





PURCHASING DEPARTMENT  
**ASSET DISPOSITION FORM**

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:  
DEPT. NAME: Planning  
LOCATION NO.: 210

**Disposition Type:**

- Trade-in    Landfill    Destruction  
 Auction    Other \_\_\_\_\_

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	28009	DESK-HON BROWN		83491	10/18/94	235.00				1293
2	26854	HON 38055 GRAY 30X60		70901	09/28/93	252.00				1293
3	23551	DESK- BROWN WOOD		910605	06/06/91	299.96				1223

Elected Official/Dept. Head Signature

11/30/22  
Date



**Hidalgo County  
Planning  
Department**

**T.J. Arredondo, CFM**  
*Director of Planning*

**Precinct No. 1 Substation**

1900 Joe Stephens Ave.  
Suite A  
Weslaco, Texas 78596  
(956)968-4734  
(956)973-7850

**Main Office**

2818 S. Business Highway 281  
Edinburg, Texas 78539  
Phone (956) 318-2840  
Fax (956) 318-2844

**Precinct No. 3 Substation**

2401 N. Moorefield Road  
Mission, Texas 78572  
Phone (956) 205-7045  
Fax (956) 205-7049

AFFIDAVIT

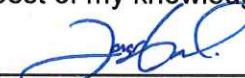
State of Texas        ]  
                                  ]  
County of Hidalgo    ]

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Jorge J. Garcia, who after being duly sworn, deposes and says:

My name is Jorge J. Garcia and I am Division Manager II for the Hidalgo County Planning Department.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit "A", from our inventory listing. The assets have no further use, obsolete and or value to sell at auction.

The above is true and correct to the best of my knowledge.

  
\_\_\_\_\_  
Jorge. J. Garcia, Division Manager II

State of Texas        ]  
                                  ]  
County of Hidalgo    ]

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 29<sup>th</sup> day of November, 2022.

  
\_\_\_\_\_  
NOTARY PUBLIC, State of Texas

