

PROFESSIONAL SERVICES  
INSPECTION, MATERIAL TESTING AND CONSTRUCTION MANAGEMENT

REQUEST FOR PAYMENT NO: 34 (December 2022)  
 BILLING PERIOD: December 1, 2022 through December 31, 2022

CITY/COUNTY: Hidalgo County Precinct #1  
 PROJECT NAME: Mile 6 W. Road Project (From Mile 9 to Mile 11) in HC P-1  
Work Authorization No. 1

ENG./ARCH.FIRM: SAMES, Inc. (SAM Engineering and Surveying)  
 ADDRESS: 200 S 10th ST. SUITE 1500  
 CITY/STATE: McAllen, Texas ZIP: 78501

Contract Amt. \$1,268,762.95

Contract#: C-19-231-01-28

Purchase Order# 813324

SCOPE OF SERVICES	ESTIMATED AMOUNT	% COMPLETED TO DATE	TOTAL DUE	LESS PREVIOUS PAYMENTS	AMOUNT DUE THIS REQUEST
Construction Administration	\$114,975.00	100.00%	\$114,975.00	\$114,975.00	\$0.00
Construction Management & Inspection Task 1-10 Construction Management (During Construction)	\$112,045.00	100.00%	\$112,045.00	\$112,045.00	\$0.00
Task 1-7 Construction Inspection	\$470,550.00	100.00%	\$470,550.00	\$470,550.00	\$0.00
Task 1-3 Construction Management (Post Construction)	\$10,940.00	85.00%	\$9,299.00	\$8,752.00	\$547.00
Miscellaneous Technical Activities	\$38,110.00	100.00%	\$38,110.00	\$38,110.00	\$0.00
Direct Expenses Mileage	\$7,466.20	100.00%	\$7,466.20	\$7,466.20	\$0.00
Direct Expense Construction Material Testing	\$255,283.50	88.41%	\$225,708.00	\$225,708.00	\$0.00
SAMES Time Extension Executed 05.17.2022	\$259,393.25	100.00%	\$259,393.25	\$259,393.25	\$0.00
<b>TOTAL</b>	<b>\$1,268,762.95</b>	<b>97.54%</b>	<b>\$1,237,546.45</b>	<b>\$1,236,999.45</b>	<b>\$547.00</b>
Work Authorization Summary					
<u>WA No.1</u>	<u>WA Amount</u>	<u>Previously Invoiced</u>	<u>Percentage Complete</u>	<u>Remaining Balance</u>	
	\$1,268,762.95	\$1,236,999.45	97.54%	\$31,216.50	

\*Please attach supporting documents to this request.  
 I certify that the above is true and correct to the best of my knowledge.

*Julian A. Cortez*

01/03/2023

Samuel D. Maldonado, P.E., R.P.L.S.  
Principal  
SAMES, Inc.

Date



Engineering Firm Reg # 10602    Surveying Firm Reg # 101416-00    Architectural Firm Reg #BR 4166  
200 S. 10<sup>th</sup> Street, Suite 1500, McAllen, Texas 78501    Phone: (956) 702-8880    Fax: (956) 702-8883  
DUNS 834820735    CAGE CODE 66N60

January 3, 2023

Hon. David L Fuentes  
Commissioner Precinct No. 1  
1902 Joe Stephens Ave  
Weslaco, Texas 78596

Re:    Professional Engineering Services- Contract C-19-231-01-28  
      Work Authorization No. 1 Mile 6 W. Road Project (From Mile 9 to Mile 11) Precinct No. 1

Dear Commissioner Fuentes,

Attached for your review and approval is our request for Payment No. 34 for services rendered under Work Authorization No. 1, executed January 28, 2020. Services rendered are for work completed November 1, 2022 through November 30, 2022 on the above referenced project.

The following is a narrative of the progress for this period:

**TASK DESCRIPTIONS**

**1 - Construction Administration**

**100%**

SAMES, Inc. has commenced coordination with County RPIC on the following task:

- Attended project coordination meeting with County RPIC, Design Engineer, Hidalgo County Drainage District No. 1, and City of Weslaco.
- Notice of Award letter was sent to Texas Cordia dated 3/16/2020.
- Coordinated completion of contracts with Texas Cordia Construction, Precinct No. 1, and Purchasing Department.
- Coordinated with Design Engineer of Record to identify utility companies with existing conflicts.
- Made contact and continue correspondence with permitted utility companies for relocation.
- Issued Notice to proceed letter to North Alamo Water Supply on behalf of project owner. (Compensable Utility).
- Prepared and completed construction management plan for services during construction.
- Reviewed project plans, specifications, general notes/conditions, bid documents and Advanced Funding Agreement.
- Prepared and Coordinated pre-construction meeting with contractor and all project stake holders.
- Coordinated with County RPIC and Develop/Issue a Notice to Proceed to the Contractor.
- Continued coordination with Design Engineer, Hidalgo County RPIC, TXDOT, City of Weslaco, and Contractor throughout the duration of the project.
- Continued Monitoring of Construction Expenditures vs Available Funds in the AFA.
- Reviewed/Prepared Monthly invoicing to county.
- Reviewed of Contractor's DBE and EEO programs for Compliance with CUF requirements.

## TASK DESCRIPTIONS

### 2- Construction Management & Inspection

100%

#### Construction Management (During Construction) Task 1-10

- Coordinated a meeting with county RPIC, Design Engineer, and project stakeholders.
- Held Stakeholders meeting on Wednesday, June 24, 2020.
- Conducted monthly meetings with the County RPIC & Contractor throughout construction duration for adherence to the schedule.
- Assisted the RPIC with implementation of the Adopted Quality Assurance Program (QAP).
- Coordinated field visits w/County RPIC, Design Engineer, TXDOT, FHWA, representatives and/or with other project stakeholders throughout duration of the project
- Reviewed/Coordinated Contractors Progress Payment Estimate on a monthly basis.
- Processed contractor invoices (approval/modification/rejection) and submit recommendation for payment.
- Processed RFIs/RFPs and coordinate with Design Engineer as required by the contractor to change or modify any requirements of the plans or contract documents.
- Conducted weekly meetings with contractor to review project progress tracking.
- Coordinated with County RPIC, Design Engineer, TxDOT/FHWA Representatives, and City of Weslaco to participate in all project related stakeholder meetings, construction status meetings, and final inspection.
- Coordinated with the Design Engineer on change orders and obtain TxDOT approval.
- Review/confirm TxDOT/FHWA Participation & Eligibility on change orders for coast and/or time.

#### Construction Inspection Task 1-7

100%

- Continued on-site inspection for waterline relocation (compensable utility) for the project.
- On-site inspection during construction activities, and as required after hours.
- Continued reporting of daily documentation, project diaries, and RAKEN reports for the month.
- Bi-Weekly reports on project status have been submitted to County RPIC, Commissioner Fuentes, and City of Weslaco Mayor.
- Monthly report has been submitted to County RPIC, Commissioner Fuentes, and City of Weslaco Mayor.
- Coordinate with the public and adjacent property owners on construction inconveniences.
- Inspect SW3P BMP's, as well as compliance with requirements of EPIC Sheets.
- Verify Daily Pay sheets & Assure Compliance of Materials delivered to the job site meet specifications (Including Buy America Act).
- Ensure Contractor maintains job safety measures & implements OSHA requirements, including day/night inspection of traffic control devices and barricades.

#### Construction Management (Post Construction) Task 1-3

85%

- Prepare a finale estimate for project close out & release of retainage.
- Prepare and provide all close out documents to County RPIC.
- Coordinate Final Acceptance of project with County, TxDOT and FHWA.



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**3- Miscellaneous Technical Activities** **100%**

- Coordinate with Design Engineer for shop drawing and other submittals review as required.
- Coordinate w/county RPIC and Utility personnel (City of Weslaco, NAWSC, HCID, Et, Al.) on relocation of utilities in conflict.
- SAMES, Inc. has confirmed project benchmarks & monuments for proposed R.O.W.
- Have reviewed and responded to contractor-on-contractor submittals
- Track utility relocations and plot final locations on the Final As-Built Plans as required.
- Monthly reporting/presentation to Hidalgo County Commissioner Pct. #1, City of Weslaco, & HCMPO (as needed)

**4- Direct Expense** **100%**

Mileage

- Mileage

**5- Direct Expense** **88.41%**

Construction Material Testing

- Invoice for July 2020 from MEG Engineers
- Invoice for August 2020 from MEG Engineers
- Invoice for September 2020 from MEG Engineers
- Invoice for October 2020 from MEG Engineers
- Invoice for November 2020 from MEG Engineers
- Invoice for December 2020 from MEG Engineers
- Invoice for January 2021 from MEG Engineers
- Invoice for February 2021 from MEG Engineers
- Invoice for March 2021 from MEG Engineers
- Invoice for April 2021 from MEG Engineers
- Invoice for May 2021 from MEG Engineers
- Invoice for June 2021 from MEG Engineers
- Invoice for July 2021 from MEG Engineers
- Invoice for August 2021 from MEG Engineers
- Invoice for September 2021 from MEG Engineers
- Invoice for October 2021 from MEG Engineers
- Invoice for November 2021 from MEG Engineers
- Invoice for December 2021 from MEG Engineers
- Invoice for January 2022 from MEG Engineers
- Invoice for February 2022 from MEG Engineers
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- Invoice for June 2022 from MEG Engineers
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- Invoice for August 2022 from MEG Engineers
- Invoice for September 2022 from MEG Engineers
- Invoice for October 2022 from MEG Engineers
- Invoice for November 2022 from MEG Engineers

**6- SAMES Time Extension** **100%**

Executed on 05.17.2022

For your review and consideration attached is our request for payment No. 34.  
Should you have any questions regarding this submittal please do not hesitate to call me at 956-702-8880.

Respectfully,

*Julian A. Cortez*

Samuel D. Maldonado, P.E., R.P.L.S  
Principal  
SAMES, Inc.