



PURCHASING DEPARTMENT  
**ASSET DISPOSITION FORM**

**Purpose of Form:** This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

**DATE OF REQUEST:**  
**DEPT. NAME:** HC Const Pct 4  
**LOCATION NO.:** 294

**Disposition Type:**

- Trade-in     Landfill     Destruction  
 Auction     Other: AXON kept 59788 & 59789

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	36647	SUNTORX VHF HI-BAND		325047	06/01/01	375.00				1231
2	36649	SUNTORX VHF HI-BAND		325047	06/01/02	375.00				1231
3	59787	TAZER BLK CLASS III X26P	X120006R0	694272	08/06/13	848.00				1231
4	59788	TAZER BLK CLASS III X26P	X120006PN	694272	08/06/13	848.00				1231
5	59789	TAZER BLK CLASS III X26P	X120006PH	694272	08/06/13	848.00				1231
		AXON kept for disposal								

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*Elected Official/Dept. Head Signature*

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*Date*