



PURCHASING DEPARTMENT  
**ASSET DISPOSITION FORM**

Purpose of form: This form is to be used to record disposition only (i.e., trade-in, destroyed, lost, stolen, obsolete, or irreparably damaged beyond repair). Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:

DEPT. NAME: Sheriff Jail  
 LOCATION NO.: 2802

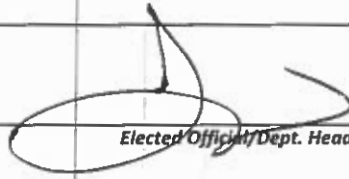
EXHIBIT A

**Disposition Type:**

Trade-in  Landfill  Destruction

Auction  Other \_\_\_\_\_

Item No.	Asset No.	Asset Description	Serial / VIN No.	PO No.	Acq. Date	Original Cost	RMN	W/No.	CC Date	Handl.
1	55919	BREWER ACCESS EXAM TABLE	ET027385	676032	08/21/12	1,649.44				1100
2	39023	GREEN ROLLIG CHAIR		360939	11/02/12	255.00				CPFD= GO
3	39149	GREEN ROLLING CHAIR		360939	11/02/12	255.00				CPFD= GO
4	39165	WOODEN DESK		360939	11/02/12	701.00				CPFD= GO
5	39189	WOODEN DESK		360939	11/02/12	955.00				CPFD= GO
6	39515	GREEN ROLLING CHAIR		360939	12/02/17	420.00				CPFD= GO
7	ME004468	METAL DESK								
8										
9		wooden chair brown								
10		bick brown rolling chairs( fabric) (3x)								
11		black rolling chair (fabric)								
12		red rolling chair (fabric)								
13		black leather chair								
14		wooden desks (4x)								
15		gray rolling chair (fabric)								
16		black leather rolling chair								
17		maroon rolling chair (fabric)								
18		green rolling chair (fabric)								
19										
20										
21										

  
 Elected Official/Dept. Head Signature

# 4114

11/3/22  
 Date

HIDALGO COUNTY, TEXAS  
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION  
DEPRECIATION FORM

Sheriff Jail

Prepared By: Omar Salinas  
Requested By: HUGO VILLARREAL  
Date: 11/3/2022

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Last Year Depr	Life Expectancy	Years of Usage	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value	Book Value
												(After Depr)	(w/ Residual)
55919	BREWER ACCESS EXAM TABLE	\$ 1,649.44	08/21/12	2012	2022	6	10	\$ 164.94	\$ 1,484.50	\$ 247.42	\$ 1,484.50	\$ -	\$ 164.94
39023	GREEN ROLLIG CHAIR	\$ 255.00	11/12/02	2002	2022	6	20	\$ 25.50	\$ 229.50	\$ 38.25	\$ 229.50	\$ -	\$ 25.50
ME004468	METAL DESK						0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39515	GREEN ROLLING CHAIR	\$ 420.00	12/17/02	2002	2022	6	20	\$ 42.00	\$ 378.00	\$ 63.00	\$ 378.00	\$ -	\$ 42.00
39165	WOODEN DESK	\$ 701.00	11/12/02	2002	2022	6	20	\$ 70.10	\$ 630.90	\$ 105.15	\$ 630.90	\$ -	\$ 70.10
39189	WOODEN DESK	\$ 955.00	11/12/02	2002	2022	6	20	\$ 95.50	\$ 859.50	\$ 143.25	\$ 859.50	\$ -	\$ 95.50
39149	GREEN ROLLING CHAIR	\$ 255.00	11/12/02	2002	2022	6	20	\$ 25.50	\$ 229.50	\$ 38.25	\$ 229.50	\$ -	\$ 25.50

\$ 4,235.44

\$ 423.54 \$ 3,811.90

\$ 3,811.90 \$ - \$ 423.54

Historical Cost - Residual Value = \$ 3,811.90

Note:  #114

AFFIDAVIT

State Of Texas

County of Hidalgo

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Hugo Villarreal , who after being duly sworn, deposes and says:

My name is Hugo Villarreal and I am Quartermaster at the Hidalgo County Sheriff's Office Adult Detention.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit A, from our inventory listing. The assets have no further use, obsolete and or value to sell at auction.

The above is true and correct to the best of my knowledge.

  
Department Head

State of Texas

County Of Hidalgo

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 8 day of November, 2022.

  
NOTARY PUBLIC, State of Texas

