

DATE: November 20, 2022

**2022
Transfer**



**DEPARTMENT
HEAD:** Erika Reyna

**DEPARTMENT
NAME:** Human Resources -WORKERS COMP

**ACCOUNT
NUMBER:** 2-2202-415-50-190-003-0-XXX

Contact Person Diana Munoz

Ph#: (956)318-2660

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	Postage	610	General Supplies	\$400.00
810	Dues & Memberships	610	General Supplies	\$400.00
631	Bottled Water	610	General Supplies	\$400.00
550	Printing	610	General Supplies	\$300.00
TOTAL				1,500.00

REASON:

Funds needed to purchase supplies needed by staff for daily tasks.

DEPARTMENT HEAD SIGNATURE

____/____/_____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK