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From: <eGrants@gov.texas.gov>

Date: Tue, Feb 21, 2023 at 12:00 PM

Subject: CJD eGrants: Notice of OOG Grant Activation for Grant Number: 4645801

To: <countyjudge@co.hidalgo.tx.us>, <jose.barrientos@co.hidalgo.tx.us>, <lindac.fong@auditor.co.hidalgo.tx.us>

The Office of the Governor (OOG) has activated your award in eGrants for Grant Number: **4645801**, titled **Bullet-Resistant Shield Grant-Constable PCT5**.

To access this project online, please log into eGrants and navigate to the **My Home** tab, locate and click on the Grant # to open the project onscreen.

Your agency may now report expenses to generate a payment request, assign a new grant official contact, complete progress reports, and adjust budgetary and programmatic items, as needed. The most common tabs are listed below.

My Home Tab

- General Information and Instructions – list of resources, how-to guides, and forms
- Pending Applications & Active Grants – find & open any project you have been assigned to as a grant official
- Update SAM Expiration Date - update the SAM Date for active grants in bulk
- Upload Documents - upload files to pending applications & active grants in bulk
- Assign Grant Officials - assign grant official/consultant contacts to pending applications & active grants in bulk

Budget Tab

- Financial Status Report – report expenses & request payment
 - Request Adjustment – request programmatic & budgetary changes to your project
- General Assessment Tab** – your agency *may be required* to complete & submit this report within 30 days of activation

Summary Tab

- Award Statement – details grant award information, conditions of funding, grantee responsibilities, and supplemental award information (as applicable)
- Progress Reports General – your agency is *required* to complete & submit this report for each federal and state grant award (except for Crime Stoppers & Music Office grants)
- Progress Reports Federal – your agency *may be required* to complete & submit this report for each federal grant award

Public Safety Office (PSO)

Contact Us: <https://egrants.gov.texas.gov/contactpage.aspx>

Help Desk Email: eGrants@gov.texas.gov

Website: <https://eGrants.gov.texas.gov>

PSO Phone: (512) 463-1919

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