huynh ngoc.huynh@hhs.texas.gov	\$50,000			X
Lactation Support Center	Betzabel Botello betzabel.botello@hhs.texas.gov	\$289,000			X
Innovation Center	Juliette Coronado Juliette.Coronado@hhs.texas.gov	-	X	X	
Dietetic Internship	Melissa Mouton melissa.mouton@hhs.texas.gov	-		X	
SNAP-Ed Nutrition on the Go	Beatrice Watson (NGO) beatrice.watson@hhs.texas.gov	-		X	
SNAP-Ed Health Care Providers	Lindsey Gray (HCP) Lindsey.Gray@hhs.texas.gov	-		X	
SNAP-Ed Peer Text	Asia Sartor (Peer Text) asia.sartor@hhs.texas.gov	-			X
SNAP-Ed Obesity Prevention	Stephanie Holland stephanie.holland1@hhs.texas.gov	-		X	

Project	Project Contact	Project Total	Type of Allocation		
			Admin.	Nutrition Education	Breast-feeding
SNAP-Ed Breastfeeding	Ngoc Huynh ngoc.huynh@hhs.texas.gov	-			X
Extra Funding Summer Food Program	Beatrice Watson beatrice.watson@hhs.texas.gov	\$20,000	X		
Extra Funding TXIN Internet	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$18,720	X		
Extra Funding Improving Participant Experience	Kara Nemethy kara.nemethy@hhs.texas.gov	-	X		
Extra Funding Other	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	-	X		
Other Projects	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	-	X		
Total FY2023 Funding:		\$11,606,063			

* Actual General Administrative funding amount is accrued monthly based on Funding Formula Rate (FFR): \$13.75 per participant plus any earned incentives.

For HHSC to track Local Agency expenditures, please submit a separate WIC invoice for reimbursement of actual (i.e., incurred), allowable costs associated with each project. If the allocation amounts on special projects are exceeded, the invoice will be returned to the Local Agency for correction and resubmission.

This notice does not relieve the agency from seeking additional approvals as required by WIC Policy.

For questions regarding purchase requests, please contact Belinda Saunders at belinda.saunders@hhs.texas.gov or WICLARRequests@hhs.texas.gov.

For questions or additional information regarding funding, please contact the assigned Project Contact listed in the table above or email the WIC Clinic Services Financial Liaison, Tammye Farmer-Holloman, at tammye.farmerholloman@hhs.texas.gov.

Sincerely,



Edgar Curtis
Texas WIC Director
Health and Human Services Commission

cc: Richard F. Cortez, Hidalgo County Judge

Special Projects Funding and Allowable Costs

Fiscal Year 2023

Note: Not all agencies are approved for all special projects.

Peer Counselor (PC) – A PC’s qualifications must include: (1) previously or currently enrolled in WIC, (2) have breastfed or is currently breastfeeding at least one of her children, and (3) completes appropriate training prior to serving as PC to participants. This funding includes, but is not limited to:

- Salaries and fringe of PCs who assist pregnant and breastfeeding WIC participants.
- Training for PCs:
 - This may include WIC trainings, Peer Counselor monthly meeting, and trainings required by LA’s governing body if the staff sole responsibility is Peer Counseling.
 - If a PC is cross trained and acting in other roles, besides Peer Counseling, within the WIC clinic, trainings required by LA’s governing body should be bill to the Admin invoice.
- Communication equipment to be used by the PC.
- Travel expenses PCs may incur in the course of performing their job duties or attending training and/or conferences.
- Equipment and supplies used to train PCs or used by PCs to educate clients.
- Any other expenses listed in *WIC Policy AC:17.0*.

If a PC is cross trained and acting in other roles in the WIC clinic, please allocate and bill her time accordingly to those other projects.

Allocations are made based upon the following criteria: number of pregnant and breastfeeding women served, retaining counselors established with previous discretionary funding, prevalence of serving rural and remote locations, and to support improvement of breastfeeding rates.

Please note that all agencies are required to have a Peer Counselor on staff (*WIC Policy GA:14.0*).

Reimbursement of PC Services should be submitted on its own unique invoices. As indicated below, under “20. Description of Goods and Service” column, if possible, please use the indicated Invoice ID framework and allocated only to the BF category as indicated under the “22. Unit Price” column.

19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SER	21. QUANTITY	UNIT PRICE	23. AMOUNT
<i>Last day of the month</i> MM/DD/YY	Services performed in accordance with Texas W contract between Health and Human Services Commission and INPUT AGENCY NAME Contract Term: 10/1/22 - 09/30/23 Contract ID: HHSxxxxxxxxxxxx Invoice ID: MMY LA## PC		BF	\$\$\$.\$\$
			TOTAL	\$\$\$.\$\$

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Registered Dietitian (RD) – Use this special funding for reimbursement of staff and contract RD duties and associated costs. Identify the category of expense (ADMIN, NE, or BF) to appropriately allocate funds. The following are examples of approved expenses:

ADMIN Cost Category:

- Developing, implementing, or assisting with the Quality Assurance Program (i.e., ongoing evaluation of individual counseling, nutrition education classes, clinical procedures, etc.).
- Developing and implementing the ADMIN plan for the SNAP-Ed Nutrition projects.
- Registration fees to the Commission on Dietetic Registration for staff RD. (Not an allowable expense for Contract RD unless RD is also the NE Coordinator).
- Attending continuing education opportunities for staff RD only (i.e., professional conference fees) (Not an allowable expense for Contract RD).
- Other non-NE direct service activity, i.e., staff meetings, timesheet preparation, high risk client scheduling.

NE Cost Category:

- Providing high-risk individual counseling.
- Developing and conducting facilitated discussion nutrition education classes.
- Consultation regarding the appropriate issuance of special formulas.
- Nutrition publications and visual aids for on-the-job use.
- Developing and implementing the NE plan for special projects such as projects related to Innovation Centers.
- Assisting with the implementation of Value Enhanced Nutrition Assessment (VENA).
- Providing staff training on nutrition-related topics and nutrition assessment procedures.
- Serving as preceptor for the WIC Certification Specialist Program.
- Assisting with completion of the annual *Nutrition Education and Breastfeeding Plans*.

BF Cost Category:

- Providing assistance to the participants with breastfeeding issues and concerns.
- Providing assistance to the participant with breast pump issues and concerns.

Please note the following:

- All local agencies are required to have an RD on staff or on contract (*WIC Policy GA: 14.0*).
- You must follow *Policy AC: 16.0 – Allowable Costs – Professional Contract Services*, when securing the services of an RD consultant via contract.
- Prior to contracting with the RD, the RD must submit a current copy of his/her registration card from the Commission on Dietetic Registration.

Reimbursement of Registered Dietitian Services should be submitted on its own unique invoices. As indicated below, under “20. Description of Goods and Service” column, if possible, please use the indicated Invoice ID framework. Reimbursement request can be allocated to ADMIN, NE, and/or BF as indicated under the “22. Unit Price” column.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICE	21. QUANTITY	22. UNIT PRICE	23. AMOUNT	
41	Last day of the month MM/DD/YY	Services performed in accordance with Texas W contract between Health and Human Services Commission and INPUT AGENCY NAME		Admin	\$\$\$.\$\$	
42					NE	\$\$\$.\$\$
43					BF	\$\$\$.\$\$
44						
45						
46		Contract Term: 10/1/22 - 09/30/23		TOTAL	\$\$\$.\$\$	
49		Contract ID: HHSXXXXXXXXXXXX				
50		Invoice ID: MMY LA## RD				
51						
52						
53						

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Lactation Services (Lact.) – The purpose of Lactation Services funds is to provide local agencies with resources to support staffing and development of International Board-Certified Lactation Consultant (IBCLCs) and the tools and equipment needed for quality lactation consultations. This funding can be used for full-time or contract WIC employees. See *WIC Policy AC:16.0* for guidance on requirements for professional contracts.

LS funding may be used for:

- Lactation consultations provided by staff or contract IBCLC and includes breastfeeding promotion and support work that occurs outside of normal working hours if applicable.
- Fees for local agency staff to pursue the IBCLC credential. This includes preparation and exams costs such as: prerequisite courses, prep courses, study materials and fee for the International Board of Lactation Consultant Examiners (IBLCE) exam. See www.iblce.org for more information.
- Supplies that would complement lactation consultations such as nipple shields and shells, nursing bras, breast pump flanges, and supplemental nursing systems.
- Reference books and teaching aids such as breastfeeding dolls, breast models, and any teaching tools or supplies needed to create teaching tools that support breastfeeding education.
- Furniture and supplies to establish a room to be used for lactation consultations and as a private place for mothers to nurse and pump. Examples include: comfortable chairs, pillows, stools, side table, lamps, desk and chair for staff, and dividers for privacy.
- Equipment (i.e., webcams) to facilitate breastfeeding teleconsultations.
- Other innovative expenditures that are approved on a case-by-case basis by the State Agency.

LS funds should not be used for general breastfeeding promotion or educational reinforcement items that include a breastfeeding promotion or education message such as pencils, magnets, stickers, water bottles, etc.

Please note the following:

- All local agencies are required to have an IBCLC on staff or on contract (*WIC Policy GA: 14.0*).
- Follow *WIC Policy AC: 16.0 – Allowable Costs – Professional Contract Services*, when securing the services of an IBCLC via contract.

Reimbursement of Lactation Services should be submitted on its own unique invoices. As indicated below, under “20. Description of Goods and Service” column, if possible, please use the indicated Invoice ID framework. Allocate only to the BF category as indicated under the “22. Unit Price” column.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41		Services performed in accordance with Texas WIC			
42	<i>Last day of the month</i>	contract between Health and Human Services			
43	MM/DD/YY	Commission and INPUT AGENCY NAME			
46				BF	\$\$\$.\$\$
47					
50		Contract Term: 10/1/22 - 09/30/23		TOTAL	\$\$\$.\$\$
51		Contract ID: HHSxxxxxxxxxxxx			
52		Invoice ID: MMY LA## Lact			
53					

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Lactation Support Center (LSC) – LSC funding is used to support operations for the Lactation Support Centers (LSCs). The purpose of the LSCs is to provide education, support, and breastfeeding assistance to pregnant and breastfeeding WIC mothers. The LSCs also serve as training centers for WIC local agency staff and other community health care providers to receive clinical experience in working with breastfeeding mothers.

The LSCs are staffed by a full-time manager, a minimum of one Registered Nurse, IBCLCs and Peer Counselors. Funding is used to support lactation consults with WIC moms and training programs such as the Clinical Lactation Practicum (CLP) which supports preparation for WIC staff to prepare for the IBLCE exam. Funding is also provided for supplies that complement lactation consults such as nipple shields, shells, nursing bras and supplemental nursing systems. LSCs also provide community education and outreach activities to promote and support breastfeeding and the use of the lactation center in the community.

Reimbursement of LSC should be submitted on its own unique invoices. As indicated below, under “20. Description of Goods and Service” column, if possible, please use the indicated Invoice ID framework. Allocate only to the BF category as indicated under the “22. Unit Price” column.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41	Last day of the month MM/DD/YY	Services performed in accordance with Texas WIC		BF	\$\$\$.\$\$
42		contract between Health and Human Services			
43		Commission and INPUT AGENCY NAME			
46					
47					
50		Contract Term: 10/1/22 - 09/30/23		TOTAL	\$\$\$.\$\$
51		Contract ID: HHSXXXXXXXXXXXX			
52		Invoice ID: MMY LA## LSC			

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Innovation Centers (IC) - Innovation Center funds are used to implement Local Agency and State Agency driven projects that have been discussed and approved by the State Agency. Partial funds are **required** to fund a full-time designated Innovation Lead for the IC. Clinic enhancements/repairs or renovations must be approved by the State Agency and follow the Texas WIC Design Guidelines. Selected innovation centers should follow their approved project expenditures to carry out IC specific projects. Any changes to project expenditures should be discussed with the State Agency. Reimbursement requests must identify the category of expense (Admin, or NE) to appropriately allocate funds.

Reimbursement of Innovation Centers should be submitted on its own unique invoices. As indicated below, under "20. Description of Goods and Service" column, if possible, please use the indicated Invoice ID framework. Reimbursement request can be allocated to Admin and/or NE category(ies) as indicated under the "22. Unit Price" column.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41	Last day of the month MM/DD/YY	Services performed in accordance with Texas WIC		Admin	\$\$\$.\$\$
42		contract between Health and Human Services			
43		Commission and INPUT AGENCY NAME		NE	\$\$\$.\$\$
44					
45					
49					
50		Contract Term: 10/1/22 - 09/30/23		TOTAL	\$\$\$.\$\$
51		Contract ID: HHSXXXXXXXXXXXX			
52		Invoice ID: MMY LA## IC			

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Dietetic Internship (DI) – This pertains to funding for local agencies that have an employee participating in the Texas WIC Dietetic Internship.

- The intern's regular salary continues to be a WIC allowable expense throughout the eight months of the internship. Continue to pay the employee as you normally would.
- Assistance for hiring a replacement employee:
 - Local Agencies (LA) with staff participating in the Texas WIC Dietetic Internship can request funding in an amount up to 90% of the intern's salary and benefits (this

percentage may change from year to year, depending on the State WIC NECS unit director's discretion.)

- The purpose of the replacement employee funding is to off-set the cost of hiring a temporary replacement to fill-in while the intern is completing the internship for eight months (January through August).
 - In-order-to receive this extra funding, the LA will need to hire a replacement employee, but if a replacement is not hired, the State Agency will not provide this funding.
- Assistance for intern's expenses:
 - Upon request, the State Agency will also provide \$1,500 to the LA exclusively for reimbursing the intern for travel and other expenses related to the internship (books, etc.).
 - If requesting this funding, the LA is required to use this \$1,500 to reimburse the intern for expenses.
 - The LA may provide additional reimbursement to the intern, over the \$1,500, at LA discretion, from the LA's existing budget if funds available.
 - All internship expenses are "WIC Allowable".
 - Funding Process:
 - To receive the Dietetic Internship funding described above, complete and submit the financial assistance request form. The dietetic internship director will provide this form to the LA director once an employee is accepted into the internship.
 - The funds are provided during the mid-year adjustment.
 - Bill for the \$1,500 intern expenses (travel, books, etc.) and for the replacement employee funds, on a separate invoice.
 - Label the invoice: "DI" and allocate the expenses to Nutrition Education (NE).

Reimbursement of Innovation Centers should be submitted on its own unique invoices. As indicated below, under "20. Description of Goods and Service" column, if possible, please use the indicated Invoice ID framework. Reimbursement request can be allocated to Admin and/or NE category(ies) as indicated under the "22. Unit Price" column.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41	Last day of the month MM/DD/YY	Services performed in accordance with Texas WIC contract between Health and Human Services Commission and INPUT AGENCY NAME Contract Term: 10/1/22 - 09/30/23 Contract ID: HHSXXXXXXXXXXXX Invoice ID: MMY LA## DI			
42					
43					
46				NE	\$\$\$.\$\$
47					
50			TOTAL	\$\$\$.\$\$	
51					
52					
53					

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

SNAP-Ed Projects - SNAP-Ed projects will focus on obesity prevention, nutrition education, breastfeeding initiatives, or peer counseling services for SNAP and WIC eligible populations. SNAP-Ed funding may be used to pay for staff members who plan, develop or implement the nutrition education or breastfeeding support activities. SNAP-Ed funds may also be used for nutrition education reinforcements (\$5 or less per item) and expenses related to the project as detailed in your accepted project budget. A detailed list of SNAP-Ed allowable costs can be found in Section 3: Financial and Cost Policy of the SNAP-Ed Plan Guidance FY2022 document.

This document can be found here: <https://snaped.fns.usda.gov/program-administration/guidance-and-templates>.

The awarded amount is a not to exceed amount. For the State Agency to track these expenditures, please bill on the SNAP-Ed project invoice. Select the SNAP-Ed project you are billing for and record the expenses for any of the categories provided. A copy of the invoice is available for download here: <https://txwic.egnyte.com/fl/wdkOll6TAG>.

Reimbursement of SNAP-ED require the use of the SNAP-Ed Invoice Template. As indicated below, under the “20. Description of Goods or Services” column in the “Invoice ID” section, select from the drop-downs; 1) CHOOSE ID name, and 2) the specific “Project:”. Allocation of costs should be one of the cost categories listed under the “22. Unit Price” column.

Step 1)

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT	
41	Last day of the month mm/dd/yy	Services performed in accordance with Texas WIC contract between Health and Human Services Commiston and <i>INPUT AGENCY NAME</i>		Salary/Benefits	\$\$\$.\$\$	
42				Admin Training Functions	\$\$\$.\$\$	
43				Equip/Office Supplies	\$\$\$.\$\$	
44				Operating Costs	\$\$\$.\$\$	
45				...		
46				Educational Reinforceme & Incentives	\$\$\$.\$\$	
47						
48						
49			Contract Term: 10/1/21 - 09/30/22			
50			Contract ID: HHSxxxxxxxxxxxx			
51		Invoice ID: MMY LA## SNAP-Ed -	CHOOSE			
52		Project: CHOOSE FROM THE	CHOOSE	TOTAL	\$\$\$.\$\$	
53			OP			
54			NOG			
55	24. CONTRACTOR CERTIFICATION		BF	code and number	25. Entered by	
56			Peer			
57	Contractor Contact Name and Title		HCP	code and number	Date	

Step 2)

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41	Last day of the month mm/dd/yy	Services performed in accordance with Texas WIC contract between Health and Human Services Commission and <i>INPUT AGENCY NAME</i>		Salary/Benefits	\$\$\$.\$\$
42				Admin Training Functions	\$\$\$.\$\$
43				Equip/Office Supplies	\$\$\$.\$\$
44				Operating Costs	\$\$\$.\$\$
45				Educational Reinforcement & Incentives	\$\$\$.\$\$
46					
47					
48					
49					
50					
51	Contract Term: 10/1/21 - 09/30/22				
52	Contract ID: HHSxxxxxxxxxxx				
53	Invoice ID: MMY LA## SNAP-Ed - CHOOSE				
54	Project: CHOOSE FROM THE DROP DOWN				
55	24. CONTRACTOR CERTIFICATION	CHOOSE FROM THE DROP DOWN	code and number	25. Entered by	
56		SNAP-ED-Obesity Prevention (NO)			
57	Contractor Contact Name and Title	SNAP-ED-Nutrition on the Go (NE)	code and number	Date	
58		SNAP-ED-Breastfeeding-Friendly Initiative (BF)			
		SNAP-ED-Peer Text (BF)			
	26. I approve this voucher for payment	SNAP-ED-Health Care Provider Campaign (BF)	code and number	(1) The goods and services covered by the document comply	

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

EXTRA Funding

- **WIC Summer Food Service Program (SFSP)** – This special funding is for reimbursement of WIC SFSP allowable costs. Funding is designed to assist with incidental expenses that may include hiring temporary staff to help implement the program, purchasing non-consumable supplies such as trash cans, trash can liners, portable tables and chairs, reusable table covers, etc. Please process WIC Invoices for reimbursement under SFSP and allocate only to Administrative costs.
- **TXIN Internet** – All costs associated with keeping the TXIN system online with an internet service provider. These expenses are to be allocated only to Administrative (Admin) costs.
- **Improving Participant Experience (IPE)** – IPE funding is intended to be used to enhance and redesign clinic spaces with the goal of creating a positive client experience and a unified visual brand for Texas WIC. The Texas WIC Design Guidelines and Catalog **must** be used to implement design themes in clinics. Professional design consultations are available and may be required. All IPE recipients will be given access to the Texas WIC IPE SharePoint site where you can share photos, floor plans and project updates.

Allowable costs include, but are not limited to:

- Clinic enhancements/ repairs or renovations (note: all renovations must be approved)
- Paint and flooring
- Furniture
- Artwork
- Lighting, ceiling tiles, internal finishes

- Signage
- Toys
- Exterior repairs

IPE Funding Requirements - LAs will be requested to provide:

- Photos of the clinic spaces designated for enhancements.
- Clinic floor plan.
- Details of work plan for each space.
- Budget with estimated itemized cost.
- Quarterly updates and photos demonstrating progress of clinic improvements.
- Reports to the State Agency including budget status and results.

Reimbursement invoices for Extra Funding Projects can be billed on one Extra Funding Invoice. Identify the project (SFP, Internet, IPE, and Other) by listing the Projects' names under the "Unit Price" column along with its corresponding expense under the "Amount" column. As indicated below, under "20. Description of Goods and Service" column, if possible, please use the indicated Invoice ID framework.

40	19. SERVICE / DEL DATE	20. DESCRIPTION OF GOODS OR SERVICES	21. QUANTITY	22. UNIT PRICE	23. AMOUNT
41		Services performed in accordance with Texas WIC			
42	<i>Last day of the month</i>	contract between Health and Human Services		SFP	\$\$\$.\$\$
43	MM/DD/YY	Commission and INPUT AGENCY NAME		Internet	\$\$\$.\$\$
44				IPE	\$\$\$.\$\$
45				Other	\$\$\$.\$\$
46				TOTAL	\$\$\$.\$\$
47					
48					
49		Contract Term: 10/1/22 - 09/30/23			
50		Contract ID: HHSxxxxxxxxxxx			
51		Invoice ID: MMY LA## EXTRA			
52					

NOTE: Funding is specific to each project, overbilling any of these projects is not allowed. Reimbursements requests for allowable costs over the awarded amount must be included in the Admin Invoice for reimbursement.

Funds are awarded with the understanding that any procurements using these funds will be in compliance with the state Texas Grants Management Standards (TXGMS)/Uniform Grants Management Standards (UGMS), WIC policies, and the federal Uniform Grant Guidance (UGG) 2 Part 200. This letter is approval for funding only. **Please be advised that funding of your project does not relieve you of the responsibility to seek state agency approval for specific dollar threshold on materials/services being procured.** Refer to the WIC Policies located on <https://www.hhs.texas.gov/providers/wic-providers/wic-policy-procedures-manual>.

If your local agency is unable to utilize allocated funds in the special projects within the budgeted year, please contact the program lead.

DATE: September 23, 2022

DEPARTMENT HEAD: Clarissa Ramirez

2022

Appropriation AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-001-3-XXX WIC ADM

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Table with 3 columns: INCREASE ACCOUNT NUMBER(S), ACCOUNT (OBJECT) NAME, and AMOUNT. Lists various budget items and their amounts, totaling 9,300,000.00.

REASON: To appropriate the WIC General Admin. FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

0.*
96,446.00+
5,451,189.00+
130,422.00+
111,360.00+
1,445,196.00+
7,231.00+
442,891.00+
754,362.00+
34,737.00+
1,000.00+
11,000.00+
20,000.00+
36,045.00+
489,221.00+
1,000.00+
63,000.00+
45,000.00+
8,000.00+
5,000.00+
4,000.00+
3,000.00+
5,000.00+
2,700.00+
46,400.00+
10,000.00+
5,800.00+
2,000.00+
12,100.00+
600.00+
250.00+
9,300,000.00*

DATE: September 23, 2022

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-002-3-XXX WIC P/C PRG

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

2022
Appropriation
AI-87571



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-002-3-113	WIC P/C PRG-REG F/T EMPLOYEES	600,412.00
2-1292-441-00-350-002-3-115	WIC P/C PRG-LONGEVITY PAY	12,780.00
2-1292-441-00-350-002-3-211	WIC P/C PRG-HEALTH INSURANCE	191,532.00
2-1292-441-00-350-002-3-212	WIC P/C PRG-LIFE INSURANCE	959.00
2-1292-441-00-350-002-3-220	WIC P/C PRG-FICA	46,910.00
2-1292-441-00-350-002-3-230	WIC P/C PRG-RETIREMENT	79,899.00
2-1292-441-00-350-002-3-250	WIC P/C PRG-UNEMPLOYMENT COMP	3,680.00
2-1292-441-00-350-002-3-532	WIC P/C PRG-WIRELESS DEVICES	1,000.00
2-1292-441-00-350-002-3-550	WIC P/C PRG-PRINTING & BINDING	1,000.00
2-1292-441-00-350-002-3-581	WIC P/C PRG-TRAVEL IN COUNTY	3,000.00
2-1292-441-00-350-002-3-583	WIC P/C PRG-TRAVEL OUT OF COUNTY	3,000.00
2-1292-441-00-350-002-3-584	WIC P/C PRG-REGISTRATION FEES	2,500.00
2-1292-441-00-350-002-3-610	WIC P/C PRG-GENERAL SUPPLIES	84,154.00
2-1292-331-12-350-002-3-000	WIC P/C PRG-REVENUES	1,030,826.00
TOTAL BUDGET INCREASE (DECREASE)		1,030,826.00

REASON: To appropriate the WIC Peer Counselor (Breastfeeding) FY2023 (October 1, 2022 to September 31, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

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84,154.00
1,030,826.00

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: September 23, 2022

DEPARTMENT HEAD: Clarissa Ramirez

2022
Appropriation
AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-012-3-XXX WIC REG DIETITIAN

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-012-3-113	WIC REG DIETITIAN-REG F/T EMPLOYEES	40,983.69
2-1292-441-00-350-012-3-211	WIC REG DIETITIAN-HEALTH INSURANCE	8,706.00
2-1292-441-00-350-012-3-212	WIC REG DIETITIAN-LIFE INSURANCE	43.56
2-1292-441-00-350-012-3-220	WIC REG DIETITIAN-FICA	3,690.82
2-1292-441-00-350-012-3-230	WIC REG DIETITIAN-RETIREMENT	6,286.45
2-1292-441-00-350-012-3-250	WIC REG DIETITIAN-UNEMPLOYMENT COMP	289.48
2-1292-331-12-350-012-3-000	WIC REG DIETITIAN-REVENUES	60,000.00
TOTAL BUDGET INCREASE (DECREASE)		60,000.00

REASON: To appropriate the WIC Registered Dietitian FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

40,983.69
8,706.00
43.56
3,690.82
6,286.45
289.48
60,000.00

DATE: September 23, 2021

DEPARTMENT HEAD: Clarissa Ramirez

2022

Appropriation
AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-013-3-XXX WIC LACTATION SVCS

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-013-3-113	WIC LACTATION SVCS-REG F/T EMPLOYEES	31,213.84
2-1292-441-00-350-013-3-211	WIC LACTATION SVCS-HEALTH INSURANCE	6,094.20
2-1292-441-00-350-013-3-212	WIC LACTATION SVCS-LIFE INSURANCE	30.49
2-1292-441-00-350-013-3-220	WIC LACTATION SVCS-FICA	3,013.56
2-1292-441-00-350-013-3-230	WIC LACTATION SVCS-RETIREMENT	4,515.00
2-1292-441-00-350-013-3-250	WIC LACTATION SVCS-UNEMPLOYMENT COMP	5,132.91
2-1292-331-12-350-013-3-000	WIC LACTATION SVCS-REVENUES	50,000.00
TOTAL BUDGET INCREASE (DECREASE)		50,000.00

REASON: To appropriate the WIC Lactation Services FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

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50,000.00 +

DATE: September 23, 2022

2022

DEPARTMENT HEAD: Clarissa Ramirez

Appropriation
AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-017-3-XXX WIC LAC CENTER

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-017-3-113	WIC LAC CENTER-REG F/T EMPLOYEES	153,999.00
2-1292-441-00-350-017-3-115	WIC LAC CENTER-LONGEVITY PAY	2,004.00
2-1292-441-00-350-017-3-211	WIC LAC CENTER-HEALTH INSURANCE	26,988.60
2-1292-441-00-350-017-3-212	WIC LAC CENTER-LIFE INSURANCE	135.04
2-1292-441-00-350-017-3-220	WIC LAC CENTER-FICA	11,934.23
2-1292-441-00-350-017-3-230	WIC LAC CENTER-RETIREMENT	20,327.19
2-1292-441-00-350-017-3-250	WIC LAC CENTER-UNEMPLOYMENT COMP	936.02
2-1292-441-00-350-017-3-441	WIC LAC CENTER-LAND & BLDG RENT	31,000.00
2-1292-441-00-350-017-3-531	WIC LAC CENTER-TELEPHONE	2,000.00
2-1292-441-00-350-017-3-610	WIC LAC CENTER-GENERAL SUPPLIES	39,675.92
2-1292-331-12-350-017-3-000	WIC LAC CENTER-REVENUES	289,000.00
TOTAL BUDGET INCREASE (DECREASE)		289,000.00

REASON:

To appropriate the WIC Lactation Services Center FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

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31,000.00*

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39,675.92*

289,000.00*

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: September 23, 2022

DEPARTMENT HEAD: Clarissa Ramirez

2022
Appropriation
AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-020-3-XXX WIC SUMMER FOOD

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-020-3-122	WIC SUMMER FOOD-TEMP P/T EMPLOYEES	18,200.00
2-1292-441-00-350-020-3-220	WIC SUMMER FOOD-FICA	1,600.00
2-1292-441-00-350-020-3-250	WIC SUMMER FOOD-UNEMPLOYMENT COMP	200.00
2-1292-331-12-350-020-3-000	WIC SUMMER FOOD-REVENUES	20,000.00
TOTAL BUDGET INCREASE (DECREASE)		20,000.00

REASON: To appropriate the WIC Summer Food FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

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18,200.00 +

1,600.00 +

200.00 +

20,000.00 *

DATE: September 20, 2022

2022

DEPARTMENT HEAD: Clarissa Ramirez

Appropriation
AI-87571



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 2-1292-441-00-350-022-3-XXX WIC EXTRA FND

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext.4042

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1292-441-00-350-022-3-534	WIC EXTRA FND-INTERNET	18,720.00
2-1292-331-12-350-022-3-000	WIC EXTRA FND-REVENUES	18,720.00
TOTAL BUDGET INCREASE (DECREASE)		18,720.00

REASON: To appropriate the WIC EXTRA FUNDING FY2023 (October 1, 2022 to September 30, 2023) grant funding awarded by the United States Department of Agriculture (USDA), pass through by the Texas Health & Human Services Commission (HHSC), contract #IHHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK