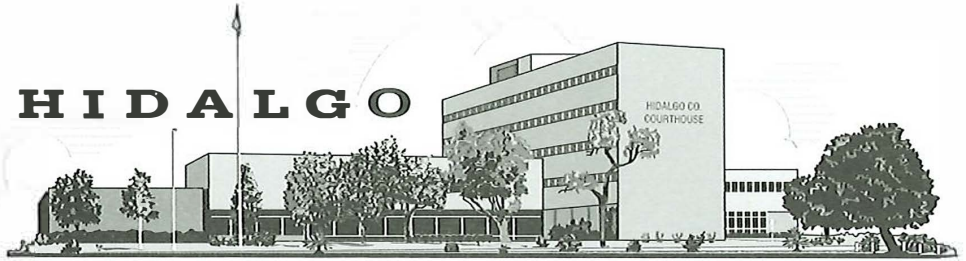


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 13, 2023

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$382,933.00 for salaries and fringe benefits. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:


Linda Fong, CPFO
Hidalgo County Auditor

01/13/2023
Date



HIDALGO COUNTY DISTRICT JUDGES

LUIS H. SINGLETERRY JUDGE, 9 th D.C.	FERNANDO MANCIAS JUDGE, 9 th D.C.	J. R. "BOBBY" FLORES JUDGE, 13 th D.C.	ROSE GUERRA REYNA JUDGE, 26 th D.C.	MARLA CUELLAR JUDGE, 27 th D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 nd D.C.	NOE GONZALEZ JUDGE, 33 rd D.C. OVERSEER	LETICIA LOPEZ JUDGE, 39 th D.C.	L. KENO VASQUEZ JUDGE, 39 th D.C.	ISRAEL RAMON, JR. JUDGE, 43 rd D.C.	RENEE R. BETANCOURT JUDGE, 44 th D.C.	JOSE "JOE" RAMIREZ JUDGE, 45 th D.C.
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AI-89041

Sheriff's Office 16. B.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 01/17/2023

Submitted By: Sabrina Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

CAPTION

Jail Commissary (2102):

Approval of Certification of Revenues as certified by the County Auditor in the amount of \$382,933.00 for year 2023 1st & 2nd quarters.

BACKGROUND

To certify the revenues (\$382,933.00) previously transferred from Jail Commissary bank account for salaries & fringe benefits of commissary staff.

Fiscal Impact

CALENDAR YEAR: 2023

ACCT. #: 3-2102-423-21-280-015-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding was provided by the Jail Commissary bank account.

Attachments

COR Request

receipt

BA revised

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Sabrina Rodriguez

Reviewed By

Diana Molina

Date

01/06/2023 04:31 PM

Started On: 01/04/2023 01:28 PM



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt No: 276949

Received From: SHERIFF'S JAIL COMMISSARY 01/04/2022

Date 01/11/23

6350	1ST & 2ND QTR 2023 FUNDING OF SALARIES	382,933.00
	3-2102-391-03-000-000-0-426	

Total: 382,933.00

Check Total	382,933.00
Cash Total	.00
Credit Total	.00
Other Total	.00



Fwd: Certification of Revenues Request for \$382,933.00 (Jail Commissary)

4 messages

Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>
To: Ray Morin <ray.morin@auditor.co.hidalgo.tx.us>
Cc: Leticia Chavez <letty.chavez@auditor.co.hidalgo.tx.us>

Thu, Jan 12, 2023 at 8:59 AM

Good morning Ray,

Please review the request below, the attachment, and AI-89041. If everything is in order, please prepare the certification of revenues.

Thank you,

Linda Fong, CPFO

Interim County Auditor
Hidalgo County Auditor's Office
2808 South Business Highway 281, Edinburg, Texas 78539
Phone: (956) 318-2511 ext. 4668
Fax: (956) 318-2577
Email: linda.fong@auditor.co.hidalgo.tx.us

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----- Forwarded message -----

From: Sabrina Solis <sabrina.solis@hidalgoso.org>
Date: Wed, Jan 11, 2023 at 3:23 PM
Subject: Certification of Revenues Request for \$382,933.00 (Jail Commissary)
To: Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>
Cc: Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgoso.org>

Ms. Fong:

This is to formally request the certification of revenues in the amount of \$382,933.00 (Jail Commissary Account Program 2102) in reference to AI# 89041 for CC agenda of 01/17/2023. Should you require additional information, feel free to contact our office.

Sincerely,

Sabrina Solis, MBA
Accountant IV
Hidalgo County Sheriff's Office • Financial Services Division
Edinburg, Texas 78542 • Phone: (956) 393-6151
sabrina.solis@hidalgoso.org

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 [scan_20230111153056.pdf](#)
2352K

Ray Morin <ray.morin@auditor.co.hidalgo.tx.us> Thu, Jan 12, 2023 at 9:07 AM
To: Alejandro Torres <alejandro.torres@auditor.co.hidalgo.tx.us>
Cc: Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>, Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>

Good morning Alex, I am in the process of preparing a Certification of Revenues for funds received from the Jail Commissary fund. Please let me know if this has been reviewed by the Internal Audit Division to confirm if requested expenditures are allowed.

Respectfully,

Ray Morin

Financial Accounting Supervisor

Hidalgo County Auditor's Office
 2808 South Business Highway 281
 Edinburg, Texas 78539
 Office: (956) 318-2511 Ext.4664
 Fax: (956) 318-2577

Website - www.co.hidalgo.tx.us/auditor



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scan_20230111153056.pdf
 2352K

Linda Fong <linda.fong@auditor.co.hidalgo.tx.us> Thu, Jan 12, 2023 at 9:17 AM
 To: Ray Morin <ray.morin@auditor.co.hidalgo.tx.us>
 Cc: Leticia Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Reynaldo Cantu III <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>, Alejandro Torres <alejandro.torres@auditor.co.hidalgo.tx.us>

Ray,

Please contact Sabrina and ask her to revise the budget amendment to remove the appropriations. The budget for salaries and fringe benefits were included in the 2023 Adopted Budget and are already reflected in Alio. All that is needed is to certify the transfer in amount and increase estimated revenues.

Account Number	Description	Pre Budget Budget	Pre Encumbrance Encumbrance	Pre Actual Actual	Avail/Rec
3-2102-423-21-290-015-0-113	JAIL COMMISSARY-REG FIT EMPLOYE	522,441.00	.00	19,833.30	502,604.64
3-2102-423-21-290-015-0-115	JAIL COMMISSARY-LONGEVITY PAY	8,869.00	.00	227.25	8,660.75
3-2102-423-21-290-015-0-117	JAIL COMMISSARY-SUPPLEMENTAL P	1,500.00	.00	288.45	1,211.55
3-2102-423-21-290-015-0-131	JAIL COMMISSARY-OVERTIME PAY	.00	.00	.00	.00
3-2102-423-21-290-015-0-211	JAIL COMMISSARY-HEALTH INSURANC	121,240.00	.00	5,051.67	118,189.33
3-2102-423-21-290-015-0-212	JAIL COMMISSARY-LIFE INSURANCE	837.00	.00	32.13	804.87
3-2102-423-21-290-015-0-220	JAIL COMMISSARY-FICA	40,608.00	.00	1,494.16	39,113.84
3-2102-423-21-290-015-0-230	JAIL COMMISSARY-RETIREMENT	69,167.00	.00	2,580.66	66,586.34
3-2102-423-21-290-015-0-250	JAIL COMMISSARY-UNEMPLOYMENT C	3,165.00	.00	30.52	3,154.48
3-2102-423-21-290-015-0-200	JAIL COMMISSARY-WORKERS COMP	.00	.00	.00	.00
3-2102-423-21-290-015-0-334	JAIL COMMISSARY-ARCH & ENG SRV	.00	.00	.00	.00
3-2102-423-21-290-015-0-336	JAIL COMMISSARY-COMPUTER SRV	.00	.00	.00	.00
3-2102-423-21-290-015-0-339	JAIL COMMISSARY-OTHER PROF SRV	.00	.00	.00	.00
3-2102-423-21-290-015-0-340	JAIL COMMISSARY-TECHNICAL SERV	.00	.00	.00	.00
3-2102-423-21-290-015-0-430	JAIL COMMISSARY-REPAIR & MAINT SF	.00	.00	.00	.00
3-2102-423-21-290-015-0-452	JAIL COMMISSARY-BLDG ADD & RENOV	.00	.00	.00	.00
3-2102-423-21-290-015-0-610	JAIL COMMISSARY-GENERAL SUPPLIE	.00	.00	.00	.00
3-2102-423-21-290-015-0-650	JAIL COMMISSARY-SOFTWARE CONTR	.00	.00	.00	.00
3-2102-423-21-290-015-0-690	JAIL COMMISSARY-FURN & EQUIP CON	.00	.00	.00	.00
3-2102-423-21-290-015-0-751	JAIL COMMISSARY-MACHINERY & EQU	.00	.00	.00	.00
3-2102-423-21-290-015-0-752	JAIL COMMISSARY-VEHICLES	.00	.00	.00	.00
3-2102-423-21-290-015-0-761	JAIL COMMISSARY-SOFTWARE	.00	.00	.00	.00
3-2102-423-21-290-015-0-811	JAIL COMMISSARY-LICENSES & PERM	.00	.00	.00	.00
Totals		765,865.00	.00	29,541.20	736,324.80

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 2352K

Alejandro Torres <alejandro.torres@auditor.co.hidalgo.tx.us>
 To: Ray Morin <ray.morin@auditor.co.hidalgo.tx.us>
 Cc: Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>, Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>

Good Morning Ray,

Pursuant to LGC 351.0415(c), the Sheriff may use commissary proceeds as follows. Therefore, according to section 351.0415(c)(5), the funding of salaries is allowed.

(c) The sheriff or the sheriff's designee may use commissary proceeds only to:

- (1) fund, staff, and equip a program addressing the social needs of the inmates, including an educational or recreational program and religious or ref
- (2) supply inmates with clothing, writing materials, and hygiene supplies;
- (3) establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts;
- (4) fund, staff, and equip both an educational and a law library for the educational use of inmates; or
- (5) fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and s facility.

Thanks,



Alejandro Torres

Internal Auditor I | Hidalgo County | Auditor's Office

P: (956) 318-2511 Ext.4644

F: (956) 318-2577

A: 2808 South Business Highway 281, Edinburg, Texas 78539

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JAIL COMMISSARY
2102-423-21-280-015

Object #	Object Code Description	2022 Original Budget	2023 Budget Request	2023 Adopted Budget
113	REGULAR FULL-TIME EMPLOYEES	\$402,851.00	\$510,671.00	\$522,441.00
115	LONGEVITY PAY	\$6,930.00	\$6,930.00	\$6,888.00
117	SUPPLEMENTAL PAY	\$1,500.00	\$1,500.00	\$1,500.00
211	HEALTH INSURANCE	\$88,437.00	\$113,169.00	\$121,240.00
212	LIFE INSURANCE	\$654.00	\$837.00	\$837.00
220	SOCIAL SECURITY AND MEDICARE CONTRIBU	\$31,463.00	\$39,711.00	\$40,608.00
230	RETIREMENT CONTRIBUTIONS	\$53,590.00	\$67,639.00	\$69,167.00
250	UNEMPLOYMENT COMPENSATION	\$2,468.00	\$3,115.00	\$3,185.00
260	WORKERS' COMPENSATION	\$6,930.00	\$10,293.00	\$0.00
	TOTALS	\$594,823.00	\$753,865.00	\$765,866.00
	SALARY EXPENSES	\$594,823.00	\$753,865.00	\$765,866.00
	OPERATING EXPENSES	\$0.00	\$0.00	\$0.00

765,866.00 / 2
= 382,933.00
1st + 2nd Qtrs



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt No: 276949

Received From: SHERIFF'S JAIL COMMISSARY 01/04/2022

Date 01/11/23

6350	1ST & 2ND QTR 2023 FUNDING OF SALARIES	382,933.00
	3-2102-391-03-000-000-0-426	

Total: 382,933.00

Check Total	382,933.00
Cash Total	.00
Credit Total	.00
Other Total	.00

Funding for the 1st, & 2nd Quarters of 2023--salaries,

1/4/2023

6350

382,933.00

Cash on Deposit - LS Funding for the 1st, & 2nd Quarters of 2023--sal

382,933.00



HIDALGO COUNTY JAIL COMMISSARY

P.O. BOX 1228
EDINBURG, TX 78540
PH. 956-381-7900 EXT. 7928

LONESTAR NATIONAL BANK
WWW.LONESTARNATIONALBANK.COM

88-1168/1149

1/4/2023

PAY TO THE ORDER OF Hidalgo County Treasurer

\$ **382,933.00

Three Hundred Eighty-Two Thousand Nine Hundred Thirty-Three and 00/100*****

DOLLARS

Hidalgo County Treasurer

Void After 90 Days

MEMO

Funding for the 1st, & 2nd Quarters of 2023--salaries

⑈006350⑈ ⑆114911687⑆ 710 15949⑈

DETAILS ON BACK SECURITY FEATURES INCLUDED

HIDALGO COUNTY JAIL COMMISSARY

Hidalgo County Treasurer

1/4/2023

6350

Funding for the 1st, & 2nd Quarters of 2023--salaries,

382,933.00

Cash on Deposit - LS Funding for the 1st, & 2nd Quarters of 2023--sal

382,933.00

HIDALGO COUNTY JAIL COMMISSARY

Hidalgo County Treasurer

1/4/2023

6350

Funding for the 1st, & 2nd Quarters of 2023--salaries,

382,933.00

Cash on Deposit - LS Funding for the 1st, & 2nd Quarters of 2023--sal

382,933.00

HIDALGO COUNTY SHERIFF'S OFFICE
REVENUE REMITTANCE FORM
January 4, 2022

TO: HIDALGO COUNTY TREASURER

THE FOLLOWING REMITTANCE REPRESENTS COLLECTIONS FOR:

1. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made prior to October 18, 1989)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____. CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

2. Undistributed Sheriff Fines and Court Costs ("D" Account) \$ _____

- A. Credit Account Number: _____
- B. For Receipts Issued from No. _____ to No. _____
- C. For Date(s) _____

3. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made on October 18, 1989 and thereafter)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____. CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

4. Sheriff's Office - Jail Commissary Trust Funds

- A. Credit Account Number: 3-2102-391-03-000-000-0-426 \$ 382,933.00
- A. Credit Account Number: _____ \$ _____
- B. Funding for Commissary Funded Salaries 1st, and 2nd Quarters 2023

GRAND TOTAL REMITTED TO TREASURER \$ 382,933.00

APPROVED BY:  1-4-23
HIDALGO COUNTY SHERIFF OR DESIGNEE DATE

PREPARED BY: _____ ACCOUNTANT IV TREASURER'S RECEIPT NO. _____