



2812 S. Bus. Hwy 281  
 Edinburg, Texas 78539  
 Phone: (956) 318-2626  
 Fax: (956) 318-2629  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

# NOTICE

January 19, 2023

Lab Services, Inc.  
 2031 E. Griffin Pkwy  
 Mission, Texas 78572  
 Attn: Mr. Ricardo Gaytan Jr.

Delivered via email: [labservicesinc@yahoo.com](mailto:labservicesinc@yahoo.com)  
 Term: 03/12/2023-03/11/2024

Re: Final extension for Contract #: C-20-001-02-26  
 "Drug & Alcohol Testing for HC Employees"

Dear Mr. Gaytan,

This letter is to notify you that Hidalgo County has chosen the option to exercise the final one (1) year extension under the same rates, terms, and conditions for the above referenced project.


To proceed, please return the following to Hidalgo County Purchasing Department via email to [ived.sepulveda@co.hidalgo.tx.us](mailto:ived.sepulveda@co.hidalgo.tx.us) no later than 3PM on Wednesday January 25, 2023:

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](#)
  - a. On box 3, please reference – C-20-001-02-26 "Drug and Alcohol Testing for HC Employees"
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on Tuesday, January 31, 2023. Failure to submit all items requested in a timely manner, may result in delay of award.

	 RICHARD GAYTAN MT (ASCP)	01-19-23
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Ived Sepulveda, Contract Specialist I at (956) 318-2626, extension 4861.

Sincerely,  
  
 Eduardo Belmarez, MBA, CPM  
 Hidalgo County Purchasing Director