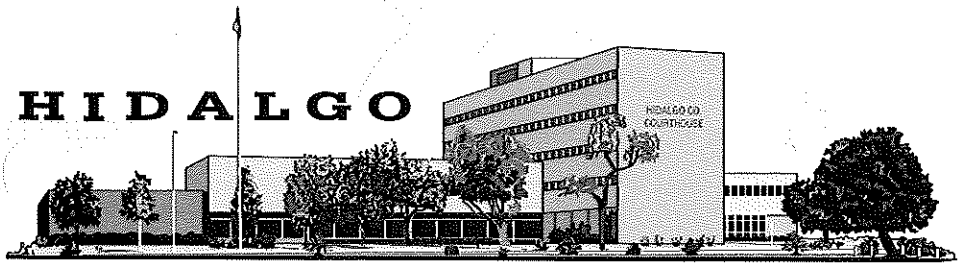


# COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

November 01, 2022

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the amount of \$35,000.00 of grant money from The Corporation for National and Community Service VISTA State. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 35,000.00

PROJECT NO.  
Corporation for National and Community Service VISTA STATE  
FY2022 VISTA STATE GRANT Agreement No. 21VSGTX008

CERTIFIED BY:

LINDA FONG, CPFO  
Hidalgo County Auditor

12/01/2022

Date



### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERY  
JUDGE, 12<sup>th</sup> D.C.

FERUANDO MANKIAS  
JUDGE, 13<sup>th</sup> D.C.

J. R. "BOBBY" FLORES  
JUDGE, 14<sup>th</sup> D.C.

ROSE DUERRA REYNA  
JUDGE, 20<sup>th</sup> D.C.

MARLA CUELLAR  
JUDGE, 21<sup>st</sup> D.C.

MAURO E. RAMIREZ, JR.  
JUDGE, 32<sup>nd</sup> D.C.

NOE GONZALEZ  
JUDGE, 37<sup>th</sup> D.C.  
OVERSEER

LETICIA LOPEZ  
JUDGE, 38<sup>th</sup> D.C.

L. KENO VASQUEZ  
JUDGE, 38<sup>th</sup> D.C.

ISRAEL RAMON, JR.  
JUDGE, 43<sup>rd</sup> D.C.

RENEE R. BETANCOURT  
JUDGE, 44<sup>th</sup> D.C.

JOE RAMIREZ  
JUDGE, 44<sup>th</sup> D.C.

AI-88206

Executive Office 22. C.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 11/01/2022

**Submitted By:** Monica Salinas, EXECUTIVE OFFICE

**Department:** EXECUTIVE OFFICE

**CAPTION**

1. Discussion, consideration, and action accepting the Notice of Grant Award, Amendment No. 2, Agreement No. 21VSGTX008 from the Corporation for National and Community Service (CNCS) - AmeriCorps VISTA project in the amount of \$35,000.00
2. Authority for County Judge, as authorized official, to sign all grant award required and related documents to include electronic signature
3. Approval of certification of revenues, as certified by the County Auditor, in the amount of the \$35,000.00 and appropriation of the same.

**BACKGROUND**

RE: CC 9/21/21- AI 82421

**Fiscal Impact**

**CALENDAR YEAR:** 2022

**ACCT. #:** 2-1100-413-00-110-077-0-xxx

**FUNDS AVAILABLE Y/N?:** y/pending **MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

pending COR.

**Attachments**

supervisor I  
 backup  
 NOGA  
 grant award  
 COR request

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	10/28/2022 03:57 PM
Final Approval	Monica Salinas	10/28/2022 06:02 PM
Form Started By: Monica Salinas		Started On: 10/28/2022 03:11 PM
Final Approval Date: 10/28/2022		



Monica Salinas &lt;monica.salinas@co.hidalgo.tx.us&gt;

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**certification of revenues needed - AI 88206 22C. CC 11/1/22**

1 message

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**Monica Salinas** <monica.salinas@co.hidalgo.tx.us>

Mon, Oct 31, 2022 at 12:01 PM

To: "Chavez, Letty" &lt;letty.chavez@auditor.co.hidalgo.tx.us&gt;, "Fong, Linda" &lt;linda.fong@auditor.co.hidalgo.tx.us&gt;

Cc: "guerra, valde" &lt;valde.guerra@co.hidalgo.tx.us&gt;

Good afternoon Ms. Letty,

Can your office please certify the revenues for the above mentioned item and provide it to me at your earliest convenience?

1. Discussion, consideration, and action accepting the Notice of Grant Award, Amendment No. 2, Agreement No. 21VSGTX008 from the Corporation for National and Community Service (CNCS) - AmeriCorps VISTA project in the amount of \$35,000.00
2. Authority for County Judge, as authorized official, to sign all grant award required and related documents to include electronic signature
3. Approval of certification of revenues, as certified by the County Auditor, in the amount of the \$35,000.00 and appropriation of the same.

Thank you.

**Respectfully,****Monica Salinas, Court Administrator****Hidalgo County Executive Office****505 S. McColl Rd., 2nd floor****Edinburg, Texas 78539***(956)292-7655 ext. 5602*



Victor Garza <victor.garza@co.hidalgo.tx.us>

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## Hidalgo County VISTA Notice of Grant Award

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Verdin, Cristian <CVerdin@cns.gov>

Wed, Sep 7, 2022 at 3:20 PM

To: "victor.garza@co.hidalgo.tx.us" <victor.garza@co.hidalgo.tx.us>, Carlos Sanchez <carlos.sanchez@co.hidalgo.tx.us>

Hi Carlos and Victor,

AmeriCorps awarded Hidalgo County's cash grant today. Attached is your notice of grant award (NOGA). Thank you both for collaborating with the regional office to get this awarded. Congrats all around!

All my best,

**Cris Verdin** (he, him, his)

**Portfolio Manager | South Central Region**

Office of Regional Operations

AmeriCorps.gov

M: 202-491-3809



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 **Hidalgo County Cash Grant NOGA.pdf**  
19K

# Notice of Grant Award

For Official Use Only

## Corporation for National and Community Service

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

### VISTA State

#### Grantee

Hidalgo, County of  
100 E CANO ST Edinburg TX 78539-4533

EIN: 746000717  
UEI: LHACK1UL6NR3  
DUNS: 103110834

#### Award Information

Agreement No.:	21VSGTX008	Performance Period:	09/12/2021 - 01/14/2023
Amendment No.:	2	Budget Period:	09/07/2022 - 01/14/2023
CFDA No.:	94.013	Grant Year:	1

#### Purpose

The purpose of this award is to assist the Project Sponsor in carrying out an anti-poverty AmeriCorps VISTA project as authorized under Title I, Part A of the Domestic Volunteer Service Act of 1973, as amended (Pub. L. 93-113).

#### Funding Information

Year 1	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$0	\$35,000	\$35,000
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$0	\$35,000	\$35,000

#### Cumulative Funding for Project Period

Total Awarded in Previous Amendments	\$0
Total CNCS Funds Awarded to Date	\$35,000

#### Funding Source and Amount

2022-2024-OP24-A23-OPO-25000-4101	\$35,000.00
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#### Award Description

The purpose of this amendment is to add \$35,000 of ARP funds to this award. The total funds of this award is now \$35,000. All other terms and conditions of the award remain unchanged.

The purpose of this grant is to provide ARP resources to expand this project's work in the area of economic opportunity, financial literacy, healthy futures, and access to care. To do this, Hidalgo, County of will perform the following high level activities: hire a project director who will assume full-time responsibility over this project dedicated to provide ongoing resources to help the evolving needs of the impoverished and to teach future policymakers about the challenges of poverty. This will benefit low-income residents in Hidalgo County. General expected outcomes include a compilation of community resources and a better understanding of a lack thereof, data that illustrates the needs of the community, and curricula to impart this information to local residents and future policymakers by year three.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General and VISTA-specific Terms and Conditions found at <https://www.nationalservice.gov/resources/financial-management/grant-terms-conditions>. Recipient also agrees to comply with assurances and certifications made in the grant application, and applicable federal statutes, regulations and guidelines. Recipient agrees to administer the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.





HIDALGO COUNTY  
Revision Date: Apr 12, 2022

# Supervisor I - Grade 09

Class Code:  
J461

Bargaining Unit: NA

## SALARY RANGE

\$37,548.00 Annually

### GENERAL DESCRIPTION:

Performs routine (journey-level) administrative and supervisory work. The Supervisor coordinates activities and personnel. Requires thorough knowledge of management and supervisory procedures. Supervises the work of others. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

### EXAMPLES OF WORK PERFORMED:

- Organize workflow and ensure that employees understand their duties or delegated tasks
- Receive complaints and resolve problems
- Delegate work to employees, track progress and provide constructive feedback throughout projects
- Pass on information from upper management to employees and vice versa
- Ensure adherence to legal and company policies and procedures and undertake disciplinary actions if the need arises
- Helping employees understand performance targets and goals
- Serve as a link between subordinates and upper management
- Training or ensuring that workers are properly trained for their specific roles.
- Performs all other related duties as assigned

### EDUCATION AND EXPERIENCE:

Associates degree in business administration or a related field

Experience in management

Two (2) years of experience may be substituted for one (1) year of education

**Certificates, Licenses and Registration:**

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

**KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of accepted business practices and procedures involved in providing services and of applicable rules, regulations, and policies, as well as related legislative and legal practices and procedures

Ability to communicate effectively, and to handle high level administrative issues, to assign and/or supervise the work of others

Bilingual (Spanish and English) with the ability to converse fluently in both languages



DATE: November 1, 2022

DEPARTMENT HEAD: Vidal Roman, Budget Officer

**2022**

Appropriation  
AI-88206

DEPARTMENT NAME: Department of Budget & Management for CO JUDGE AMERICORPS/VISTA

ACCOUNT NUMBER: 2-1286-446-00-110-089



Contact Person: Patricia Ramos Ph#: (956) 292-7025 ext. 5416

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1286-466-00-110-089-2- 121	CO JUDGE AMERICORPS/VISTA- TEMP F/T EMPLOYEES	35,000.00
2-1286-331-12-110-089-2- 000	CO JUDGE AMERICORPS/VISTA-REVENUES	35,000.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>35,000.00</b>

REASON: To appropriate funds for the County Judge's Americorp Vista Grant. Grant period is from 09/07/21 -01/14/23.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK