



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS District Attorney

Date: 10/26/2022 Discretionary Step: Step 2 Step 3 Step 4 Step 5

Employee No. 257982 Department Name: District Attorney's Office

Position Title: Assistant District Attorney II Slot No.: 0051

Dept./Prg. #: 080/ 002 Effective Date: 11/01/2022
(Next full pay period)

POSITION REQUIREMENTS:

Education: *Juris Doctorate (JD)* Other: _____

Experience: 0 years 1 year 3 years 5 years 7 or more years

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: *Juris Doctorate (JD)* Other: _____

Experience: 0 years 1 year 2 years 3 years 4 years 5 or more years

Certificates/Licenses: _____

REQUIREMENTS:

Step 2 - Exceed minimum by 2 years **Step 4** - Exceed minimum by 4 years
Step 3 - Exceed minimum by 3 years **Step 5** - Exceed minimum by 5 or more years

JUSTIFICATION:

Step adjustment requested for entry level Assistant District Attorney is necessary to retain and compete with the private sector/ markets and prosecutor offices in the State of Texas. The request is based on a special and compelling need to employ, retain and maintain adequate staffing levels for the continuity of operations in order to comply with the statutory obligations of the District Attorney's Office.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

Rosalinda Cantu
Elected Official Signature

10/26/2022
Date