



Hidalgo County Head Start Program

Memorandum

Date: October 19, 2022

To: Policy Council Members

From: Irma Pena, Interim Head Start Executive Director

Re: Modular Buildings

As we relocate to better classrooms on school districts campuses and we move out of some of our older modular classrooms, their usage is mainly relinquished to storage. Since some of these modular buildings are located on leased land owned by other entities, Administration should proceed to dispose of them, as allowed under the grant
The following facilities are currently not used as classrooms:

Center Name	No of Classrooms	Annual Lease	Building Sq. Ft.	Year Built	Land owner	PCAgenda	CCAgenda
Sullivan Head Start 379 E. Expressway 83 Sullivan City, TX 78589	7	N/A	7,106	1995	Hidalgo County	N/S	N/S
Alamo Head Start 303 South 7th Street Alamo, Texas 78516	6	\$12	7,950	1997	City of Alamo	N/S	N/S
Alton 202 West Dawes Ave. Alton, Texas 78572	6	N/A	7,265	1995	City of Alton	10/14/21	11/2/21
Hidalgo 601 Second St. Hidalgo, Texas 78557	3	\$12	3,488	1992	City of Hidalgo	10/14/21	11/2/21
Las Milpas I 714 Zapata Pharr, Texas 78577	6	\$12	6,384	1995	City of Pharr	10/14/21	11/2/21
Western Road 8245 E. Poinsetta Dr. Mission, Texas 78573	3	\$700	4,200	1999	Catholic Diocese of Brownsville	10/14/21	11/2/21
Palmview I 1208 Paula Dr. Plamview (Rear ubit)	5	N/A	7,670	1994	Hidalgo County	10/14/21	11/2/21

Under our Head Start Grant, we can dispose of these modular units as per §75.32(e) *Equipment*, “items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the HHS awarding agency”. “Items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The HHS awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the HHS awarding agency’s percentage of participation in the cost of the original purchase.”

In addition to selling or relocating these facilities, the Health and Human Services Department may allow us to transfer the property to other organizations providing services to the community, this would defray or eliminate any relocation costs to our program. To begin the process, Administration will need to enlist the services of a professional appraiser in order to assess the Fair Market Value (FMV) of the modular facilities without a current appraisal. We will also obtain estimates of relocation and demolition costs if needed. The Program will also obtain Commissioners’ Court authorization to ask disposition instructions from the Health and Humans Services Department and proceed with the disposition the modular units listed above