



**HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT
FIXED ASSET DIVISION**

This form requires Co. Comm. Court approval

ASSET DISPOSITION FORM

DEPARTMENT DISPOSING ASSET(S) Hidalgo County Sheriff's Office		DEPT. NO. 280-000		PURPOSE OF FORM This form is to be used when disposing of an asset by a method other than a transfer to Surplus or to another County Department. After approval by County Commissioner's Court, Please submit form to Fixed Asset Division.		DISPOSITION TYPE: <input type="checkbox"/> Trade-in <input type="checkbox"/> Landfill <input type="checkbox"/> Destruction <input type="checkbox"/> Scrap Other: Retirement Purchase Metal	
DATE OF REQUEST: 2/14/2023		LOCATION: 280-000		Serial Number		Disposal Date	
Item	Asset Number	Asset Description	Serial Number	Original Cost			FUND
1	76475	Sig Sauer P320 456ACP Hand Gun	58C328677	\$429.00			Purchasing Dept. office use only
2							
3							
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12							
13							
14							
15							

Explanation:

Employee/ Peace Officer is Honorably Retired and wishes to purchase firearm as authorized under Government Code 614

Elected Official/Department Head Signature:

[Handwritten Signature]

Date: 2/14/23

Please submit a copy of the Commissioner's Court Approved Minutes with form.