DATE: October 6, 2022

DEPARTMENT HEAD: Eduardo Belmarez

DEPARTMENT NAME: Purchasing Department

ACCOUNT NUMBER: 2-1100-415-18-160-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
584	Registration	605	Clothing	$120.00
584	Registration	540	Advertising	985.00
610	General Supplies	540	Advertising	4,232.00
350	Other Serv	540	Advertising	972.00
535	Postage	540	Advertising	172.52
583	Out of County Travel	540	Advertising	257.00
610	General Supplies	812	Software License Renewal	60.00
			TOTAL	6798.52 2

REASON: for remainder of the year, shirts for new employees attendig seminars/trainings

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK