



2812 S. Bus. Hwy 281
 Edinburg, Texas 78539
 Phone: (956) 318-2626
 Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

January 23, 2023

Mr. Bobby Rogers, Account Executive
 Gallagher Benefit Services, Inc
 9442 Capital of Texas Highway N. Suite 950
 Austin, TX 78759

Delivered via email: Bobby_Rogers@ajg.com
Term: March 10, 2023 – March 09, 2024

Re: Extension 3 of 3 for Contract C-19-221-02-11

Dear Mr. Rogers,

This letter is to notify you that Hidalgo County has chosen to exercise its option to extend the aforementioned contract for the third and final **one (1) year extension**, under the same rates, terms, and conditions with **Gallagher Benefit Services, Inc.** for the above referenced project.


To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than **3pm on Wednesday, February 01, 2023**

1. Form 1295 – filed with the [Texas Ethics Commission](#) with the Unsworn Declaration (bottom portion of the form) fully executed
 - a. On box 3, please reference **C-19-221-02-11**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on Tuesday, February 14, 2023. Failure to submit all items requested in a timely manner, may result in delay of award.

James Wright	<i>James Wright</i>	2/6/2023
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Alexandra Vela, Contract Specialist II at (956) 318-2626, extension 4865.

Sincerely,

 Eduardo Belmarez, MBA, CPM
 Hidalgo County Purchasing Director