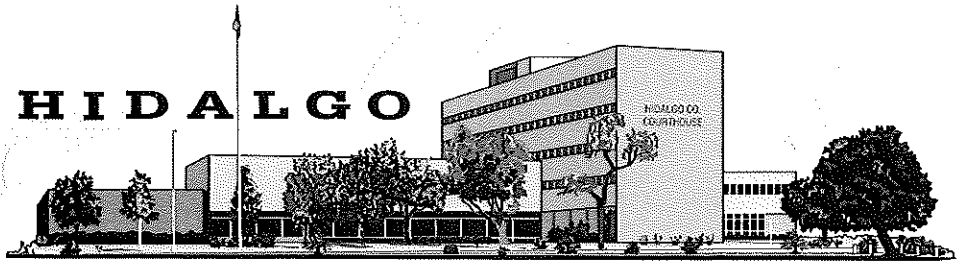


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

January 17, 2023

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

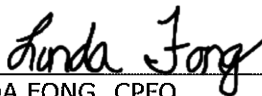
The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the amount of \$5,000.00 of additional grant money from The Corporation for National and Community Service VISTA State. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

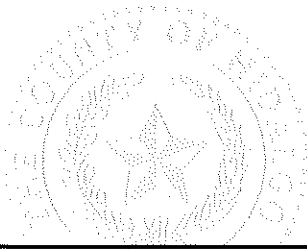
AMOUNT  
\$ 5,000.00

PROJECT NO.  
Corporation for National and Community Service VISTA STATE  
FY2022 VISTA STATE GRANT Continuation Agreement No.  
21VSGTX008

CERTIFIED BY:

  
LINDA FONG, CPFO  
Hidalgo County Auditor

01/17/2023  
Date



**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SMOLETERAY JUDGE, 12<sup>th</sup> D.C.    FERNANDO MANCINAS JUDGE, 13<sup>th</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 14<sup>th</sup> D.C.    ROSE GUERRA REYNA JUDGE, 15<sup>th</sup> D.C.    MARIA CUELLAR JUDGE, 16<sup>th</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 17<sup>th</sup> D.C.    HOE GONZALEZ JUDGE, 18<sup>th</sup> D.C.    LETICIA LOPEZ JUDGE, 19<sup>th</sup> D.C.    L. KENO VASQUEZ JUDGE, 20<sup>th</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 21<sup>st</sup> D.C.    RENEE R. BETANCOURT JUDGE, 22<sup>nd</sup> D.C.    JOE RAMIREZ JUDGE, 23<sup>rd</sup> D.C.

# DEPARTMENT OF BUDGET & MANAGEMENT




O: (956) 292-7025  
F: (956) 292-7034

[www.co.hidalgo.tx.us/budget](http://www.co.hidalgo.tx.us/budget)

505 S. McColl Rd., Suite C  
Edinburg, Texas 78539

## MEMORANDUM

**To:** Linda Fong, CPFO, Interim County Auditor

**From:** Damaris SanMiguel, Division Manager 

**Date:** Friday, January 13, 2023

**Subject:** Co. Judge's Office Americorps/VISTA Grant - Certification of Revenues

**CC:** Carlos Sanchez, Public Affairs Director  
Letty Chavez, First Assistant Co. Auditor  
Minerva Diaz, Grants Accounting Supervisor

On behalf of the Co. Judge's Office, please let this memo serve as a request for a Certification of Revenues letter from your office in relation to the grant continuation for the Americorps/VISTA grant program in the amount of \$5,000.00. The grant term extension is from January 15, 2023 to January 13, 2024.

The County Judge's Office has placed agenda item no. 89192 for the next available Commissioners Court meeting of January 17, 2023.

If you have any questions or need further assistance, please contact Ivan Cantu, Budget Analyst, at ext. 5425 or me at ext. 5410.

AI-89192

County Judge's Office 7. A.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 01/17/2023

**Submitted By:** Sandra Deleon, COUNTY JUDGE

**Department:** COUNTY JUDGE

**CAPTION**

**Co. Judge - Americorps VISTA Grant (1286):**

1. Discussion, consideration, and action accepting the Notice of Grant Award, Continuation Grant for the period of January 15, 2023 to January 13, 2024, Agreement No. 21VSGTX008, from the Corporation for National and Community Service (CNCS) - AmeriCorps VISTA project in relation to additional grant award in the amount of \$5,000.00.
2. Authority for County Judge, as authorized official or authorized designee to sign all grant award required and related documents to include electronic signature.
3. Approval of certification of revenues, as certified by the County Auditor, in the amount of \$5,000.00 for grant award and appropriation of \$45,170.00 to include cash match requirement.

**BACKGROUND**

**Reference:**

AI-88915, CC 12-20-2022, ratification of submission of continuation application for VISTA grant from Americorps for FY 2023. FY 2022 grant is scheduled to expire on 1-14-2023.  
 AI-88206 CC 11-1-2022; accept amdnt no. 2; \$35K grant award to fund 1 temp. f/t position.  
 AI-88181, CC 11-1-2022; approval of creation of Supervisor I F/T temporary position effective upon CC approval not to exceed 1-14-2023.  
 AI-82421 CC 9-21-2021; Ratification of original MOU.

**Fiscal Impact**

**CALENDAR YEAR:** 2023

**ACCT. #:** 3-1286-466-00-110-089-2-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** Y

**BUDGETARY IMPACT:**

Appropriation of funds in the amount of \$45,170.00 to include \$5,000.00 additional grant award and cash match requirement, pending COR by Co. Auditor. Original appropriation of \$35K grant award does not include the \$5K increase in grant award (AI-88206/CC 11-1-2022) and does not include county cash match. In addition, Auditor's Office will process year-end roll-overs (period 13).

Revenue acct #3-1286-331-12-110-089-2-000 *CO JUDGE AMERICORPS/VISTA-REVENUES*

Cash match acct #

3-1286-391-01-110-089-2100	TRANSFERS IN-CO. JUDGE-	AMERICORPS/VISTA (DO NOT POST)
3-1100-491-01-110-089-2286	TRANSFERS OUT-CO JUDGE-	AMERICORPS/VISTA (DO NOT POST)

**Attachments**

award

COR Request Memo  
Americorps Agreement

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	01/11/2023 04:38 PM
Ivan Cantu	Ivan Cantu	01/13/2023 04:05 PM
Final Approval	Monica Salinas	01/13/2023 04:54 PM
Form Started By: Sandra Deleon		Started On: 01/11/2023 04:28 PM
Final Approval Date: 01/13/2023		

**Notice of Grant Award**

Corporation for National and Community Service

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000**VISTA State****Grantee**Hidalgo, County of  
100 E CANO ST Edinburg TX 78539-4533EIN: 746000717  
UEI: LHACK1UL6NR3**Award Information**

Agreement No.:	21VSGTX008	Performance Period:	01/15/2023 - 01/13/2024
Amendment No.:	0	Budget Period:	01/15/2023 - 01/13/2024
CFDA No.:	94.013	Grant Year:	2

**Purpose**

The purpose of this award is to assist the Project Sponsor in carrying out an anti-poverty AmeriCorps VISTA project as authorized under Title I, Part A of the Domestic Volunteer Service Act of 1973, as amended (Pub. L. 93-113).

**Funding Information**

Year 2	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$0	\$9,761	\$9,761
Grantee's Unobligated Balance (Carryover)	\$0	\$30,239	\$30,239
Total Available	\$0	\$40,000	\$40,000

**Cumulative Funding for Project Period**

Total Awarded in Previous Amendments	\$35,000
Total CNCS Funds Awarded to Date	\$44,761

**Funding Source and Amount**

2023--OPE1-A23-OPO-25000-4101	\$9,761.00
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**Special Conditions**

Within 90 days of the renewal of the this memorandum of agreement, the single audit for the fiscal year ending 12/31/2021 must be submitted to the Federal Audit Clearinghouse (FAC). AmeriCorps may place your funds on manual hold upon failure to submit this single audit to the FAC by this date.

**Award Description**

This award approves funding for the 2023-24 VISTA grant described in the approved program narrative and budget. This award also includes \$30,239 in prior year unexpended funds.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at <http://www.americorps.gov/sites/default/files/document/FU2023-General-Terms-Conditions-508-20221028.pdf> and the Program Terms and Conditions found at <https://americorps.gov/sites/default/files/document/FY2023-VISTA-Program-Grant-Program-Specific-TC-508-20221005.pdf> or <https://www.americorps.gov/sites/default/files/document/FY2023-VISTA-Support-Grant-Program-Specific-TC-508-20221005.pdf>. Recipient also agrees to comply with assurances and certifications made in the grant application, supporting documents, and with applicable federal statutes, regulations and guidelines.

Corporation for National and Community Service:

# Notice of Grant Award

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

## VISTA State

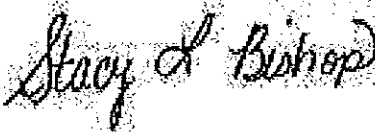
### Grantee

Hidalgo, County of  
100 E CANO ST Edinburg TX 78539-4533

EIN: 746000717  
UEI: LHACK1UL6NR3

### Award Information

Agreement No.:	21VSGTX008	Performance Period:	01/15/2023 - 01/13/2024
Amendment No.:	0	Budget Period:	01/15/2023 - 01/13/2024
CFDA No.:		Grant Year:	2

 01/06/2023

Hidalgo, County of  
Legal Applicant

Signature Award Date

Stacy Bishop  
Senior Grants Officer

Amai De La Fuente  
Project Director

Cristian Verdín  
Grants Officer

Carlos Sanchez  
Certifying Official/Executive Officer

Cristian Verdín  
Program Officer



**AmeriCorps**

**AmeriCorps VISTA  
Cost Share Memorandum of Agreement**

Between

Hidalgo, County of  
100 E CANO ST  
Edinburg, TX 78539-4533  
EIN: 746000717

and

AmeriCorps  
Texas State Office  
Corp. for National and Community Service  
250 E Street SW  
Washington, DC 20525-3249

*Pursuant to Title I, Pub.L. 93-113, the Domestic Volunteer Service Act of 1973, as amended, 87 Stat. 394 hereinafter, the "Act"*

This Memorandum of Agreement, hereinafter referred to as "the Agreement", between the parties: 1) Corporation for National and Community Service (an independent federal agency of the U.S. government whose operational name is "AmeriCorps"), hereinafter referred to as "AmeriCorps"; and 2) Hidalgo, County of, hereinafter referred to as the "Sponsor", sets forth the parties' understanding concerning the establishment and operation of a local project under the AmeriCorps's AmeriCorps VISTA program, pursuant to Title I, Part A of the Domestic Volunteer Service Act, as amended, (42 U.S.C. §§ 4950 et seq.), hereinafter may be referred to as "the Act". The primary purpose of this agreement is for AmeriCorps to provide the Sponsor with up to eight (8) AmeriCorps VISTA members to perform volunteer service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems as specified in the Project Application. The Project Application is incorporated in this Agreement by reference.

The project shall be cost-shared between AmeriCorps and the Sponsor. Accordingly, the Agreement provides for the Sponsor's funding of up to \$35,200.00 to cost-share up to two (2) AmeriCorps VISTA member(s) and up to zero (0) summer associates and the assignment of up to six (6) AmeriCorps VISTA members(s) and up to zero (0) summer associates supported by AmeriCorps.

The Sponsor's cost-share of up to two (2) AmeriCorps VISTA member(s) and up to zero (0) summer associates is subject to annual review and renewal every 12 months. The final numbers of AmeriCorps VISTA members and/or summer associates placed may be less than the number listed above due to considerations, such as those related to the management, resources and budget of the AmeriCorps VISTA program. Specific details regarding cost-share payment roles and responsibilities associated with this Agreement are set forth in in the General Provisions of the Cost Share MA.

This Agreement shall become effective on the date of 01/15/2023. The date of execution of this agreement is the date that the final signatory for either party signs and dates this Agreement. This Agreement is subject to performance of the terms as set forth in this Agreement. Activity on the project shall be deemed to have begun on 01/15/2023 and shall end thereafter on 01/13/2024, unless terminated sooner by either or both of the parties.

Click below to view:

General Provisions of the Cost Share MA

In witness whereof, the parties whose signatures appear below attest to having the authority to enter into this Agreement and agree that this Agreement will become effective on the aforementioned date. (The Sponsor and AmeriCorps staff must sign the Memorandum of Agreement even though single signatures only are required for agreements.)

**Sponsor**

**AmeriCorps**

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Signed  
by: Sanchez, Carlos  
Title:  
Date: 03-JAN-23

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Signed  
by: Jones, Daniel  
Title: Senior Portfolio Manager  
Date: 04-JAN-23

AI-88206

Executive Office 22. C.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 11/01/2022

**Submitted By:** Monica Salinas, EXECUTIVE OFFICE

**Department:** EXECUTIVE OFFICE

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**CAPTION**

1. Discussion, consideration, and action accepting the Notice of Grant Award, Amendment No. 2, Agreement No. 21VSGTX008 from the Corporation for National and Community Service (CNCS) - AmeriCorps VISTA project in the amount of \$35,000.00
2. Authority for County Judge, as authorized official, to sign all grant award required and related documents to include electronic signature
3. Approval of certification of revenues, as certified by the County Auditor, in the amount of the \$35,000.00 and appropriation of the same.

**BACKGROUND**

RE: CC 9/21/21- AI 82421

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**Fiscal Impact**

**CALENDAR YEAR:** 2022

**ACCT. #:** 2-1100-413-00-110-077-0-xxx

**FUNDS AVAILABLE Y/N?:** y/pending **MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

pending COR.

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**Attachments**

supervisor I  
 backup  
 NOGA  
 grant award  
 COR request  
 appropriation  
 COR

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	10/28/2022 03:57 PM
Final Approval	Monica Salinas	10/28/2022 06:02 PM
Form Started By: Monica Salinas		Started On: 10/28/2022 03:11 PM
Final Approval Date: 10/28/2022		

DATE: November 1, 2022

DEPARTMENT HEAD: Vidal Roman, Budget Officer

**2022**  
Appropriation  
AI-88206



DEPARTMENT NAME: Department of Budget & Management for CO JUDGE AMERICORPS/VISTA

ACCOUNT NUMBER: 2-1286-446-00-110-089

Contact Person: Patricia Ramos Ph#: (956) 292-7025 ext. 5416

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		AMOUNT
2-1286-466-00-110-089-2- 121	CO JUDGE AMERICORPS/VISTA-	TEMP F/T EMPLOYEES	35,000.00
2-1286-331-12-110-089-2- 000	CO JUDGE AMERICORPS/VISTA-REVENUES		35,000.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>			<b>35,000.00</b>

REASON: To appropriate funds for the County Judge's Americorp Vista Grant. Grant period is from 09/07/21 -01/14/23.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-89221

Budget and Management 13. A.

CC CONSENT AGENDA SPECIAL MTG

Interfund transfers

Meeting Date: 01/17/2023

Submitted For: Damaris San Miguel, BUDGET & MANAGEMENT

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

**Co. Judge -Americorps/VISTA Grant (1286):**

Approval of interfund transfer from Co. Wide Adm.-Contingency (1100) to Co. Judge Americorps VISTA grant (1286) in the amount of \$45,170.00 to fund the county's salaries & fringes portion as well as the cost-share obligation in order to effectuate grant activities.

BACKGROUND

AI-89192/CC 1-17-2023, CC approval to accept grant award for an additional \$5K. Total award amount is \$40,000.00. Term of grant continuation is 1-15-2023 to 1-13-2024.

This interfund will fund the salaries & fringes portion (\$9,970.00) of the Supervisor I position (grade 9) hired under the Americorps//VISTA grant as well as the cost-share obligation (\$35,200.00) for 2 Americorps members in order to effectuate grant activities. Continuation term is 1-15-2023 to 1-13-2024.

Fiscal Impact

CALENDAR YEAR: 2023

ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

*CO WIDE ADM-CONTINGENCY*; funds available as of 1-13-23.

Attachments

Interfund Transfer

**Form Review**

**Inbox**

Ivan Cantu (Originator)

Budget & Management

Final Approval

Form Started By: Ivan Cantu

Final Approval Date: 01/13/2023

**Reviewed By**

Ivan Cantu

Veronica Ortiz

Monica Salinas

**Date**

01/13/2023 03:41 PM

01/13/2023 03:52 PM

01/13/2023 04:55 PM

Started On: 01/13/2023 08:08 AM

