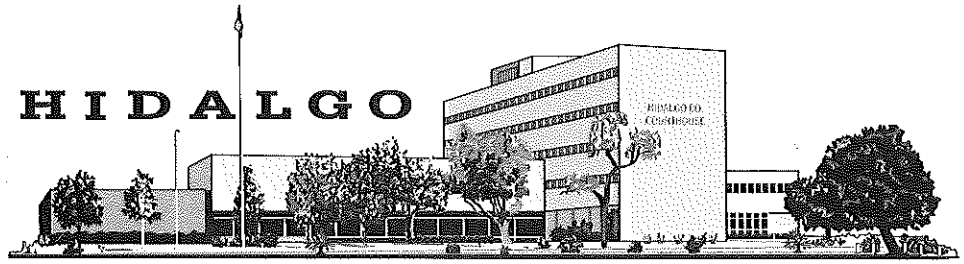


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 27, 2023

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David L. Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S. Department of Justice – U.S. Marshals Service (DOJ-USMS). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$19,300.00

PURPOSE
Hidalgo Co. Sheriff's Office – DOJ-USMS FY23
Joint Law Enforcement Operations Task Force – Overtime for (1) TFOs

CERTIFIED BY:

Linda Fong, CPFO

01/27/2023

Date

HIDALGO COUNTY DISTRICT JUDGES

- Luis M. Sngleterry
JUDGE, 92nd D.C.
- Fernando Mancias
JUDGE, 93rd D.C.
- J. R. "Bobby" Flores
JUDGE, 119th D.C.
- Rose Guerra Reyha
JUDGE, 266th D.C.
- Marla Cuellar
JUDGE, 275th D.C.
- Mario E. Ramirez, Jr.
JUDGE, 322nd D.C.
- Noe Gonzalez
JUDGE, 310th D.C.
OVERSEER
- Leticia Lopez
JUDGE, 389th D.C.
- L. Kenjo Vasquez
JUDGE, 398th D.C.
- Israel Ramon, Jr.
JUDGE, 400th D.C.
- Renee R. Betancourt
JUDGE, 449th D.C.
- Jose "Joe" Ramirez
JUDGE, 461st D.C.

AI-89358

Sheriff's Office 11. D.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 01/31/2023

Submitted For: David Friedlein, SHERIFF DEPT.

Submitted By: Jose Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

CAPTION

DOJ- USMS - U.S. Marshal (1284)

1. Approval to accept additional overtime funding from the U.S. Department of Justice, U.S. Marshals Service for one (1) officer in the amount of \$19,300.00 for FY2023 (Oct. 02, 2022 - Sep. 30, 2023)
2. Request authorization to continue to pay overtime reimbursable under the grant terms and conditions.
3. Approval of certification of revenues, as certified by the County Auditor, for the FY2023 DOJ-USMS overtime funds in the amount of \$19,300.00 and appropriation of the same.

BACKGROUND

Pursuant to Memorandum of Understanding between the U.S. Marshal Service (USMS) and Hidalgo County Sheriff's Office, funding is being made available for overtime expenses for one (1) Officer assigned to the joint law enforcement operations task force. Period of performance is From October 02, 2022 to September 30, 2023 for Fiscal Year 2023

Fiscal Impact

CALENDAR YEAR: 2023

ACCT. #: 3-1284-421-00-280-068-3-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$19,300.00 for the DOJ-USMS funding of FY2023. Period of performance is 10/02/2022 to 09/30/2023.

Revenue acct# 3-1284-331-11-280-068-3-000 JLEO DOJ-USMS REVENUE

Expenses relating to fringe benefits for the overtime hours are to be charged to the Sheriff's Office budget.

No Cash Match Required

Attachments

FY23 DOJ-USMS Contract

COR Request

Appropriation

Form Review

Inbox

Budget & Management

Reviewed By

Veronica Ortiz

Date

01/25/2023 01:13 PM

Ivan Cantu

Final Approval

Form Started By: Jose Rodriguez

Started On: 01/24/2023 11:44 AM

INSTRUCTIONS: See last page for detailed instructions.

SECTION 1: OBLIGATION

DOCUMENT CONTROL #:

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of Joint Law Enforcement Operations, pursuant to the Memorandum of Understanding (MOU) between:

Hidalgo County Sheriff's Office

and

Southern District of Texas (79)

All other terms and conditions of the MOU remain the same.

SECTION 3: PERIOD OF PERFORMANCE

10/02/2022 to 09/30/2023

SECTION 4: APPROPRIATION DATA

| FISCAL YEAR | ORGANIZATION | FUND | PROJECT | SOC / PURPOSE | DOLLAR AMOUNT |
|--------------------------|--------------|----------|----------|----------------------|---------------|
| 2023 | D79 | AFF-B-OP | JLEOTFS4 | 25205 - TFO Overtime | \$19,300.00 |
| Total Obligation Amount: | | | | | \$19,300.00 |

SECTION 5: DESCRIPTION OF OBLIGATION

TX1080000
TFO overtime for one TFO (\$19,300.00).

SECTION 6: CONTACT INFORMATION

DISTRICT/RFTF CONTACT:

Name: SDUSM Dagoberto Lopez
Phone: 956-683-2410
E-mail: dagoberto.lopez@usdoj.gov

STATE/LOCAL CONTACT:

Name: Sheriff J.E. "Eddie" Guerra
Phone: 956-393-6002
E-mail: sheriff.guerra@hidalgoso.org

SECTION 7: AUTHORIZATION

USMS Representative - Certification of Funds:

Signature: ANN HEPHNER

Digitally signed by ANN HEPHNER
Date: 2023.01.13 09:00:02 -0600

Date: 1/13/2023

Ann Hephner, Assistant Chief, Administration

Chief Deputy or RFTF Commander - Obligation Approval:

Signature: ROBERT WRIGHT

Digitally signed by ROBERT WRIGHT
Date: 2023.01.13 09:57:17 -0600

Date: 1/13/2023

Robert Wright, Chief Deputy U.S. Marshal

Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the RUS. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted monthly or quarterly on a fiscal year basis, and which provides the names of the investigators who incurred overtime for the Task Force during the quarter; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator.

Departmental Representative - Acknowledgement:

Signature: _____

Sheriff J.E. "Eddie" Guerra

Date: _____

FORM USM-607 INSTRUCTIONS

The Joint Law Enforcement Operations Task Force Obligation Document is designed to provide district and regional fugitive task forces with one standard obligating form to record new obligations in UFMS. To adjust funding in an existing obligation, please refer to Form USM-607A, Joint Law Enforcement Operations Task Force Modification Document. Funding in support of the JLEO mission is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the JLEO participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district or RFTF office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

- A. Enter UFMS Document Control Number.

SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local JLEO participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS District/RFTF.

SECTION 3: Period of Performance

- A. Insert valid period of performance for the obligation. Obligations created using the one-page JLEO Task Force Obligation Form may not cross fiscal years. If there is a need to cross fiscal years, please utilize a Purchase Order for the obligation.
- B. Period of performance must begin no earlier than the date of funds availability (provided by IOD and the Asset Forfeiture Division) and end no later than September 30 of the following calendar year.

SECTION 4: Appropriation Data

- A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
- B. Project Codes: District task force obligations are funded under the JLEOTFS4 project code for a JLEO obligation. RFTF project codes have been assigned by region and will be entered by Headquarters IOD staff.

SECTION 5: Description of Obligation

- A. Enter description of obligation (optional). Include any pertinent information such as number of TFO vehicles, for example.

SECTION 6: Contact Information

- A. Enter District/RFTF contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

- A. Certification of Funds: Signature will be applied by USMS District official or IOD representative (RFTF) after the Asset Forfeiture Division has confirmed that funds have been moved into the budget.
- B. Obligation Approval: Signature will be applied by District or RFTF representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the district/RFTF representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
- C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Districts are responsible for entering obligations into UFMS. RFTF obligations will be forwarded to Headquarters IOD to be entered into UFMS.

DATE: January 24, 2023

2023

Appropriation
AI-89358



DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 3-1284-421-00-280-068-3-131

Contact Person: Jose Rodriguez Ph#: 956-393-6176

SUBJECT: **Appropriations of Funds** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| INCREASE ACCOUNT NUMBER(S) | ACCOUNT (OBJECT) NAME | | AMOUNT |
|---|-----------------------|----------|--------------------|
| 3-1284-421-00-280-068-3-131 | JLEO DOJ-USMS | Overtime | \$19,300.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 3-1284-331-11-280-068-3-000 | JLEO DOJ-USMS | REVENUES | \$19,300.00 |
| | | | |
| | | | |
| TOTAL BUDGET INCREASE (DECREASE) | | | \$19,300.00 |

REASON: To appropriate the budget for overtime hours for officer assigned to USMS investigations. Funding period October 02, 2022 to September 30, 2023. Expenses relating to fringe benefits that are assigned to the overtime hours are to be charged to the Hidalgo County Sheriff's Office general fund.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK



Jose Rodriguez <jose.rodriguez@hidalgo.org>

Certification of Revenues AI-89358

Jose Rodriguez <jose.rodriguez@hidalgo.org>

Tue, Jan 24, 2023 at 12:07 PM

Draft To: Jose Pena <jose.pena@auditor.co.hidalgo.tx.us>

Cc: Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgo.org>, Rogelio Mendez <roy.mendez@hidalgo.org>, David Friedlein <david.friedlein@hidalgo.org>

Good afternoon,

Can you please provide a Certification of Revenues for DOJ-USMS FY23 Grant under AI-89358?

3-1284-421-00-280-068-3-131 in the amount of \$19,300.00

Respectfully,

Jose L Rodriguez

Program Manager I

Hidalgo County Sheriff's Office

jose.rodriguez@hidalgo.org

956-393-6176