

DEPARTMENT OF BUDGET & MANAGEMENT

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MEMORANDUM

To: Linda Fong, CPFO, Interim County Auditor

From: Damaris SanMiguel, Division Manager 

Date: Thursday, January 26, 2023

Subject: Constable Pct. 4 FY 2023 Selective Traffic Enforcement Grant-Certification of Revenues

CC: Horaldo Sanchez, Chief Deputy
Letty Chavez, First Assistant Co. Auditor
Minerva Diaz, Grants Accounting Supervisor

On behalf of the Constable Pct. 4, please let this memo serve as a request for a Certification of Revenues letter from your office in relation to the FY 2023 Selective Traffic Enforcement (STEP) Grant. The awarded funds are \$4,998.93 (80%) with an in-kind match of \$1,250.00 (20%) for a total project amount of \$6,248.93. The grant term is from December 13, 2022 through September 7, 2023.

Agenda item no. 89286 for the next Commissioners Court meeting of January 31, 2023 has been placed on the agenda. All supporting documentation in relation to the grant award will be attached to the agenda.

Thank you for your prompt attention to this matter. If you have any questions, please contact Ivan Cantu, Budget Analyst at ext. 5425 or me at ext. 5410.