DATE: 10/31/2022

DEPARTMENT HEAD: Dr. Sonia M. Trevino

DEPARTMENT NAME: Justice of the Peace Pct.3 Pl.1

ACCOUNT NUMBER: 2-1100-412-00-065-001-0-XXX

Contact Person: Debra Lee Gonzalez **Ph#:** (956) 519-8422 ext 3102

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE		AMOUNT
430	REPAIR & MAINT SRV	610	GENERAL SUPPLIES	$540.00
550	PRINTING & BINDING	610	GENERAL SUPPLIES	$500.00
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	$300.00
584	REGISTRATION	610	GENERAL SUPPLIES	$500.00
605	CLOTHING & UNIFORMS	610	GENERAL SUPPLIES	$500.00
810	DUES & MEMBERSHIPS	610	GENERAL SUPPLIES	$100.00
812	SOFTWARE LICENSE RENEWAL	631	BOTTLED WATER	$100.00
			TOTAL	$2,540.00

REASON: We would like to transfer available funds to general supplies to purchase clerk supplies and to bottled water services to pay out pending invoices.

Dr. Sonia M. Trevino

DEPARTMENT HEAD SIGNATURE

10 / 31 / 2022

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK