PURCHASE ORDER
INCREASE

For processing, please e-mail this form to modifications@co.hidalgo.tx.us

Purchasing Phone: (956) 318-2626 • All forms will be reviewed in the order received.

Department: Emergency Mgmt.

Vendor No.: 457655

Purchase Order No.: 856527

Contact Name: Sonia Gonzalez

Vendor Name: Soard Solutionss

Increase Year/ Period: 2022

Ext.: 5021

Increase # 1 for this purchase order

Original P.O. Amount:	45,313.24
Prior Increased Amount (if applicable):	

Increase Purchase Order for the following items:

Catalog Code (CC, CO, OM, EX, etc.)	Alio Line Item #	Item Description	NIGP Code	Increase by how many units?	Unit Price	Amount of Increase	Full Account Number
CO	1	Same	72690			288.00	2-1290-441-08-115-277-1-751
CO	2	Same	72690			324.00	2-1290-441-08-115-277-1-751
CO	3	Same	72688			250.00	2-1290-441-08-115-277-1-751
CO	4	Same	72688			(17.24)	2-1290-441-08-115-277-1-751

Total Increase Request:	844.76
Total Amount:	46,158.00
Available Balance: (internal use only)	

Reason for increase, and if applicable please explain why a different account number is used:

Price increase on items due to supply chain issues.

Authorized by: _____ Date: _____

(*Department Head*)

Reviewed by: _____ Date: _____

(*Purchasing Dept. Admin*)

Authorized by: _____ Date: _____

(*Purchasing Director*)

Processed by: _____ Date: _____

(*Procurement Specialist*)