



2812 S. Bus. Hwy 281
 Edinburg, Texas 78539
 Phone: (956) 318-2626
 Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

MEMORANDUM

TO: County Auditor Linda Fong & Budget Officer Roman Vidal
FROM: Maria Gaytan, Contract Specialist I
DATE: September 9, 2022
RE: Project No. 22-0540-MGN "Financial Advisory Services"
 Extension of Contract C-19-056-12-10

Contract C-19-056-12-10 between Hidalgo County and Estrada-Hinojosa & Co., INC for "Financial Advisory Services" expire on December 9, 2022. We have the option to renew this contract for one (1) year terms under the same rates terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Hidalgo County Budget & Auditors office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 14, 2022**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Linda Fong		09/20/2022
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: paid from proceeds of debt issuances

Should you have any questions or need additional information, I may be reached at extension 4879.

mgn (your initials here, lowercase)

CC: Letty Chavez, & Damaris San Miguel
 Olga Garza, Contracts Management
 Dina Trevino, Assistant Purchasing Director
 Eduardo Belmarez, MBA, CPM, Purchasing Director