



Risk Assessment Tool	
Subrecipient Name	Proyecto Azteca
Project Title	Hidalgo County Precinct 2 Small Repairs and Rehabilitation Housing Program
ARPA Project Number	ARPA-22-122-098
Fiscal Impact	\$500,000
Grant Period	2022
Monitor Period	2022

Authorized Grantee Representative			
Individual who is appropriately authorized to attest to the accuracy of the information below.			
Name	Amber Arriaga-Salinas	Title	Assistant Executive Director
Phone Number	(956)702-3307	Email	AARRIAGASALINAS@PROYECTOAZTECA.ORG

#	Question	Points Possible	Response - Select from Dropdown	Score	Comments
1	Does your organization have any grant experience? (If yes, provide types of grants and grant names.	1	Yes	1	Proyecto Azteca has worked on several grants in the past 30 (thirty) years including, but not limited to H.O.M.E., USDA RD 523, TDHCA SHC, S.H.O.P.. These funds have been used to fund the repair/construction of single-family homes; purchase or payoff of property)
2	Has your organization managed federally funded grant programming in the last 24 months? (If yes, provide a list of current grants)	1	Yes	1	H.O.M.E 2018, H.O.M.E. 2019, H.O.M.E. 2020, usda 523, S.H.O.P.
3	Was your organization subject to financial and/or single audits in the last 24 months? If Yes, provide copies of audits.	1	Yes	1	ATTACHED
4	Is your organization free of any audit findings within the last 5 years? If No, provide findings, management responses and status of findings.	1	Yes	1	N/A
5	Has your organization taken appropriate and timely action to remedy prior findings?	1	N/A		N/A
6	Has your organization undergone any annual Federal or State Compliance or monitoring related activities?	1	Yes	1	Proyecto Azteca has recently participated in a routine compliance review for our USDA 523 grant
7	Does your organization have the capacity to manage and implement federal regulations, such as 2 CFR 200, segregation of duties, cash handling, contracting procedures, and personnel and travel policies? (2 CFR 200.303 - Internal Controls)	1	Yes	1	Attached (Included in by-laws and /or personnel manual)
8	Does your organization have written policies and procedures in place that are in alignment with 2 CFR 200 for 1) Ethics/ Professional Conduct, 2) Conflict of Interest Policy, 3) Purchasing/Procurement, 4) Segregation of Duties, 5) Monitoring the use of grant funds?	1	Yes	1	ATTACHED (Included in by-laws)
9	Has key staff been instrumental in the funds process and generally remained stable in the past 2 years?	1	Yes	1	
10	Does your organization have the necessary personnel to ensure that documents and/or status reports are provided to the County as required?	1	Yes	1	
11	Does your organization maintain an inventory of federal government property that, at a minimum, identifies purchase date, cost, vendor, description, serial number, location and disposition of equipment? (If Yes, provide a copy of the inventory log.)	1	Yes	1	All materials and property is purchased following procurement guidelines and each item is separated by grant and/or funding source which includes purchase date, cost, vendor, description, serial number and location of item(s)
12	Has your organization's financial or grant management system (technology or other) remained unchanged in the last 12 months? If changes were made, please explain in the comments section.	1	Yes	1	
13	Does your organization's accounting system segregate expenditures by funding source? (Per 2 CFR 200.302, systems must be sufficient to permit the preparation of reports and tracing of funds.)	1	Yes	1	
14	Does your organization have an active SAM.gov account that is not debarred, suspended or federal debt delinquent? (If Yes, provide a copy from <a href="https://sam.gov">SAM.gov</a> .)	1	Yes	1	Attached
15	Does your entity maintain central file locations for all grants, loans or other types of financial assistance?	1	Yes	1	
16	Has your entity been consistent and timely with prior program reporting requirements?	1	Yes	1	
17	Have your entity's financial reports for any previous programming been adequate, accurate and timely?	1	Yes	1	

Total Points Available	15
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Risk Score	15
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LEGEND	
High Risk	Less than 4
Medium Risk	Between 5-11
Low Risk	Greater than 11

ARPA Review	
Date of Review	7/21/22
Federal Audit Clearinghouse (FAC)	
ARPA Specialist	Jose Reyes