



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
 DEPT. NAME: Purchasing
 LOCATION NO.: 1601 (7777)

Disposition Type:

- Trade-in Landfill Destruction
 Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	42925	NF-PROFESSIONAL CARD DESIGN & PRINTING SFTWR	31810	540918	12/07/04	995.00				1100
2	42924	SIGNATURE CAPTURE PAD, 1500LCD RS-232 IN	15006004400103500	540918	12/07/04	360.00				1100
3	33209	16 CHANNEL CONCENTRATOR IJMS	A16Z6062869	245795	04/13/98	1,650.00				1100
4	33210	16 CHANNEL CONCENTRATOR IJMS	A16Z904842	245795	04/13/98	1,650.00				1100
5	62648	RAZBERI NVR 16 POE PORTS 4 TB STORAGE	RZ024M00419	715346	02/04/15	4,681.82				1100



 Elected Official/Dept. Head Signature

10-12-22

 Date