



# Hidalgo County Health and Human Services Department

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Health Authority / Chief Physician

Eduardo Olivarez  
Chief Administrative Officer

## MEMORANDUM

To: Linda Fong, County Auditor  
Leticia Chavez, First Assistant Auditor

From: Dairen Sarmiento Rangel, Assistant Director *DSR*

Copy: Eduardo Olivarez, Director

Date: October 4, 2022

Re: Request for increase to change fund

Pursuant to Local Government Code Section 130.902, we hereby request approval to increase the amount of the change fund at the following Health & Human Services Department clinics:

Clinic	Clinic Location	Current Change Fund	Increase	Total Change Fund
Edinburg	3105 E Richardson	\$ 50.00	\$ 50.00	\$ 100.00
Elsa	708 Edinburg St. E	\$ 50.00	\$ 50.00	\$ 100.00
Hidalgo	702 E Texano Drive	\$ 50.00	\$ 50.00	\$ 100.00
McAllen	300 E Hackberry	\$ 50.00	\$ 50.00	\$ 100.00
Mission	211 N Schuerbach	\$ 50.00	\$ 50.00	\$ 100.00
Pharr	300 W Hall Acres	\$ 50.00	\$ 50.00	\$ 100.00
Weslaco	1901 N Bridge	\$ 50.00	\$ 50.00	\$ 100.00
	Totals	\$ 350.00	\$ 350.00	\$ 700.00

The increase in change fund will alleviate issues with not having adequate change for clients. We have an increases in services due to the COVID vaccine and booster at all our clinics and therefore have a need to increase the change fund. The last request for a change fund increase was approved on 10/25/2016.

Please let us know if you have any questions or concerns. Thank you.