



Joe Espinosa &lt;joe.espinosa@co.hidalgo.tx.us&gt;

## Purchases with Chapter 59 funds

1 message

**Karen Ramirez** <karen.ramirez@auditor.co.hidalgo.tx.us>

Mon, Feb 27, 2023 at 11:27 AM

To: Joe Espinosa &lt;joe.espinosa@co.hidalgo.tx.us&gt;

Cc: Corina Martinez &lt;corina.martinez@auditor.co.hidalgo.tx.us&gt;, Alejandro Torres &lt;alejandro.torres@auditor.co.hidalgo.tx.us&gt;

Good morning Joe,

In regards to our previous discussion,

Please verify the object codes the purchases will fall under with the Purchasing Department. Once the codes have been confirmed we can determine if funding is currently available in those accounts. If no funding or insufficient funding is available, a Budget Appropriation Form will need to go through Commissioners Court in order to appropriate the funds. Once it is confirmed that there is sufficient funds available, you would need to submit a requisition for the Purchase Order to the Purchasing Department.

Prior to purchase, please ensure that all expenditures are in compliance with CCP §59.06 (d-3).

(d-3) Except as otherwise provided by this article, an expenditure of proceeds or property received under this chapter is considered to be for a law enforcement purpose if the expenditure is made for an activity of a law enforcement agency that relates to the criminal and civil enforcement of the laws of this state, including an expenditure made for:

- (1) equipment, including vehicles, computers, firearms, protective body armor, furniture, software, uniforms, and maintenance equipment;
- (2) supplies, including office supplies, mobile phone and data account fees for employees, and Internet services;
- (3) investigative and training-related travel expenses, including payment for hotel rooms, airfare, meals, rental of and fuel for a motor vehicle, and parking;
- (4) conferences and training expenses, including fees and materials;
- (5) investigative costs, including payments to informants and lab expenses;
- (6) crime prevention and treatment programs;
- (7) facility costs, including building purchase, lease payments, remodeling and renovating, maintenance, and utilities;
- (8) witness-related costs, including travel and security; and
- (9) audit costs and fees, including audit preparation and professional fees.

I hope the information provided is helpful. Please feel free to reach out if I can be of further assistance, thank you!

Best Regards,

*Karen Ramirez*

Internal Auditor IV  
Hidalgo County Auditor's Office  
2808 South Business Highway 281, Edinburg, Texas 78539  
Phone: (956) 318-2511 ext. 4606