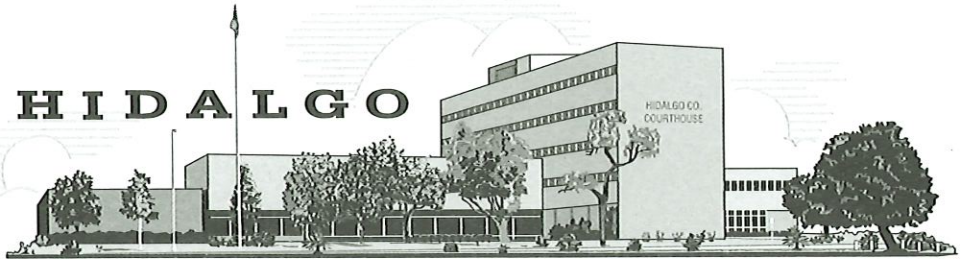


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

January 23, 2023

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$58,634.95 for the purchase of Service Wing Anolyte Generator, Components, Installation, Maintenance and Training. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

  
Linda Fong, CPFO  
Hidalgo County Auditor

01/23/2023  
Date



### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 8 <sup>TH</sup> D.C.	FERNANDO MANCIAS JUDGE, 9 <sup>TH</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 13 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 24 <sup>TH</sup> D.C.	MARLA CUELLAR JUDGE, 27 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 32 <sup>ND</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 38 <sup>TH</sup> D.C.	L. KENO VASQUEZ JUDGE, 38 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 43 <sup>RD</sup> D.C.	RENEE R. BETANCOURT JUDGE, 44 <sup>TH</sup> D.C.	JOSE "JOE" RAMIREZ JUDGE, 44 <sup>TH</sup> D.C.
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AI-89264

Sheriff's Office 16.0.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 01/31/2023

**Submitted By:** Sabrina Rodriguez, SHERIFF DEPT.

**Department:** SHERIFF DEPT.

**CAPTION**

Jail Commissary (2102): Approval of Certification of Revenues as certified by the County Auditor and appropriation of funds in the amount of \$58,634.95.

**BACKGROUND**

To certify the revenues (\$58,634.95) previously transferred from Jail Commissary bank account for the purchase of Service Wing Anolyte Generator, Components, Installation, Maintenance and Training in the amount of \$58,634.95 through awarded vendor Service Wing Organic Solutions, LLC.

**Fiscal Impact**

**CALENDAR YEAR:** 2023

**ACCT. #:** 3-2102-391-03-000-000-0-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Funding was provided by the Jail Commissary bank account.

**Attachments**

COR Request

Quote 1016

Quote 1019

Receipt

BA

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Sabrina Rodriguez

**Reviewed By**

Diana Molina

**Date**

01/20/2023 03:47 PM

Started On: 01/17/2023 03:52 PM



OFFICIAL HIDALGO COUNTY RECEIPT  
OFFICE OF THE COUNTY TREASURER  
LITA L. LEO

Receipt No: 277224

Received From: SHERIFF - JAIL COMMISSARY TRUST FUNDING

Date 01/20/23

1	6361	SRVS WING GENERATOR PARTS/INSTL/MAINTENC	58,634.95
		3-2102-391-03-000-000-0-426	

Total: 58,634.95

Check Total	58,634.95
Cash Total	.00
Credit Total	.00
Other Total	.00

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**HIDALGO COUNTY JAIL COMMISSARY**  
P.O. BOX 1228  
EDINBURG, TX 78540  
PH. 956-381-7900 EXT. 7928

LONESTAR NATIONAL BANK  
WWW.LONESTARNATIONALBANK.COM

88-1188/1149

6361

1/17/2023

PAY TO THE ORDER OF Hidalgo County Treasurer

\$ \*\*58,634.95

Fifty-Eight Thousand Six Hundred Thirty-Four and 95/100\*\*\*\*\*

DOLLARS

Hidalgo County Treasurer

Void After 90 Days

MEMO

Funding for Service Wing Anolyte Generator, Compo

⑈006361⑈ ⑆114911687⑆ 710 15919⑈

**HIDALGO COUNTY JAIL COMMISSARY**  
Hidalgo County Treasurer

6361

1/17/2023

Funding for Service Wing Anolyte Generator, Compo

58,634.95

Cash on Deposit - LS Funding for Service Wing Anolyte Generator, Co

58,634.95

**HIDALGO COUNTY JAIL COMMISSARY**  
Hidalgo County Treasurer

6361

1/17/2023

Funding for Service Wing Anolyte Generator, Compo

58,634.95

Cash on Deposit - LS Funding for Service Wing Anolyte Generator, Co

58,634.95

HIDALGO COUNTY SHERIFF'S OFFICE  
REVENUE REMITTANCE FORM  
January 18, 2023

TO: HIDALGO COUNTY TREASURER

THE FOLLOWING REMITTANCE REPRESENTS COLLECTIONS FOR:

1. Sheriff's Office - Court Ordered Confiscations \$ \_\_\_\_\_  
(Seizure made prior to October 18, 1989)

- A. Credit Account Number: \_\_\_\_\_
- B. Actual date property seizure was made: \_\_\_\_\_
- C. Funds were awarded by District Court No. \_\_\_\_\_  
on \_\_\_\_\_, CAUSE # \_\_\_\_\_
- D. These Funds must be Appropriated through Commissioner's  
Court before they can be expended.

2. Undistributed Sheriff Fines and Court Costs ("D" Account) \$ \_\_\_\_\_

- A. Credit Account Number: \_\_\_\_\_
- B. For Receipts Issued from No. \_\_\_\_\_ to No. \_\_\_\_\_
- C. For Date(s) \_\_\_\_\_

3. Sheriff's Office - Court Ordered Confiscations \$ \_\_\_\_\_  
(Seizure made on October 18, 1989 and thereafter)

- A. Credit Account Number: \_\_\_\_\_
- B. Actual date property seizure was made: \_\_\_\_\_
- C. Funds were awarded by District Court No. \_\_\_\_\_  
on \_\_\_\_\_, CAUSE # \_\_\_\_\_
- D. These Funds must be Appropriated through Commissioner's  
Court before they can be expended.

4. Sheriff's Office - Jail Commissary Trust Funds

- A. Credit Account Number: 3-2102-391-03-000-000-0-426 \$ 58,634.95
- B. Funding for Service Wing Anolyte Generator, Components, Installation, Maintenance and Training

GRAND TOTAL REMITTED TO TREASURER \$ 58,634.95

APPROVED BY:  1-17-23  
HIDALGO COUNTY SHERIFF OR DESIGNEE DATE

PREPARED BY:  \_\_\_\_\_  
ACCOUNTANT IV TREASURER'S RECEIPT NO.



# Service Wing Organic Solutions, LLC

1611 164th East Ave  
Tulsa, OK 74116 US  
shelby@servicewing.com  
www.servicewing.com

## Estimate

ADDRESS  
Hidalgo County Sheriff's Office

SHIP TO  
Hidalgo County Sheriff's Office

ESTIMATE 1019  
DATE 01/11/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Maintenance Agreement	1	6,825.00	6,825.00
	Annual maintenance agreement for SWA-600 anolyte generator. Please review maintenance agreement for more information. The system and all components are proprietary. Only Service Wing technicians can work on the machine.			
	4 gallon 18 Volt Battery Powered Backpack Sprayer	1	495.00	495.00
	Option: Battery operated backpack sprayer for HOCL disinfectant			
	Handheld-Sprayer	1	64.95	64.95
	Option: Pump up handheld sprayer for HOCL disinfectant			
	Storage tank	1	900.00	900.00
	Option: 500 gallon vertical tank			
	Dispensing Pump	1	850.00	850.00
	Option: Magnetic electrical driven pump to dispense product from storage tanks			
TOTAL				<b>\$9,134.95</b>

Accepted By

Accepted Date

## Service Wing Organic Solutions, LLC

1611 164th East Ave  
Tulsa, OK 74116 US  
shelby@servicewing.com  
www.servicewing.com

## Estimate

ADDRESS  
Hidalgo County Sheriff's Office

SHIP TO  
Hidalgo County Sheriff's Office

ESTIMATE 1016  
DATE 01/11/2023  
EXPIRATION 01/31/2023  
DATE

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	SWA-600 Anolyte Generator	SWA-600 Produces 624 gallons of HOCL per 12 hour period	1	42,500.00	42,500.00
	Implementation	Install and deliver machine, water softener, brine tank, filters, etc. Provide training to employees at time of installation.	1	2,000.00	2,000.00
	FAC Reader	In line FAC Reader to measure pH level and production	1	5,000.00	5,000.00
TOTAL					<b>\$49,500.00</b>

Accepted By

Accepted Date



**Fwd: Certification of Revenues Request for \$58,634.95 (Jail Commissary)**

3 messages

Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>  
To: Ray Morin <ray.morin@auditor.co.hidalgo.tx.us>  
Cc: Leticia Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Xuejiao Li <xuejiao.li@auditor.co.hidalgo.tx.us>

Mon, Jan 23, 2023 at 8:48 AM

Good morning Ray,

Please review the request below, the attachments, and AI-89264. If everything is in order, please prepare the certification of revenues.

Thank you,

**Linda Fong, CPFO**

Interim County Auditor  
Hidalgo County Auditor's Office  
2808 South Business Highway 281, Edinburg, Texas 78539  
Phone: (956) 318-2511 ext. 4668  
Fax: (956) 318-2577  
Email: [linda.fong@auditor.co.hidalgo.tx.us](mailto:linda.fong@auditor.co.hidalgo.tx.us)

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----- Forwarded message -----

From: Sabrina Solis <[sabrina.solis@hidalgoso.org](mailto:sabrina.solis@hidalgoso.org)>  
Date: Fri, Jan 20, 2023 at 3:42 PM  
Subject: Certification of Revenues Request for \$58,634.95 (Jail Commissary)  
To: Linda Fong <[linda.fong@auditor.co.hidalgo.tx.us](mailto:linda.fong@auditor.co.hidalgo.tx.us)>  
Cc: Letty Chavez <[letty.chavez@auditor.co.hidalgo.tx.us](mailto:letty.chavez@auditor.co.hidalgo.tx.us)>, Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>, Myra Montoya <[myra.montoya@hidalgoso.org](mailto:myra.montoya@hidalgoso.org)>

Ms. Fong:

This is to formally request the certification of revenues in the amount of \$58,634.95 (Jail Commissary Account Program 2102) in reference to AI# 89264 for CC agenda of 01/31/2023. Should you require additional information, feel free to contact our office.

Sincerely,





**Sabrina Solis, MBA**

Accountant IV  
Hidalgo County Sheriff's Office • Financial Services Division  
Edinburg, Texas 78542 • Phone: (956) 393-6151  
[sabrina.solis@hidalgoso.org](mailto:sabrina.solis@hidalgoso.org)

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4 attachments

-  89264\_Estimate\_1016\_(4).pdf  
46K
-  89264\_scan\_20230120154137.pdf  
122K
-  89264\_Estimate\_1019\_(3).pdf  
46K
-  89264\_scan\_20230120154402.pdf  
347K

Ray Morin <ray.morin@auditor.co.hidalgo.tx.us>  
To: Alejandro Torres <[alejandro.torres@auditor.co.hidalgo.tx.us](mailto:alejandro.torres@auditor.co.hidalgo.tx.us)>  
Cc: Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>

Mon, Jan 23, 2023 at 8:51 AM

Good morning Alex,

I am in the process of preparing a Certification of Revenues for funds received from the Jail Commissary fund. Please let me know if this has been reviewed by the Internal Audit Division to confirm if requested expenditures are allowed.

Respectfully,

**Ray Morin**

Financial Accounting Supervisor  
Hidalgo County Auditor's Office  
2808 South Business Highway 281  
Edinburg, Texas 78539  
Office: (956) 318-2511 Ext.4664  
Fax: (956) 318-2577





Website - [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)



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4 attachments

-  89264\_Estimate\_1016\_(4).pdf  
46K
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122K
-  89264\_Estimate\_1019\_(3).pdf  
46K
-  89264\_scan\_20230120154402.pdf  
347K

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Alejandro Torres <[alejandro.torres@auditor.co.hidalgo.tx.us](mailto:alejandro.torres@auditor.co.hidalgo.tx.us)>  
To: Ray Morin <[ray.morin@auditor.co.hidalgo.tx.us](mailto:ray.morin@auditor.co.hidalgo.tx.us)>  
Cc: Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>

Good Morning Ray,

Pursuant to LGC 351.0415(c), the Sheriff may use commissary proceeds as follows. Therefore, according to section 351.0415(c)(5), the funding of improvements/repairs is allowed.

- (c) The sheriff or the sheriff's designee may use commissary proceeds only to:
- (1) fund, staff, and equip a program addressing the social needs of the inmates, including an educational or recreational program and religious or rest
  - (2) supply inmates with clothing, writing materials, and hygiene supplies;
  - (3) establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts;
  - (4) fund, staff, and equip both an educational and a law library for the educational use of inmates; or
  - (5) fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the facility.

Thanks,



**Alejandro Torres**

Internal Auditor II | Hidalgo County | Auditor's Office

P: (956) 318-2511 Ext.4644

F: (956) 318-2577

A: 2808 South Business Highway 281, Edinburg, Texas 78539

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[Quoted text hidden]



Sabrina Solis <sabrina.solis@hidalgoso.org>

---

## Certification of Revenues Request for \$58,634.95 (Jail Commissary)

1 message

---

**Sabrina Solis** <sabrina.solis@hidalgoso.org>

Mon, Jan 23, 2023 at 4:56 PM

To: Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>

Cc: Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>, Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgoso.org>

Ms. Fong:

This is to formally request the certification of revenues in the amount of \$58,634.95 (Jail Commissary Account Program 2102) in reference to AI# 89264 for CC agenda of 01/31/2023. Should you require additional information, feel free to contact our office.

Sincerely,

**Sabrina Solis, MBA**

Accountant IV

Hidalgo County Sheriff's Office • Financial Services Division

Edinburg, Texas 78542 • Phone: (956) 393-6151

[sabrina.solis@hidalgoso.org](mailto:sabrina.solis@hidalgoso.org)

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