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MEMORANDUM

TO: Sheriff J.E. "Eddie" Guerra
Attention: Ms. Myra Montoya, Budget Manager II

FROM: Victor Webber, Contract Specialist II

DATE: October 20, 2022

RE: Project No. 22-0641-VWB
Extension of Contract C-18-285-12-04

Contract C-18-285-12-04 between Hidalgo County and **USRC Mission, LP**, for "**Hemodialysis Treatment (Renal Failure) for Inmates**" will expire on December 02, 2022. We have the automatic renewal option of one (1) year extensions available.

For your review and consideration, the current contract is enclosed. Please advise what action Health Department and Human Services would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **October 25th, 2022**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Myra Montoya Myra Montoya 10-21-22
Name Signature Date

Should you have any questions or need additional information, I may be reached at extension 4872.

vwb