



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 02/24/2023 Current Slot No.: 0221/0119
 Department Name: SHERIFF'S OFFICE Current Position Title: SENIOR DEPUTY SHERIFF
 Department No.: 280-001 Requested Position Title: SENIOR DEPUTY SHERIFF

ALLOWANCE REQUEST: Type of Allowance

Position
 Interpreter
 Clothing
 Supplemental
 Auto

slot 0221
ALLOWANCE AMOUNT:
 \$ 500.00
 \$ 0.00
 -\$ 500.00

 Current Budgeted Amount
 Proposed Budgeted Amount
 Net Change

slot 0119
ALLOWANCE AMOUNT:
 \$ 0.00
 \$ 500.00
 \$ 500.00

 Current Budgeted Amount
 Proposed Budgeted Amount
 Net Change

TOTAL BUDGETARY IMPACT: \$ 0.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Salary Adjustment
 Other Deleting/Adding Clothing Allowances

POSITION TYPE: Full Time Regular Object Code 113
 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121
 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt
FLSA: Exempt
 Non-Exempt
 Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Adding clothing allowances to a Sr. Deputy Sheriff assigned to CID and removing from a slot # currently vacant.

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Department Head _____

02/24/2023
Date

Department of Human Resources _____

2-24-2023
Date

