



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 12/19/2022 Current Slot No.: 0040
 Department Name: County Judge Current Position Title: Assistant Chief of Staff II
 Department No.: 110-006 Requested Position Title: Assistant Chief of Staff II

ALLOWANCE REQUEST: *Type of Allowance*

Position
 Interpreter
 Clothing
 Supplemental
 Auto

ALLOWANCE AMOUNT:	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>
	Current Budgeted Amount Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 0.00</u>
	Current Budgeted Amount Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 10,000.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Salary Adjustment
 Other

POSITION TYPE: Full Time Regular Object Code 113
 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121
 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt
 FLSA: Exempt
 Non-Exempt
 Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

Department Head

 Department of Human Resources

12-19-22
 Date
12/19/22
 Date



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 12/19/2022 Current Slot No.: 0002
 Department Name: County Judge Current Position Title: Chief of Staff
 Department No.: 110-006 Requested Position Title: Chief of Staff

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

(Supplemental)	ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
(Auto)	ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
		\$ 3,000.00	\$ 5,000.00	\$ 2,000.00

TOTAL BUDGETARY IMPACT: \$ 22,000.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

 Department Head

 Department of Human Resources

12-19-22
 Date
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